



This information is available free of charge in electronic, audio, Braille and large print versions, on request.

For assistance in understanding or reading this document or specific information about this Agenda or on the "Public Participation" initiative please call the Committee Team on 01629 761133 or e-mail: [committee@derbyshiredales.gov.uk](mailto:committee@derbyshiredales.gov.uk)

3 December 2020

To: All Councillors

As a Member of the **Council**, please treat this as your summons to attend an **extraordinary virtual meeting** on **Monday, 14 December 2020 at 6.00pm** via the Zoom application. (Joining details will be provided separately).

**Under Regulations made under the Coronavirus Act 2020, the meeting will be held virtually. As a member of the public you can view the virtual meeting via the District Council's website at [www.derbyshiredales.gov.uk](http://www.derbyshiredales.gov.uk) or via our YouTube channel.**

Yours sincerely,

A handwritten signature in blue ink, appearing to read "James McLaughlin".

James McLaughlin  
Director of Corporate and Customer Services

## AGENDA

### 1. APOLOGIES

Please advise the Committee Team on 01629 761133 or e-mail: [committee@derbyshiredales.gov.uk](mailto:committee@derbyshiredales.gov.uk) of any apologies for absence.

### 2. PUBLIC PARTICIPATION

As the Council cannot hold meetings at the Town Hall, Public Participation can only take place using the Zoom application or by written representations. Members of the public are able to comment or ask questions on the items listed in the agenda and must give notice before 12 noon on the day preceding the meeting by:

**Web-form:** [Make your submission here](#)

**Email:** [committee@derbyshiredales.gov.uk](mailto:committee@derbyshiredales.gov.uk)

**Post:** Democratic Services, Derbyshire Dales District Council, Town Hall, Matlock DE4 3NN

The Committee Team will assist any member of the public without access to electronic means by capturing their concerns over the telephone.

**Phone:** 01629 761133 (working days only 9am – 5pm)

Written representations, received by the deadline will be read out at the meeting, verbal contributors will be given instructions on how to join the meeting after giving notice.

All meeting proceedings open to the public will be streamed live on our YouTube channel when all non-exempt items are being considered. Recordings of the meeting will also be available after the event on the District Council's website.

### **3. INTERESTS**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the District Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

## **Page Nos.**

<b>4.</b>	<b>REVIEW OF THE CLEAN AND GREEN SERVICE</b>	<b>4 - 9</b>
	To consider a report on the proposed scope and methodology of the review and to seek the views of Members in relation to this review, seeking approval for the creation of a project group and sub group with terms of reference as detailed in the report. Also to consider approval for a supplementary revenue estimate of £30,000 for 2020/21, financed from the general reserve, for the appointment of external consultants and benchmarking of the service.	
<b>5.</b>	<b>SELECTION OF A CONTRACTOR FOR THE COUNCIL HOUSING PROGRAMME</b>	<b>10 - 16</b>
	To note a report setting out the results of the procurement process, to select a development and management agent together with a proposed implementation plan for the delivery of a modest programme of Council housing. Also to consider approval to delegate authority to the Director of Housing, in consultation with the Chairman and Vice Chairman of the Community and Environment Committee, to agree housing investment to secure Council housing, subject to the parameters established in the Business Plan as summarised in the report.	
<b>6</b>	<b>CORPORATE PLAN 2020-2024 – PERFORMANCE 2020/21 AND PRIORITIES 2021/22</b>	<b>17 - 27</b>
	To note a report on the performance against the District Council's Corporate Plan targets, since its adoption in March 2020; the report highlights where performance is strong and where progress has been delayed by COVID-19. Also to consider adoption of the Corporate Plans priority target areas for 2021/22, as detailed in Section 3 of the report, to enable service planning and budget preparation to take place in good time for March 2021.	
<b>7.</b>	<b>HOUSING CAPITAL GRANT APPLICATIONS</b>	<b>28 - 32</b>
	To consider a report setting out proposed capital allocations for	

affordable housing delivery and a further round of energy efficiency measures, seeking approval for the inclusion within the Capital Programme of £979,000 for the proposed affordable housing schemes and £880,000 for the improvements to homes as set out in the report.

**8. CAPITAL PROGRAMME 2020/21 ONWARDS 33 - 46**

To receive a report seeking approval for an updated schedule of Capital Expenditure that reflects the corporate priorities, as detailed in the report.

**9. REVIEW OF COUNCIL ASSETS 47 - 59**

To receive a report informing Members of the methodology and outcome of the independent review of assets commissioned in the first instance, following the motion debated at Council on 2 July 2020 and to consider approval that authority be delegated to the Director of Regulatory Services and Director of Corporate and Customer Services to undertake actions as detailed in the report. To also seek the views of Members in relation to this review and to determine what further action, if any, should now be taken.

**10. TEST AND TRACE SUPPORT PAYMENTS 60 - 71**

To note a report on an urgent decision taken, regarding Test and Trace Support Payments and to provide a progress report on the schemes.

**11. EXCLUSION OF PUBLIC AND PRESS**

At this point the Committee will consider excluding the public and press from the meeting for the remaining items of business for the reasons shown in italics.

**12. COMMITTEES  
(Deferred Item 18 from 27/08/2020)  
(Deferred Item 25 from 08/10/2020)**

To receive the exempt minutes of the Committee shown below:

*(The following minutes are exempt because they contain information relating to individuals)*

Licensing & Appeals Sub-Committee	03 August 2020
Licensing & Appeals Sub-Committee	10 & 17 August 2020

**13. SEALING OF DOCUMENTS**

To authorise that the Common Seal of the Council be affixed to those documents, if any, required completing transactions undertaken by Committees or by way of delegated authority to others, since the last meeting of the Council

**NOTE**

For further information about this Agenda or on "Public Participation" call 01629 761133 or e-mail: [committee@derbyshiredales.gov.uk](mailto:committee@derbyshiredales.gov.uk)

Council

14 December 2020

Report of Director of Community & Environmental Services

## **REVIEW OF THE CLEAN AND GREEN SERVICE**

### **PURPOSE OF REPORT**

To inform Members of the proposed scope and methodology of the review. To seek the views of Members in relation to this review.

### **RECOMMENDATION**

1. That Council approves the scope of the review, as outlined in paragraph 2.14 of the report
2. That Council approves the creation of a project group, led by the Director of Community & Environmental Services to progress the review
3. That a Sub-Group be established, comprising of four Members as set out in paragraph 2.6 and with the Terms of Reference set out in paragraph 2.7 of the report.
4. That Council approves the allocation of funds for the appointment of external consultants and benchmarking of the service.
5. That, subject to the approval of 4 above, Council approves a supplementary revenue estimate of £30,000 (for consultancy and benchmarking) for 2020/21, to be financed from the general reserve.
6. That further reports are presented to the Community & Environment Committee to update on the progress of the review and to agree any necessary changes to the service

### **WARDS AFFECTED**

All

### **STRATEGIC LINK**

The Clean & Green Service supports the District Council's Corporate Aim of improving 'place', as well as meeting its dedication to keeping the district clean, green and safe

## **1 BACKGROUND**

- 1.1 In 2012, the District Council approved a report outlining changes to the Grounds Maintenance & Street Scene service, now known as the Clean & Green team,

with the aim of 'becoming more efficient, economic and effective' and providing 'a more customer focused holistic public realm service'.

- 1.2 The overriding principal aim of the review, as outlined in the 13 September 2012 report, was to 'enable the Council to reduce the costs whilst at the same time improve the current level of performance of service provided'.
- 1.3 These changes included:
  - Merging the two services of Grounds Maintenance and Street Cleansing
  - Introduction of 'area based' teams
  - The creation of 'generic multi-skilled' roles
  - Setting service specifications and service standards
  - Introduction of seasonal hours for staff (summer and winter hours)
  - The development of core standards to introduce reasonable limitations on what the Council does. This included increasing the frequency but reducing standard of works for grass cutting, reduction in the number of litter bins, removal of winter bedding plant programme, etc.
- 1.4 At the time, there was a belief that these adjustments would 'lead to greater employee satisfaction and ownership and improve customer care'. Since taking on the responsibility for the service in 2016/17, the Director of Community & Environmental Services has had numerous discussions with individual staff, teams, residents and Parish and Town Councils. Whilst the 2012 review did bring some success, there are many areas where it did not have the desired effect.
- 1.5 Concerns have regularly been expressed by several sections of the workforce that the loss of expertise has resulted in lower standards of service and ultimately a loss of pride and motivation in the work. These concerns raised have been consistent in meetings with the Director of Community & Environmental Services, as well as meetings and discussions with the Clean & Green Manager, the Chief Executive and the Human Resources Manager and supporting team.
- 1.6 The approved changes have now been in place for approximately eight years and whilst the previous review achieved its objective of cost savings (£120,000 p.a.), the resulting standards of work have also been cause for concern from several sections of our communities. For example, the frequency and approved standards of works on grass verges has, and still is, the main cause of frustration from many of the district's Parish and Town Councils, as well as the current management team (137 complaints in the last two year).
- 1.7 Whilst still adhering to the approved policy, incremental changes have been made over the last three years, with the aim of improving the management and delivery of the service. These improvements include:
  - Developing a more positive and inclusive culture
  - Fundamental review and improvement of Risk Assessments
  - Improved communications
  - Improved document and information management
  - Improved staff training and development
  - Introduction of a Community Payback Scheme
  - Introduction of detailed vehicle inspections

- Introduction of Hand and Arm Vibration (HAVs) assessments
- Introduction of robust procurement practices
- Introduction of safer working practices and systems of work
- Introduction of structured team meetings and 1:1's
- Monitoring of driving standards and behaviours
- Restructure of the management team

1.8 Although the above has contributed to improvements in the service, it is recommended that a fundamental review of the service is necessary to both modernise to meet the current demands and aspirations of the Council and its communities.

## **2 REPORT**

2.1 Although the 2012 policy achieved its objective of reducing costs (£120,000 p.a. as stated above), Officers believe the policy, which is still current, needs to be reviewed. It is proposed that a new policy should not only focus on enhancing the aesthetics and level of biodiversity across the district but should, where possible, also reflect the requirements of our communities.

2.2 In order to achieve this, it is recommended that the review of the service should be undertaken with the support of both an external consultant and project group which includes Member representatives. It is also suggested that consultation and engagement with local Parish and Town Councils takes place, along with other external agencies, such as the Wildlife Trust.

2.3 It is recommended that a consultant is used to support the project for the following reasons:

- Speed – unlike other members of Project Group, the consultant's time will be focused on the project and is unlikely to be distracted by other tasks
- Industry Knowledge – a consultant will have a greater appreciation of best practice, possible pitfalls and effective solutions from elsewhere in the industry
- Perspective – a consultant will provide will help challenge the status quo
- External review – a consultant will analyse the current performance of the service and objectively benchmark it against other similar Local Authorities

The use of consultants has been key in the successful review of other areas of work, including the recent Leisure Service review and the renewal of the Waste & Recycling contract.

2.4 It is proposed that a Project Group is established, supported by a Sub Group, to undertake the review. The Project Group will need to meet regularly (every 1 - 2 weeks) to cater to the demands of the workload and keep the project within a reasonable timescale. It will focus on reviewing the current standards, analysis of costs, discussions with consultants, research and benchmarking, staff consultation, etc.

2.5 It is proposed that the review be completed by February 2022 with a revised approach being introduced with effect from 1<sup>st</sup> April 2022. In order to achieve

implementation of a new policy by April 2022, it is proposed that a Sub Group is established to review the options and monitor progress against a defined project plan.

2.6 The Sub Group should include:

- Member representative + one substitute (Conservative)
- Member representative + one substitute (Independent)
- Member representative + one substitute (Labour)
- Member representative + one substitute (Liberal Democrats)

2.7 The terms of reference for the Sub-Group would be:

- a) To investigate and evaluate the options open to the Council and to recommend a revised policy that takes account of (for example) statutory requirements, financial impact analysis and stakeholder consultation.
- b) To conduct consultation as set out in section 2.2
- c) To conduct an Equalities Impact Assessment of the draft policy prior to consideration by the Community & Environment Committee.

2.8 The Sub Group will regularly liaise with the project group, but due to possible limited availability at suitable times, it will meet less frequently (e.g.: on a monthly basis). The purpose of this group will be to support the core group and provide feedback on its proposals and recommendations, whilst constructively inputting their own suggestions.

2.9 In addition, the Project Group will provide a monthly update report to the Council's Corporate Leadership Team for corporate challenge, consideration and input. The Project Group will also provide updates to the Sub Group via email following each meeting.

2.10 The Project Group will consist of the following:

- Director of Community & Environmental Services (Project Lead)
- Clean & Green Manager
- Senior Accountant
- A member of the Council's Senior Management Team (via expression of interest)
- External consultant (TBC)

2.11 The Project Group will also require the support of the following:

- HR representative (when required)
- Legal representative (when required)
- Clean & Green Supervisors (when required)

2.12 Throughout the course of the review it will be necessary to also include representatives from other services areas such as, ICT, Community Development and Marketing and Communications.

2.13 In order to procure a suitably experienced consultant, it is necessary to have an outlined brief or scope to ensure a clear focus on the objectives of the review.

Below is a proposed scope of the review, which will be used as a basis to procure consultancy services.

2.14 The scope of the review should include:

- Analysis of current performance (and against peers)
- Analysis of resource and utilisation
- Assess the service's costs and value for money
- Expansion of biodiversity and use of clean energy
- Explore current strengths and weaknesses
- Explore customer base and engagement opportunities
- Explore staff training and development opportunities
- Identify best practice and benchmarking opportunities
- Identify opportunities for developing commercial services
- Identify potential for service development
- Improved communication and promotion
- Introduction of improved performance management systems
- Review key processes, working patterns, structure, roles and deployment of teams
- Review the frequency and standards of work
- Review working practices, equipment and vehicles (greater environmental consideration)
- Transformation of the service (greater level of technology)

2.15 An external consultant will need to be appointed via the necessary procurement process and it is anticipated that this process could take up to 3 months. Through soft market testing, the cost of procuring such services is likely to be between £20,000 and £30,000.

2.16 The review itself is likely to take approximately 12 months to complete, once a consultant has been appointed, and Members will be updated at regular intervals throughout the process. This will take place in the form of briefings, committee reports and email updates.

### **3 RISK ASSESSMENT**

#### **3.1 Legal**

The purpose of this report is to set up a project group to review the efficiency and performance of the Council services. The commissioning of a consultant is proposed and would need to be appointed in accordance with the Council's Contract Standing Order. The relevant officer and members are involved in the project group and as such the legal risk is assessed as low.

#### **3.2 Financial**

The cost of the external consultant (including benchmarking) is estimated at up to £30,000. This would be paid in instalments, based on the achievement of particular milestones. As it is difficult to split the spending at this time, it is recommended that a supplementary revenue budget of £30,000 be approved for 2020/21, with any unspent balance at the year-end being carried forward in reserves to be spent in 2021/22.



Subject to Members' approval, the additional expenditure will be financed from the general reserve.

Any change in the costs of the Clean and Green service as a result of the review, and the achievement of value for money, will be taken into account as part of the review process and reported to a future Committee or Council Meeting with the outcome of the review.

#### **4 OTHER CONSIDERATIONS**

4.1 None.

#### **5 CONTACT INFORMATION**

5.1 Ashley Watts, Director of Community & Environmental Services  
Email: [ashley.watts@derbyshiredales.gov.uk](mailto:ashley.watts@derbyshiredales.gov.uk)  
Tel: 01629 761367

#### **6 BACKGROUND PAPER**

#### **7 ATTACHMENTS**

COUNCIL

14 December 2020

Report of the Director of Housing

---

## SELECTION OF A CONTRACTOR FOR THE COUNCIL HOUSING PROGRAMME

### PURPOSE OF REPORT

This report sets out the results of the procurement process to select a development and management agent together with a proposed implementation plan for the delivery of a modest programme of council housing.

### RECOMMENDATION

1. To confirm the selection of Nottingham Community Housing Association as the development and management agent for the Council's housing programme,
2. That delegated authority is given to the Director of Housing, in consultation with the Chairman and Vice Chairman of the Community and Environment Committee, to agree housing investment to secure council housing subject to the parameters established in the summary Business Plan in Section 3 and as set out in Section 4 of the report.
3. That future reports are brought to Community and Environment Committee concerning the progress of the business plan and the performance of the chosen contractor.
4. That full Council receive an annual report concerning the delivery of council housing

### WARDS AFFECTED

All

### STRATEGIC LINK

'Prosperity' is highlighted in the Corporate Plan 2020-24 as a District Council priority due to low local wages and high local house prices. With regard to the recommendations in this report, the District Council specifically aims to: *Promote housing development that meets the needs of the present and future population of the District.* Within this aim, there is an action to: *Build new Council homes to rent and continue to build social rented homes in partnership with Housing Associations.* There is also an action to: *Review opportunities as we strive to be a more commercially-minded District Council.* Delivering council homes to local people will help to meet housing need in the district and generate rental income to support the Council's wider strategic objectives.

---

## 1 SUMMARY

- 1.1 At the council meeting on 2<sup>nd</sup> July 2020, Council gave approval for the implementation of a tender process to select a development and management agent. The Tender process commenced on the 3<sup>rd</sup> July.

- 1.2 At the meeting on the 2<sup>nd</sup> July, Council approved the principles of the business plan which includes minimising risk and providing social housing tenancies. Altair recommended a relatively low risk approach – both in legal and financial terms - to reflect the resource levels available and the Council's limited experience of building new homes to date.
- 1.3 The business plan will see the Council deliver a modest programme of 52 Council homes for affordable rent (rents capped at Local Housing Allowance levels, i.e. within Housing Benefit limits) and shared ownership. These properties would sit outside the thresholds of a Housing Revenue Account, which currently stands at 200 homes.
- 1.4 The cost of the programme will be met from S106 income and Right to Buy (RTB) receipts, combined with Homes England (HE) grant and sales receipts (from first tranche shared ownership sales) as appropriate. The Council's outline investment in this programme is approximately £3m.

## **2 PROCUREMENT**

- 2.1 The procurement process has been supported by the expertise of colleagues at Derbyshire County Council. The initial stage of the process included a Pre Qualification Questionnaire (PQQ). The PQQ generated significant initial interest given the nature of the proposal. However only two PQQs were submitted, one from Nottingham Community HA and a combined bid from Peak District Rural HA and emh (previously known as East Midlands Housing). The tender was a 'restricted tender' given the need to focus on organisations that were able to both meet the requirements of Homes England to manage grant programmes and the requirement of the Regulator of Social Housing to manage social housing. Both PDRHA/emh and Nottingham Community HA are well respected in the housing sector and have a substantial track record of delivering affordable homes, both in the district and further afield.
- 2.2 The assessment of the PQQs took place by officers from the Housing and Legal teams, Derbyshire County Council and the Council's consultants, Altair. The PQQ sought to establish the suitability of the potential contractors across both the development of affordable homes and the management of social housing. The Assessment highlighted the experience and expertise of the two bidders in delivering both aspects of the proposed project. As such both organisations were invited to submit a full tender.
- 2.4 Nottingham Community HA and Peak District HA/emh responded to the Invitation To Tender (ITT) by submitting high quality bids for the Council Housing Contract. It is worth noting that both organisations are long term partners of the Council and have delivered many quality homes. They are also both known for their very high levels of housing management and work with the Council to support vulnerable households and the alleviation of homelessness.
- 2.5 The assessment process for the returned tenders took place on the 4<sup>th</sup> November and again comprised officers from the Housing and Legal teams, Derbyshire County Council and Altair. The assessment was weighted with 60% of the points focusing on quality and 40% on price. Both organisations scored the same points for their development services. This is unsurprising given the extensive development programmes of both organisations and the oversight that Homes England have of such organisations. Both organisations also fully met the Council's specification.
- 2.6 The assessment of the housing management process again highlighted the experience and good practice of two longstanding and socially orientated organisations. However

this part of the process was the area where the two organisations differed in the answers given. Ultimately the marginal difference in the scoring favoured Nottingham Community HA.

- 2.7 The Nottingham Community HA tender was lower in price than the PDRHA/emh tender. The combined effect of the scoring for both aspects of the tender gave PDRHA/emh a score of 69.75% and Nottingham Community HA a score of 92.8%.
- 2.8 Based on the scores derived from the assessment process, the Council's consultants Altair and officers, recommend that Nottingham Community HA are chosen as the contractor to deliver the council housing programme for the District Council.

### 3 UPDATED BUSINESS PLAN

- 3.1 One of the first pieces of work to undertake with the chosen contractor, will be to refresh the business plan, reworking the appraisals used currently, with the contractor's own appraisal systems. The business plan will be updated annually as schemes come through the programme and forecasts can be updated. It is also intended that quarterly reporting will take place on new projects or opportunities.

- 3.2 The latest programme of development is as follows:

Type	Affordable Rent	Shared Ownership	Other Rent	Total
Empty Homes	8	0	1	9
s106 Schemes	29	6	0	35
DDDC Led Schemes	6	2	0	8
<b>Total</b>	<b>43</b>	<b>8</b>	<b>1</b>	<b>52</b>

- 3.3 Altair and the Council have assessed the updated delivery profile of the programme and anticipate the following schemes coming forward. The completion year is in brackets. It is likely this profile will change over time as some opportunities come to fruition whilst others experience delays e.g. where the owner of a S106 scheme sells or delays starting on site. The programme also reflects the size of the Council's available funding, as S106 funds are received, and assumes the purchase of small groups of properties rather than investing in one or two large sites.

	Scheme Name	Unit Details			Total
		Affordable Rent	Shared Ownership	Other Rent	
1	Ph1 Bequest Home (19/20)	0	0	1	1
2	Ph1 S106 (20/21)	7	0	0	7
3	Ph2 DDDC site 1 (21/22)	4	0	0	4
4	Ph2 DDDC site 2 (21/22)	0	2	0	2
5	Ph2 Empty Homes (21/22)	2	0	0	2
6	Ph3 Darley Dale s106 (22/23)	8	0	0	8
7	Ph3 Empty Homes (22/23)	2	0	0	2
8	Ph4 DDDC site 3 (23/24)	2	0	0	2
9	Ph4 s106 (AR&SO) (23/24)	2	2	0	4
10	Ph5 Empty Homes (24/25)	2	0	0	2
11	Ph5 s106 (AR&SO) (24/25)	2	2	0	4
12	Ph6 s106 (AR&SO) (25/26)	4	2	0	6
13	Ph6 Empty Homes (25/26)	2	0	0	2
14	Ph7 s106 (AR) (26/27)	6	0	0	6
<b>Total</b>		<b>43</b>	<b>8</b>	<b>1</b>	<b>52</b>

- 3.4 During the course of 2019, the Council was contacted by a solicitor acting for the estate of a former resident. The Council has been bequeathed a house in the district and capital funding (approx. £100,000) which will help to support the proposed development programme, ideally in the same village as the existing home. The intention is to fulfil the wishes of the will and formally recognise the contribution made.
- 3.5 In addition Year 1 rental yields across the programme range from 3.5% for empty home purchase and repair schemes to 71.0% for the 7 S106 homes for £7. This equates to an additional net revenue stream for the Council of circa £200,000 per annum (assuming all 52 homes are developed and based on the key development assumptions set out in the detailed business case). Over the medium to longer term, up to 199 homes could be delivered (without the need to establish a Housing Revenue Account) providing a new and substantial revenue stream to the Council. Given the size of the programme, this will be monitored on an on-going basis against government policy and other Councils.
- 3.6 As part of a longer term maintenance plan, a small proportion of the rental income will need to be set aside each year, in a new Housing Major Repairs Allowance Reserve. This reflects good practice in the social housing sector and ensures the Council has sufficient resources set aside to cover the cost of works such as replacement of kitchens, bathrooms and windows. The exact level of Major Repairs Allowance funding will be determined in partnership with the chosen contractor and benchmarked against their own stock. The major repairs programme will be reviewed annually and amended as necessary.
- 3.7 The Council has completed its registration with the Regulator of Social Housing as a Registered Provider of Social Housing.

## 4 NEXT STEPS

### Maximising outcomes from the Council housing programme.

- 4.1 The Council can achieve outcomes across several priorities through the development programme. Should Council agree to delegate investment decisions to the Director of Housing, the business plan assumptions and the list of opportunities and constraints set out below, will provide the framework within which such decisions will be made. There are several different opportunities, outcomes and constraints that will guide the council housing programme. It is also the case that the scale of investment will be limited. The focus is on small sites, typically less than 10 homes.
- Regeneration based investment: the Council has an active regeneration strategy focusing on Hurst Farm in Matlock. Investment in bringing empty homes back in to use will help to support the wider aims and objectives of the regeneration strategy.
  - Issue based: empty homes are a significant issue in the private sector. Bringing empty homes back in to use as Council housing will provide a useful option for landlords who are struggling to do something positive with their property.

- Addressing market failure: there are small developments on the market with planning permission which have not progressed. A review of such opportunities could generate a way to help stimulate the local economy and bring forward development.
- Opportunity based: remaining council land that can be developed and minimises the Council's liabilities as a land owner. Whilst these opportunities are limited in size, they will allow a high specification of homes to be built
- Social housing management changes: the district has affordable stock from several housing associations. In recent years some associations have sold their stock to other associations and effectively left the district. There is scope for this trend to continue and as such represents one way of adding stock to the Council's portfolio
- Homelessness: we anticipate increasing repossessions and evictions in the private sector due to the economic impact of covid19. Council investment can help prevent homelessness by buying properties, subject to a maximum price. It is possible that a government programme designed to specifically address mortgage rescue will be made available through Homes England.
- Area based: investing in popular residential areas in towns and villages. Buying back former Right To Buy homes (where it is financially viable) can help sustain levels of affordable homes in locations where it could take many years to deliver a new build scheme.
- Economy based: making selective purchases on new build schemes to support developers in financial risk
- Disability based: securing land or property to make provision for disabled people or families
- Environmental based: allocating an additional £10,000 of investment for new build homes and empty homes brought back in to use, to exceed the standards set out in the Building Regulations.
- Needs based: over 50% of the applicants on the Housing Register are single people. The purchase and conversion of suitable homes in to flats would help to meet housing need.

### Constraints

- Value based: there are some schemes we will be unable to afford e.g. an empty home over £150,000
- Viability appraisals will inform the decision of each opportunity in much the same way that housing associations already use them to assess potential schemes. Some schemes will simply be too expensive and will not be taken forward
- Tenure based: standard tenures such as social rent and shared ownership attract grant funding from Homes England and in the case of social rent are affordable to all. Whilst there are emerging tenures around discounted sale, these are not part of the business plan and should not be considered.
- Undue competition with prospective first time buyers: the Council's business plan limits purchase of empty homes to a value of £150,000. This figure is within the realms of that which local first time buyers could afford.

4.2 It is often the case that private developers issue tenders for the purchase of affordable homes on S106 sites requiring a very quick turnaround by prospective housing providers. For the Council to be able to bid for these and other similar opportunities, a reasonable level of delegated authority needs to be provided to the Director of Housing. The Council's Development Agent will be able to advise on the merits of each opportunity. The Development Agent will produce a bid for any tenders set within the parameters of the Business Plan. Before bids are submitted, approval will be sought

from the Chairman and Vice Chairman of the Community and Environment Committee. The results of the bid will be reported to the next available Community and Environment Committee.

## **5 RISK ASSESSMENT**

### **5.1 Legal**

Local authorities have statutory powers to develop housing to meet housing need in their area. The two main powers available are Section 9 of the Housing Act 1985 (relating to general housing need) and Part VII of the Housing Act 1996 (relating to temporary homelessness).

The provision of housing through properties owned by the Council provides a low risk to the Council as long as the successful tendered is a competent landlord with clear knowledge of how to manage social housing tenancies.

The tender will have to comply with the requirements of the Council's Contract Standing Orders.

Therefore the legal risk of this report at the current time has been assessed as low.

### **5.2 Financial**

The costs of the development and management agent were taken into account in the business case (that has already been approved by the Community & Environment Committee and the Commercial Board) and will be financed from rental income.

As stated in paragraph 3.9, a small proportion of the rental income will need to be set aside each year, in a new Housing Major Repairs Allowance Reserve, to finance future works such as replacement of kitchens, bathrooms and windows.

The financial risk of this report is assessed as low.

## **6 OTHER CONSIDERATIONS**

In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

## **7 CONTACT INFORMATION**

Paul Wilson, Chief Executive  
Tel: 01629 761125,  
Email: [paul.wilson@derbyshiredales.gov.uk](mailto:paul.wilson@derbyshiredales.gov.uk)

## **8 BACKGROUND PAPERS**

Commercial Board Reports as follows

- November 2019
- March 2019

Community and Environment Committee 19<sup>th</sup> February 2020

Council 2<sup>nd</sup> July 2020

## **9 ATTACHMENTS**



COUNCIL

14 Decembr 2020

Report of the Director of Regeneration and Policy

---

## **CORPORATE PLAN 2020-2024 – PERFORMANCE 2020/21 AND PRIORITIES 2021/22**

### **PURPOSE OF REPORT**

The report advises Members of performance against the District Council's Corporate Plan targets since its adoption in March 2020. The report highlights where performance is strong, and where progress has been delayed by COVID-19. The report also sets out for consideration a set of priority target areas for 2021/22, to enable service planning and budget preparation to take place in good time for March 2021. These are drawn from and build on the existing Corporate Plan priorities, updated for a new year and circumstances.

### **RECOMMENDATION**

1. That progress against the Corporate Plan 2020-2024 target actions be noted.
2. That the Corporate Plan priority areas set out in Section 3 of this report be adopted for 2021/22, to enable service planning and budget preparation to take place in good time for March 2021
3. That a further report be presented to the March 2021 meeting of Council with specific target actions for each of the priority areas set out in Section 3 of this report.

### **WARDS AFFECTED**

All Wards

### **STRATEGIC LINK**

Every plan, strategy policy, and action of the District Councils flows from the Corporate Plan. The Corporate Plan is put into effect by the Budget, which in turn is supplemented by service plans, policies and strategies. Through the Performance and Development Review scheme (PDR), employees' activities and appraisals are linked to the Corporate Plan.

---

## **1 BACKGROUND**

- 1.1 Following extensive public consultation and discussions with Members the District Council's Corporate Plan 2020-2024 was adopted at a meeting of Council on 5th March 2020. It sets out the District Council's top priorities for the Derbyshire Dales, and is the key strategy from which the District Council's Budget and Service Plans cascade.
- 1.2 The adopted Corporate Plan 2020-24 identified three key priorities areas, and for each a number of key target areas and actions, that the District Council would seek to implement to achieve them. The three key priority areas are:

- ‘People’ – Providing You with a High Quality Customer Experience
- ‘Place’ – Keeping the Derbyshire Dales Clean, Green and Safe
- ‘Prosperity’ – Supporting Better Homes and Jobs for You

1.3 To ensure that the District Council makes progress against the priorities set out in the Corporate Plan, the Corporate Plan Targets set out in Appendix 1 were established for 2020/21.

1.4 Members agreed that there should be 44 Corporate Plan targets for 2020/21. A summary of mid-year progress against each of the corporate targets is shown in Appendix 1.

## 2 CORPORATE PLAN PERFORMANCE – MID YEAR (Q1 AND Q2) 2020/21

2.1 The data which is set out in Appendix 1 indicates progress using a traffic light system, where the following criteria are used:

Green	Target is on course to be met by the target date set.
Amber	Uncertainty that Target will be met by the target date set.
Red	Target will not be met by target date set, but may be met later than planned.

2.2 At the end of Q2 2020/21 there were 20 of the 44 indicators which on target for achievement by the target date set; 15 of the indicators are at risk of not being achieved by the target date set; and 9 targets where it is considered the target date would not be met.

2.3 In respect of each of the three priority areas performance has been as follows:

Priority Area	Green	Amber	Red	Total
‘People’	7	3	2	12
‘Place’	6	4	4	14
‘Prosperity’	7	7	4	18
	20 (46%)	14 (32%)	10 (23%)	44

2.4 Despite the COVID-19 pandemic, just under half of the target areas had either been completed or could be considered wholly complete within the timescales set out in Corporate Plan. Notable successes include the implementation of improved functionality of the District Council’s website; the provision of Electric Vehicle charging points across the District; and the continued delivery of a very successful business advice scheme.

2.5 As Members will see from Appendix 1, COVID-19 has had an impact upon the achievement of Corporate Plan targets. Many have been able to make progress but may not meet the identified target date in full; some others will not be achieved by the target date or the end of the current financial year. The greatest impact of the COVID-19 pandemic has been on the delivery of the ‘Prosperity’ projects set out in the Corporate Plan. This is a result of the need for resources having to be diverted to other areas of activity, such as the distribution of the £1.7m Discretionary Grant Fund to support business survival.

2.6 Another target area affected by COVID-19 has been the delivery of the District Council’s affordable housing programme, with only 12 out of the anticipated 80 affordable homes being likely to be delivered during the current financial year.

### 3 CORPORATE PLAN PRIORITIES 2021/2022

- 3.1 Over the past eight months, the District Council has had to adapt to the changing circumstances and priorities that have emerged both nationally and locally as a result of the COVID-19 pandemic. One consequence of this is that resources have in some instances had to be directed away from Corporate Plan targets.
- 3.2 It is anticipated that the COVID-19 pandemic will continue for some time. The District Council considers in-year priorities within its Corporate Plan each November, but this year it is particularly crucial as service planning and budgets are even tighter than normal. The extra costs and pressures of dealing with the COVID-19 pandemic compel proposing a shorter list of priority actions than might otherwise be the case.
- 3.3 It is important that, as far as practicable, services have the opportunity to plan actions and budgets between now and March, as the Council has a statutory duty to set a budget at its March meeting.
- 3.4 With this in mind the Corporate Leadership Team have undertaken a review of priorities set out in the Corporate Plan. This review paid close attention to the priorities recently agreed by Members for the economic recovery of the Derbyshire Dales (at the Council meeting held on 9 November 2020).
- 3.5 The priority target areas recommended below have been compiled based on Members' known priorities (across all Groups), and include actions already in progress as they were started in 2020/21 but continue over two or more years. So, for instance, Climate Change actions feature strongly, alongside economic recovery.
- 3.6 As a result, it is recommended to Council that **Corporate Plan target areas prioritised for the year 2021/22 are as set out in the final column of the table** which stretches over the next two pages. To be clear, Members are not adopting new Corporate Plan priorities. They are simply choosing which elements of their existing Corporate Plan (adopted in March 2020) that they wish to prioritise for activity in the next financial year. Similarly, in a year's time, Members will take the same Corporate Plan and choose further elements to prioritise for the following year after that.
- 3.7 Members should note that by doing so, they will be choosing those areas for which they want officers to work up detailed action plans (then those detailed actions will be in the Service Plans that come to Council in March 2021). The diagram illustrates the timetable for the first two years of the 2020-24 Corporate Plan:

Mar 2020	Nov 2020	Mar 2021	Nov 2021	Mar 2022
<b>March 2020: Adopt Corporate Plan</b> – overall priorities and target areas set for next 4 years...				
	Choose specific in-year <b>priority areas</b> for 2021/22		Choose specific in-year <b>priority areas</b> for 2022/23	
This report	Review progress Q2 2020/21		Review progress Q2 2021/22	
		Agree <b>detailed priority actions</b> for 2021/22		Agree <b>detailed priority actions</b> for 2022/23
		Review expected progress Q4 2020/21		Review expected progress Q4 2021/22

## CORPORATE PLAN 2020-24 : PROPOSED PRIORITY ACTIONS 2021/22

Priority	Target Area	Pledge	<b>ACTION 2021/22</b>
<b>'People' – Providing You with a High Quality Customer Experience</b>	Offer you the ability to access more services yourself 24/7 online	Designing our online services to keep you informed of progress	Expand the number of services that are fully trackable by March 2022
	Maintain high customer satisfaction about the quality of services we deliver	Undertaking an annual online survey of residents to establish customer satisfaction and priorities	Undertake Annual Survey using the Online Residents Panel to assess resident satisfaction with DDDC Services by November 2021
<b>'Place' – Keeping the Derbyshire Dales Clean, Green and Safe</b>	Achieve net zero carbon emissions from District Council operations by 2030	Preparing and Implementing a Climate Change Strategy	Implement Year 1 actions of the adopted Climate Change Strategy
	Work with partners across the county and region to deliver this new goal through all relevant strategies	Preparing and Implementing a Climate Change Strategy	Support the retrofit of energy efficiency measures in homes across the district
	Work with partners across the county and region to deliver this new goal through all relevant strategies	Preparing and adopting a Supplementary Planning Document on Climate Change	Complete the adoption of a Supplementary Planning Document on Climate Change
	Invest capital resources in our main parks to improve facilities where feasible	Improving facilities initially in Ashbourne Recreation Ground	Complete the transfer and re-build of Ashbourne Memorial Pavilion and refurbishment of the Bandstand and paths
	Invest capital resources in our main parks to improve facilities where feasible	Improving facilities initially in Ashbourne Recreation Ground	Work in Bath Gardens, Bakewell, towards achieving Green Flag Award (then Ashbourne Memorial Gardens in the following year)
	Developing maintenance plans for green spaces and verges we manage to encourage greater biodiversity	Review and implement revised core standards for Clean and Green by April 2021	Review and implement revised core standards for Clean and Green by April 2022
	Publish an annual report on air quality in the District and identify any appropriate mitigation measures for areas of lower air quality	Publish an Air Quality Monitoring Report by July 2020 and where necessary commence appropriate mitigation measures and create an action plan by March 2021	Carry out a Detailed Assessment, and progress to an Air Quality Management Area and Action Plan as necessary
<b>'Prosperity' – Supporting Better Homes and Jobs for You</b>	Invest resources in developing key employment sites	Facilitating the development of Ashbourne Business Park and Phase 1 housing at Ashbourne Airfield	Work with public and private sector partners to complete infrastructure improvements at Ashbourne Airfield Industrial Estate
	Invest resources in developing key employment sites	Prioritising regenerating housing and employment sites	Re-shape Regeneration Services to drive investment in brownfield and other key strategic housing/employment sites,

Priority	Target Area	Pledge	<b>ACTION 2021/22</b>
	Promote investment to stimulate the economy of our market towns	Initiating a development scheme for the Bakewell Road site, Matlock town centre	Invest in the redevelopment of the Bakewell Road town centre site, Matlock
	Support businesses to encourage productivity, growth, and higher wage jobs in rural and urban locations	Launching the Derbyshire Dales Place Branding Initiative	Re-start place-based marketing with a Derbyshire Dales 'open for business' campaign to promote the area for economic investment
	Support businesses to encourage productivity, growth, and higher wage jobs in rural and urban locations	Continuing to provide a high quality, free, 1:1 business advice service to small and medium sized businesses	Continue to provide a high quality, free, 1:1 business advice service to small and medium sized businesses
	Promote housing development that meets the needs of the present and future population of the District	Building new Council homes to rent and continuing to build social rented homes in partnership with Housing Associations	Commence the programme to build new Council homes to rent
	Promote housing development that meets the needs of the present and future population of the District	Helping disabled people adapt their homes so they can continue to live there	Provide adaptations to the homes of disabled people
	Delivering a permanent site to meet identified traveller needs	Identify opportunities for the provision of permanent Traveller site and conclude negotiations with landowners by July 2020.	Deliver a permanent site to meet identified Traveller needs
		Complete a review of the Derbyshire Dales Local Plan	Carry out the Derbyshire Dales Local Plan review process as determined by Council
		Support communities in developing Neighbourhood Plans	Support the Brailsford and Ashbourne Neighbourhood Plans through the statutory process towards completion
		Continue to provide debt and welfare advice to vulnerable households	Continue to provide debt and welfare advice to vulnerable households

- 3.8 By prioritising these areas of activity it will enable the District Council to support a sustainable recovery for Derbyshire Dales from the COVID-19 pandemic, continue to progress other Corporate Plan priorities where resources allow, and at the same time maintain resources to deliver day to day services to residents.
- 3.9 Specific SMART target areas for each of the above priority areas will be developed as individual Service Plans are drafted for 2021/22. These will be subject to a report to Council for approval in March 2021 as part of the statutory budget setting process – so it is at the March Council meeting where numbers will be proposed for, for example, adaptations to the homes of disabled people.

## **4 RISK ASSESSMENT**

### **4.1 Legal**

- 4.2 The Corporate Plan is compliant with relevant legislation. The legal risk is assessed as being low.

### **4.3 Financial**

Service and financial planning is an integrated process. The budget and service plans are prepared simultaneously, and proposed actions for 2021/22 will be funded from within revenue budgetary provision for 2021/22 and the capital programme to be agreed by Council at the same meeting in March 2021.

The financial risk is therefore considered to be low at this stage.

### **4.4 Corporate Risk**

There is a risk that Corporate Plan targets may not be achieved. Progress is monitored regularly by Service Managers and by Corporate Leadership Team. Whilst priority actions will be developed with managers as part of the combined service planning and budget setting process, given the continuing resourcing pressures on the District Council, the risk of not achieving all targets is classified as high for 2021/22.

## **5 OTHER CONSIDERATIONS**

- 5.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

## **6 CONTACT INFORMATION**

- 6.1 Mike Hase, Policy Manager

Tel 01629 761251 E-Mail [mike.hase@derbyshiredales.gov.uk](mailto:mike.hase@derbyshiredales.gov.uk)

## **7 BACKGROUND PAPERS**

- 7.1 Corporate Plan 2020-2024  
[https://www.derbyshiredales.gov.uk/images/C/Corporate\\_Plan\\_2020-24\\_for\\_web.pdf](https://www.derbyshiredales.gov.uk/images/C/Corporate_Plan_2020-24_for_web.pdf)

## **8 ATTACHMENTS**

Appendix 1 – Corporate Plan 2020-24 Performance Q1/Q2 2020/21





Priority	Target Areas	Pledge	Action	Progress Q1 & Q2 2020-2021
PEOPLE - PROVIDING YOU WITH A HIGH QUALITY CUSTOMER EXPERIENCE	Redesign our website to make it easier for you to find the information you need	Including clearer information about your Clean and Green Service on our website	Introduction of faster, and improved website homepage including greater functionality and mobile access by April 2020.	New homepage went live on 1st April 2020. Additional Clean and Green service updates have been introduced including Schedules, WC opening times, new burial procedures and COVID measures.
	Enable you to pay online for more Council services	Enabling online direct debits and card payments for services such as garden waste collection	<ul style="list-style-type: none"> <li>Implement a new payment portal to expand payment options (accepting Debit Cards, Credit Cards and PayPal) and ensure fully integrated payments are added to all online forms by April 2020</li> <li>Introduce integrated Direct Debit payments on selected online forms by August 2020</li> </ul>	New payment portal went live on 1st April 2020  Project has been delayed due to additional complexities with Direct Debit structure and difficulties with suppliers. Testing underway November 2020. Currently on target for full public launch in December 2020
	Offer you the ability to access more services yourself 24/7 online	Providing an online facility to request District Council services such as litter clearance and street cleaning	Increase the information available to you automatically in the 'My Account' e.g. Waste collection dates, Councillor details, weather alerts etc. by April 2020	MyAccount went live on 1st April 2020 with a range of bespoke data targeted to customers including litter clearance and street cleaning. Pest Control requests are to follow during the course of the year.
		Designing our online services to keep you informed of progress	<ul style="list-style-type: none"> <li>Implement a 'My Account' feature to track service requests by April 2020.</li> <li>Expand the number of services that are fully trackable by March 2022</li> </ul>	MyAccount went live on 1st April 2020, with a range of services trackable through the account  On track - A number of additional new services have been made fully trackable via the MyAccount function, with an additional 6 due to go live in October 2020
	Maintain high customer satisfaction about the quality of services we deliver	Undertaking an annual online survey of residents to establish customer satisfaction and priorities	Undertake Annual Survey using the Online Residents Panel to assess resident satisfaction with DDDC Services by November 2020	Online Residents Satisfaction Survey Completed by 18th October 2020
		Reviewing opportunities as we strive to be a more commercially minded District Council	Review the role and purpose of the Commercial Board by July 2020	Member Workshop to be arranged post Covid-19
		Maintain other customer access channels: during opening hours, you will still be able to phone us or drop by at the Town Hall in Matlock	Continue to maintain and publicise a variety of offline customer contact channels for the District Council's services through Dales Matters and other media.	Dales Matters continues to be published in hard copy twice yearly (distribution of Autumn 2020 edition took place in October). Approx 100 media releases issued annually. Leaflets are produced (every household will receive 2 publicising new garden waste subscription scheme). We also continue to use posters, newspaper adverts and outdoor banners.
		Engage with community groups and encourage projects run by community groups	<ul style="list-style-type: none"> <li>Provide up to £36,600 of grant funding to local community groups for projects that benefit the wider community in Derbyshire Dales.</li> <li>Support community groups to successfully host events on District Council land by March 2021</li> </ul>	£15,675 spent on The Local Projects Fund.  All events that were booked have been cancelled from 1st April until Christmas due to Covid-19, with the exception of five Remembrance Day events on District Council land in November.
		Achieve a sustainable financial position by prudent management of resources and reviewing services	Continue to explore opportunities to deliver £250,000 efficiency savings and/or additional income by 2023/24	On hold until receive Local Government Finance Settlement later this year
	Achieve net zero carbon emissions from District Council operations by 2030	Preparing and Implementing a Climate Change Strategy	<ul style="list-style-type: none"> <li>Implement measures to achieve 2% reduction in CO2 from local authority buildings as compared to the previous calendar year by March 2021</li> <li>Develop a strategy to improve energy efficiency at all buildings of asset value £10,000 and above by March 2021</li> </ul>	Clear Lead Consulting Report to reduce Co2 emissions to net Zero by 2030 approved at Council 08/10/20  Clear Lead Consulting Report target incorporates work at DDDC buildings which will achieve this outcome
	Work with partners across the county and region to deliver this new goal through all relevant	Preparing and adopting a Supplementary Planning Document on Climate Change	<ul style="list-style-type: none"> <li>Appoint Consultants to Assist with Preparation of Climate Change SPD by October 2020</li> <li>Publish for public consultation Climate Change SPD by January 2021</li> <li>Complete adoption of SPD on Climate Change by June 2021</li> </ul>	Consultants Appointed August 2020  Consultation still scheduled for January 2021  Adoption still scheduled for June 2021
		Implementing a programme of Electric Vehicle charging points in our car parks	<ul style="list-style-type: none"> <li>Introduce publicly accessible EV charging points in at least one car park in each of our market towns by April 2020.</li> <li>Develop a programme for further publicly accessible EV charging points in car parks across the Derbyshire Dales by April 2021</li> </ul>	Completed in May 2020 - Slight delay due to Covid-19  Discussions are on-going with EV providers to assess the suitability of sites for the provision of EV Charging Points for a future programme. Future programme unlikely to be achieved by April 2021.

Priority	Target Areas	Pledge	Action	Progress Q1 & Q2 2020-2021
<b>PLACE – KEEPING THE DERBYSHIRE DALES CLEAN, GREEN AND SAFE</b>		Promoting greater recycling especially of food waste	Implement a recycling education and promotional programme by December 2020	Postponed due to Covid and will be complete March 2021
		Developing a community tree planting programme	Develop a Community Tree Planting Programme by April 2021 for implementation in 2021/22	Due to Covid-19 this has been delayed
	Invest capital resources in our main parks to improve facilities where feasible	Improving facilities initially in Ashbourne Recreation Ground	<ul style="list-style-type: none"> <li>Support the transfer and re-build of Ashbourne Memorial Pavilion and the Bowls Pavilion on Ashbourne Recreation Ground by March 2021</li> <li>Implement a refurbishment programme for the Bandstand at Ashbourne Memorial Gardens by April 2021</li> </ul>	Bowls pavilion replaced with new structure August 2020. Lease terms for leasehold transfer of Memorial Pavilion with solicitors - On Track. Ashbourne Play Area has been revitalized, with painting, cleaning and replacement of equipment and surfacing. Survey/spec for complete replacement due autumn 2020 to allow works to be tendered winter 2020 and to take place in spring 2021. - On Track. Improvements to the Memorial Garden entrances have taken place already this year. A 3 year tree programme for Ashbourne Memorial Gardens has been devised and implemented in 2020/21.
	Review our clean and green service commitments to better target existing resources	Developing maintenance plans for green spaces and verges we manage to encourage greater biodiversity	<ul style="list-style-type: none"> <li>Review and implement revised core standards for Clean and Green by April 2021.</li> </ul>	C&G review – due to Covid implementation is postponed to 2021/22. The review outline will go to members in November and take 12 months to complete.
		Work with partners and communities to maintain high levels of community safety	<ul style="list-style-type: none"> <li>To work with DFRS and other partners to review and relaunch the Council's Bonfire Safety Campaign by October 2020</li> </ul>	Discussions held with DFRS and 2 other local authorities to ensure consistency. For 2020 the message was largely around discouraging organised events due to ongoing Covid 19 pandemic
		Publish an annual report on air quality in the District and identify any appropriate mitigation measures for areas of lower air quality	Publish an Air Quality Monitoring Report by July 2020 and where necessary commence appropriate mitigation measures and create an action plan by March 2021	Air quality report agreed by Defra and published on Council website October 2020. Detailed assessment being procured through competitive quotes
	Invest resources in developing key employment sites	Facilitating the development of Ashbourne Business Park and Phase 1 housing at Ashbourne Airfield	<ul style="list-style-type: none"> <li>Work with public &amp; private sector partners to complete infrastructure improvements at Ashbourne Airfield Industrial Estate, opening up 8 ha of new employment land by December 2020</li> </ul>	Commencement of scheme delayed due to COVID. However, contractor now appointed by Derbyshire County Council enabling works on new A52 roundabout to proceed. Start on site 26 October 2020.
		Pursuing funding to unlock employment land at Middleton Road/Cromford Road, Wirksworth	<ul style="list-style-type: none"> <li>Pursue funding opportunities to unlock employment land and support initial phase of workspace development at Middleton Road, Wirksworth by March 2021</li> </ul>	Feasibility study delayed due to COVID. Landowner's Development Team Furloughed. Further site investigation information required and revised Development Appraisal awaited
	Promote investment to stimulate the economy of our market towns	Initiating a development scheme for the Bakewell Road site, Matlock town centre	<ul style="list-style-type: none"> <li>Secure investment to enable development of the Bakewell Road town centre site, Matlock by March 2021</li> </ul>	On track. Business Case for proposed conversion of Matlock Market Hall prepared for consideration at 25 November Council. Stakeholder engagement ongoing
	Support businesses to encourage productivity, growth, and higher wage jobs in rural and urban locations	Continuing to provide a high quality, free, 1:1 business advice service to small and medium sized businesses	<ul style="list-style-type: none"> <li>Provide support to 75 established businesses in the Derbyshire Dales by March 2021, enabling the creation of local jobs</li> <li>9 Dales businesses supported to access grants or loans from D2N2, Government and EU to enable growth by March 2021</li> </ul>	<p>Economic Development Team / Business Advice Service re-directed to support business survival inc. handling grant enquiries, advice on Government support measures and administration of COVID Discretionary Grant Fund. Several hundred businesses signposted to available support or provided with initial advice. Focus now on providing more intensive support</p> <p>Economic Development Team / Business Advice Service re-directed to support business survival. 162 Dales businesses awarded grants (£1.7m) through the Derbyshire Dales COVID Discretionary Grant Fund (with support from Internal Audit and Policy, plus Finance, BSU and Transformation) involving significant case work. A further 5 businesses supported to access D2N2/EU Growth Grants</p>
		Launching the Derbyshire Dales Place Branding Initiative	Launch a Derbyshire Dales Place Branding Initiative to promote the area as a business location by May 2020	Delayed due to re-allocation of resources to support COVID business survival. Narrative prepared, x3 business champions videos completed and Invest in Dales video commissioned. Launch proposed early 2021

Priority	Target Areas	Pledge	Action	Progress Q1 & Q2 2020-2021
<b>PROSPERITY – SUPPORTING BETTER HOMES AND JOBS FOR YOU</b>	Promote housing development that meets the needs of the present and future population of the District	Building new Council homes to rent and continuing to build social rented homes in partnership with Housing Associations	<ul style="list-style-type: none"> <li>Procure a Development Agent and Managing Agent, register with Homes England and the Regulator of Social Housing, to help enable a programme of new Council Housing by August 2020</li> <li>Complete 80 new affordable homes by March 2021</li> </ul>	<p>The procurement process is underway with the PQQ stage completed and the ITT nearing submission. Covid19 has introduced some delay but will not impact on the overall programme</p> <p>There have been no completions in Q1&amp;Q2 due to covid19. Only 12 completions are expected this year</p>
		Encouraging the provision of smaller-sized open market homes to meet local demand	Implement Policy HC11 in the Derbyshire Dales Local Plan through the determination of planning applications	Ongoing in the determination of all relevant planning applications
		Helping disabled people adapt their homes so they can continue to live there	Provide adaptations to the homes of 50 disabled people by March 2021.	21 adaptations completed as of 9 October 2020. Completions affected by Covid 19 lockdown restrictions earlier in year.
		Exploring further policy changes which could further reduce the number of empty homes	<ul style="list-style-type: none"> <li>Undertake a further review the effect of increase in Council Tax Premium in May 2020</li> <li>Explore further policy options to reduce the number of empty homes by December 2020.</li> </ul>	<p>An initial review took place in May which showed that the number of empty homes had increased. Since May visits to all the empty homes on the Council Tax register have taken place and so a further review should be undertaken before April 2021</p> <p>The focus of this has been the option to increase the premium on the homes empty for more than 5 years and more than 10 years. No further options yet developed.</p>
		Delivering a permanent site to meet identified traveller needs	Identify opportunities for the provision of permanent Traveller site and conclude negotiations with landowners by July 2020.	Report outlining possible sites and outcome of land owner negotiations approved by Council 02/09/20. Potential Temporary and Permanent sites identified subject to planning consent
		Submitting a £1m Heritage Lottery Fund bid for the Hurst Farm Regeneration Project	Complete the Phase 1 survey and projects for the Heritage Lottery Fund bid for the Hurst Farm Regeneration Project by March 2021	The Phase 1 survey and projects includes the procurement of 10 separate consultants to assess the various aspects of the bid. This was delayed to covid19 such that procurement has only just completed in October 2020. The Phase 1 works will not now complete until August 2021
		Make it easier for local firms to do business with us through our procurement processes	Review the Council's procurement processes to encourage local firms to do business with the District Council by April 2021	No progress to date due to other priorities due to Covid-19 pandemic
		Complete a review of the Derbyshire Dales Local Plan	Commence Initial Planning for Review of Derbyshire Dales Local Plan by December 2020 and adoption by December 2022	Review of Derbyshire Dales Local Plan commenced in September 2020 - Now scheduled adoption June 2023
		Support communities in developing Neighbourhood Plans	Provide ongoing Officer support to neighbourhood areas including technical and procedural advice	Ongoing support for Ashbourne and Brailsford Neighbourhood Plans. Ashbourne NP Reg 16 Consultation August-October 2020 Brailsford NP November-December 2020
		Continue to provide debt and welfare advice to vulnerable households	Provide debt and welfare advice to 350 vulnerable households by March 2021	Q1=58 Q2=50 (plus results from one provider still to be received). Some impact from covid19 as services were delivered from home by staff

COUNCIL  
14 December 2020

Report of the Director of Housing

## **HOUSING CAPITAL GRANT ALLOCATIONS**

### **PURPOSE OF REPORT**

This report sets out proposed capital allocations for affordable housing delivery and a further round of energy efficiency measures. The affordable housing programme continues the Council's work to deliver housing for rent and shared ownership across the district. The energy efficiency programme builds on the success of the Council's recent Green Homes Grant award and seeks support for a second funding programme announced by government.

### **RECOMMENDATION**

That Council be requested to approve the inclusion within the Capital Programme of £979,000 for the proposed affordable housing schemes and £880,000 for the improvements to homes as set out in the report.

### **WARDS AFFECTED**

All

### **STRATEGIC LINK**

Improving the energy efficiency of older homes can be an effective way of improving the wider environment, tackling poor housing conditions and supporting vulnerable people in their housing choices. Improving poorly insulated homes delivers on the Council's priorities of People, Place and Prosperity. It also supports a post covid19 economic stimulus package. Affordable Housing is the District Councils No.2 priority. The schemes listed below are a key part of alleviating housing need within the dales.

---

## **1 SUMMARY**

- 1.1 The District Council recently funded a programme of external wall insulation improvements to 11 non traditional homes on Hurst Farm. A further round of works is underway thanks to the award of £760,950 of government funding through the Green Homes Grant: Local Authority Delivery (GHG:LAD) scheme (Phase 1A). This programme will support works to 104 homes across the district in partnership with private owners, Platform Housing Group and the Harrison almshouse trust. The government have announced another round of funding, GHG:LAD Phase 1B. A further bid for Phase 1B is in development and some match funding is sought from the District Council.
- 1.2 The District Council supports the delivery of affordable homes through financial support for housing associations, community land trusts and almshouse trusts. The Council is also becoming a direct provider of affordable homes. The report sets out proposals for

schemes across the district supporting the renovation and deep retrofit of almshouse properties, provision of council housing, supporting a community land trust and support to provide a significant affordable housing scheme in Wirksworth.

## 2 AFFORDABLE HOUSING

- 2.2 DDDC funding is critical to the development of homes locally, helping to ensure Homes England grant rates remain competitive and schemes remain viable. Working with two almshouse trusts, the Council is able to support the renovation of older homes, deliver our climate change ambitions and reduce fuel bills for tenants.
- 2.3 This programme also puts resources in place to deliver early wins in the Council housing programme by bringing empty homes back in to use and secures the future of Station House in Matlock.
- 2.4 The programme also delivers a significant investment for Wirksworth, securing 30 homes on the site adjacent to Haarlem Mills.
- 2.5 Bradwell CLT have continued their impressive start to affordable housing securing Homes England support for 4 affordable homes on a brownfield site in Bradwell.
- 2.6 These schemes can be funded from the Council's S106 programme.

Village/Town	Proposal	Provider	No. of Homes	Funding	Year funding required
Bradwell	Bradwell CLT	CLT	4	£40,000	2020/21
Calver	Samuel and Elizabeth Wild Almshouses	Almshouse Trust	1	£43,000	2021/22
Matlock	Harrison Almshouse Trust	Almshouse Trust	4	£212,000	2021/22
Matlock	Station House	DDDC	2	£104,000	2021/22
Wirksworth	Haarlem Mills	Platform	30	£280,000	2021/22
TBC	Empty Homes	DDDC	2	£300,000	2020/21
<b>Total</b>				<b>£979,000</b>	

## 3 ENERGY EFFICIENCY GHG:LAD Phase 1B

- 3.1 In October 2020 the government announced the GHG:LAD Phase 1B, a second round of funding totalling £130m to promote a 'green recovery' post covid19. The timetable for this programme is challenging, with bids to be submitted by the 4<sup>th</sup> December and works completed by September 2021. However the Council is well placed to meet this timetable given the successful Phase 1A bid.

- 3.2 Officers have been working on a potential external wall insulation scheme on streets neighbouring Hurst Farm. It is hoped that a programme of up to 25 properties could be generated for a further round of external wall insulation.
- 3.3 The Phase 1B programme can also include energy efficiency works to housing association properties. Platform Housing Group have again asked to join the Council's application. Platform are proposing works to 100 properties focussing on solar thermal photo voltaics and energy efficient doors, with a total project cost of £300,000. Half of these properties will be in another local authority area, with Derbyshire Dales acting as gateway for access to funding. This approach strengthens the Council's application and helps to meet the minimum funding requirement of £250,000. Platform are able to complete their proposed works by September 2021.
- 3.4 Two further elements of the Phase 1B programme include works with almshouse trusts, including a continuing programme of support for the Harrison Almshouse Trust and Samuel and Elizabeth Wild Almshouses (based in Calver) in combination with the affordable housing programme mentioned above. The final element includes a proposed project with Tideswell Climate Change group following a request by the group to undertake some local action. The proposed works will include a mixture of external wall insulation, cavity fill and loft insulation.
- 3.5 The size of the Phase 1B programme is estimated to be around £800,000 and target 162 properties.
- 3.6 The central themes of the GHG:LAD Phase 1B remain sustaining and creating jobs, reducing carbon emissions and tackling fuel poverty. This proposed programme delivers on all three themes;
- The solid wall insulation schemes will create help to sustain new apprentice opportunities and secure jobs
  - Lifetime carbon emissions will reduce significantly from the improved homes
  - The resulting savings in energy bills will be approximately 40% for households
- 3.7 The GHG:LAD programme is the second round in what appears to be several funding opportunities that will come forward in the short term. A further capital programme for councils and partnerships should be available from April 2021. Making successful applications and delivering these early programmes will help to demonstrate to government the Council's commitment to climate change and enhance the prospect of future grant awards.

### **Funding Solution**

- 3.9 The proposed programme involves combining government grant at £800,000 with further funding from the Council of up to £80,000 and Platform £200,000 (the Platform funding is their own funding and so is not part of the Council's capital programme).
- 3.10 The Council's usual capital resources such as S106 and Right To Buy receipts are either not eligible for improvement works or risk diminishing the ambition of the Council on other capital projects. As with Phase 1A, it is proposed to use another capital fund which has come about through the Council's relationship with Platform.
- 3.11 If Council approves this project for inclusion in the capital programme, it will also determine the capital financing. As well as government grant of £800,000, it is proposed

that this project be financed from £80,000 capital receipts from Platform, paid to the Council for Disposal Properties and that, in return, the Council will ring fence the same amount of funding for Platform projects within the Council's S106 programme. The proposed allocation for Haarlem Mills set out in Section 2 above, delivers on this agreement.

- 3.12 As well as funding for capital works, the government grant can also be used to recover some of the costs of delivering the programme. It is proposed that the Housing Team apply a fee to recover the costs of delivering the project. This income would be used to cover the salary costs of temporary posts in the Housing Team. In addition the grant funding can also be used to remedy building defects that might arise when making a home suitable to retrofit.
- 3.13 Subject to approval by Council, the works will begin in Q1 2021 with a programmed finish by the end of Q2 2020. The GHG:LAD programme is described by government as a competition. There are stringent quality assurance and monitoring requirements in place that will take up considerable officer time. However the carbon savings, job creation, reduced fuel bills and wider environmental impact are substantial.

## **4 RISK ASSESSMENT**

### **4.1 Legal**

The Regulatory Reform (England and Wales) (Housing Assistance) Order 2002 (the RRO) has radically changed the way in which government seeks to encourage private sector home improvement in England and Wales. The RRO introduced a general power on local authorities to provide "assistance" "in any form" "to any person", to improve, repair, adapt or rebuild residential premises. The legal risk is therefore low.

- 4.2 In spending this additional funding the Council must ensure that all relevant procurement and contracting are complied with or that relevant waivers are completed.

### **4.3 Financial**

This report asks for approval within the Capital Programme of £979,000 for the proposed affordable housing schemes and £880,000 for the improvements to homes.

If Council approves these projects for inclusion in the capital programme (for consideration later on the agenda for this meeting), it will also determine the capital financing. However, it is proposed that the £979,000 for affordable housing schemes be financed from Section 106 contributions held for that purpose, and that the homes improvements scheme be financed by £800,000 government grant with the balance of £80,000 from capital receipts, subject to an agreement with Platform that will permit the Council to use monies that Platform has paid to the Council for Disposal Properties and that, in return, the Council will ring fence the same amount of funding for Platform projects within the Council's S106 programme.

It is possible that the amount to be funded from capital receipts might be reduced by government grants. However, the exact level of external funding will not be known until the chosen installer undertakes their assessment of the properties and the household income levels and a bid for 'Green Homes Grant: Local Authority Delivery' has not yet been submitted so the outcome is unknown at the time of writing this report.

It is proposed that the Housing Team apply a 10% fee to recover the costs of delivering the project. This income would be used to maintain the Regeneration Officer post.

Given the level of investment required, and the possibility of external funding, the financial risk is assessed as medium (as the programme could be adjusted if the external grant funding is not achieved).

## 5 OTHER CONSIDERATIONS

In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

## 6 CONTACT INFORMATION

Robert Cogings - Director of Housing  
Email: [robert.cogings@derbyshiredales.gov.uk](mailto:robert.cogings@derbyshiredales.gov.uk)  
Telephone: 01629 761354

Tim Braund - Director of Regulatory Services  
Email: [tim.braund@derbyshiredales.gov.uk](mailto:tim.braund@derbyshiredales.gov.uk)  
Telephone: 01629 761118

## 7 BACKGROUND PAPERS

Date	Description	Location
2016	Community and Environment Committee 2 <sup>nd</sup> June 2016, Estate Regeneration Programme: Expression of Interest	Head of Housing
2016	DCLG regeneration programme bid documents	<a href="https://www.gov.uk/government/publications/estate-regeneration-fund">https://www.gov.uk/government/publications/estate-regeneration-fund</a>
2017	Environment Committee 16 <sup>th</sup> March 2017, Hurst Farm Regeneration Bid	Head of Housing
2018	Community and Environment Committee 11 <sup>nd</sup> January 2018, Estate Regeneration Programme: Hurst Farm Regeneration Project	Head of Housing
2020	BEIS information GHG:LAD	<a href="https://www.gov.uk/government/publications/green-homes-grant-local-authority-delivery-scheme-entering-a-bid">https://www.gov.uk/government/publications/green-homes-grant-local-authority-delivery-scheme-entering-a-bid</a>



Council

14 December 2020

Report of Director of Resources

## **CAPITAL PROGRAMME 2020/21 ONWARDS**

### **PURPOSE OF REPORT**

This report seeks approval for an updated capital programme and its financing.

### **RECOMMENDATION**

1. That the revised Capital Programme and financing arrangements for 2020/21, as detailed in Appendix 1, in the sum of £10,386,944 be approved
2. That the Revised Capital Programme for 2021/22, as detailed in Appendix 1, in the sum of £4,207,980 be approved
3. That the Programme for years 2022/23 onwards, as detailed in Appendix 1 in the sum of £1,731,162 be approved;
4. That the Programme be financed as set out in the report and the use of internally borrowed funds from the Council's cash balances of £617,000 be approved.
5. That the potential future liabilities outlined in Appendix 2 be noted

### **WARDS AFFECTED**

All

### **STRATEGIC LINK**

The Council's Capital Programme takes into account all the priorities and targets within the Corporate Plan and these are identified in the Capital Strategy. The Proposed Capital Programme will assist in delivering Council services that are important to residents' well-being and the Dales economy.

## **1 REPORT**

### **1.1 Background and Introduction**

The Council approved the initial Capital Programme for 2020/21 at the Council meeting on 5<sup>th</sup> March 2020. The programme has subsequently been updated at the Council meeting on 27<sup>th</sup> August 2020, following closure of the Council's accounts

for 2019/20. This report identifies new bids and highlights a funding requirement of £617,000 if all of the outlined potential schemes are approved.

## 1.2 New Schemes

The revised Capital Programme includes new schemes (shown in Table 1 below), which have been prioritised to reflect:

**High Priority** (shaded green): Projects that directly support the delivery of Corporate Plan priorities; which can be funded from within existing capital resources and can be delivered within a timescale of 12 months.

**Medium Priority** (shaded Amber): Projects that directly or indirectly support the Corporate Plan Priorities; can be funded from within existing capital resources and can be delivered within a timescale of 2 years.

**Low Priority** (shaded red): Projects where the costs are yet to be determined or cannot be implemented without external grant assistance or financial borrowing.

Table 1: New Bids

Scheme	Priority	2020/21	2021/22	2022/23 onwards	Source of Finance
Bradwell Social Housing Grant	High	40,000			Section 106
Calver Social Housing Grant	High		43,000		Section 106
Matlock Almshouse Trust Social Housing Grant	High		212,000		Section 106
Station House Council Housing	High		104,000		Section 106
Wirksworth Social Housing Grant	High		280,000		Section 106
Empty Homes Project for Council Housing	High	300,000			Section 106
Energy Efficiency GHG: LAD Phase 1B	High	880,000			Capital Grant/Capital Receipts
Climate Change Energy Efficiency Measures	High		65,000		Capital Programme Reserve

Climate Change Biomass Boiler	High		150,000		Internally Borrowed Funds
Climate Change Electrification of Heater	High		55,000		Capital Programme Reserve
Climate Change: Roof Mounted PV	Low			467,000	Internally Borrowed Funds
Ashbourne Park Pavilion Grant request	High	175,000			Capital Programme Reserve
Potential Purchase of Land at Longcliffe	Medium		250,000		Capital Receipts
Bakewell Road Matlock Development	High	10,000	790,820		Investment Reserve/Capital Programme Reserve
Resurfacing & relining of car parks	High	21,000			Capital Programme Reserve
Reinstatement of paths at Broadwalk Park	High	10,000			Capital Programme Reserve
Structural repairs at Hall Leys Park Clock Tower	High	40,000			Capital Programme Reserve
Resurfacing of Paths at Hall Leys Park	High		30,000		Capital Programme Reserve
Redevelopment of Bakewell Recreation Ground Toilets	Medium		80,000		Capital Programme Reserve
Ashbourne Recreation Ground Footbridge	High		40,000		Capital Programme Reserve

Ashbourne Recreation Building Rationalisation	High / Medium	25,000	20,000		Capital Programme Reserve
Property Condition Surveys	High	10,000			Capital Programme Reserve
Bakewell ABC	Medium		40,000		Capital Programme Reserve
Dimple Playing Fields Paths	High		30,000		Capital Programme Reserve
Small Sewer Site - Flagg	High	25,000			Capital Programme Reserve
Harrison way Northwood	Medium		40,000		Capital Programme Reserve
Shrovetide walk Ashbourne	Medium	40,000			Capital Programme Reserve
Hall Leys Park Plant Equipment Play Area	High	20,000			Capital Programme Reserve
Uninterruptable Power Supply	Medium		20,000		IT Reserve
Production Server Replacement	Medium			30,000	IT Reserve
Network Switch Replacement	Medium		30,000		IT Reserve
Disaster Recovery Storage	Medium			20,000	IT Reserve
VDI Server Replacement	Medium			30,000	Capital Programme Reserve
SQL 2012 Replacement	Medium		10,000		IT Reserve

Server 2016 Replacement	Medium			20,000	Capital Programme Reserve
Windows 2016 Server Consultancy	Medium			20,000	Capital Programme Reserve
Total New Bids		1,596,000	2,289,820	587,000	

### 1.3 Revised Capital Programme 2020/21

#### 1.3.1 Proposed Capital Expenditure 2020/21

The revised capital programme for 2020/21 has been updated to reflect new bids and is summarised below:

Priority	Revised Budget 2020/21 £
People	48,200
Place	1,641,381
Prosperity	3,897,970
Other	4,799,393
Total Capital Expenditure	10,386,944

The spending shown in the table above is the aggregate of the scheme costs. All grants and contributions have been dealt with as part of the financing arrangements (shown below). The major projects where expenditure is forecast to be more than £250,000 for 2020/21 are as follows:

	£
Blenheim Road Redevelopment	250,000
Disabled Facilities Grants	491,470
Social Housing Grant - Tideswell	412,500
Social Housing Grant – Rural Villages	410,000
Non Traditional Homes Improvement Schemes	1,000,000
Social Housing Grant – Bakewell Road, Darley Dale	570,000
Empty Homes scheme for Council Housing	300,000
Energy Efficiency GHG LAD Phase 1B	880,000
Commercial Vehicle Renewal Scheme	464,350
Waste Vehicles – Waste Contract	3,612,382

#### 1.3.2 Financing Arrangements 2020/21

The overall financing package for forecasted expenditure in 2020/21 is as follows:

	£	£
Capital Receipts		2,949,579

Grants and Contributions		2,054,420
Use of Reserves:		
Capital Programme Reserve	998,357	
Grants Unapplied Reserve including Section 106	1,341,869	
Information Technology Reserve	20,000	
Vehicle Renewals Reserve	464,350	
Carsington Reserve	20,070	
Customer Innovation Reserve	28,200	
Economic Development Reserve	10,000	
Waste Vehicles Reserve	2,500,100	
Total Reserves		5,382,945
Total Financing		10,386,944

#### 1.4 Revised Capital Programme 2021/22

##### 1.4.1 Proposed Capital Expenditure 2021/22

The revised capital programme for 2021/22 has been updated to reflect new bids and is summarised below:

Priority	Revised Budget 2021/22 £
Place	1,641,381
Prosperity	3,156,290
Other	661,690
Total Capital Expenditure	4,207,980

The spending shown in the table above is the aggregate of the scheme costs. All grants and contributions have been dealt with as part of the financing arrangements (shown below). The major projects where expenditure is forecast to be more than £250,000 for 2021/22 are as follows:

	£
Disabled Facilities Grants	491,470
Social Housing Grant – Matlock YMCA	500,000
Social Housing Grant – Wirksworth Community Land Trust	350,000
Social Housing Grant – Harlaam Wirksworth	280,000
Commercial Vehicle Renewal Scheme	280,000
Potential Purchase of land at Longcliffe	250,000
Bakewell Road, Matlock Development	790,820

##### 1.4.2 Financing Arrangements 2021/22

The overall financing package for forecasted expenditure in 2021/22 is as follows:

	£	£
--	---	---

Capital Receipts		345,000
Grants and Contributions		491,470
Use of Reserves:		
Capital Programme Reserve	605,870	
Carsington Reserve	6,690	
Grants Unapplied Reserve including Section 106	1,624,000	
Information Technology Reserve	140,000	
Vehicle Renewals Reserve	280,000	
Invest to Save Reserve	564,950	
Total Reserves		3,221,510
Internal Borrowing*		150,000
Total Financing		4,207,980

\*See 1.5.3 below.

## 1.5 Revised Capital Programme 2022/23 Onwards

### 1.5.1 Proposed Capital Expenditure 2022/23 Onwards

The revised capital programme for 2022/23 onwards has been updated to reflect new bids and is summarised below:

Priority	Revised Budget 2022/23 Onwards £
Prosperity	491,470
Place	467,000
Other	772,692
Total Capital Expenditure	1,731,162

The spending shown in the table above is the aggregate of the scheme costs. All grants and contributions have been delay with as part of the financing arrangements (shown below). The major projects where expenditure is forecast to be more than £250,000 for 2021/22 are as follows:

	£
Disabled Facilities Grants	491,470
Commercial Vehicle Renewal Scheme	322,000
Climate Change Roof mounted PV	467,000

### 1.5.2 Financing Arrangements 2022/23 Onwards

The overall financing package for forecasted expenditure in 2022/23 onwards is as follows:

	£	£
Capital Receipts		110,000
Grants and Contributions		491,470

Use of Reserves:		
Capital Programme Reserve	160,287	
Carsington Reserve	6,692	
Vehicle Renewals Reserve	445,713	
IT Reserve	50,000	
Total Reserves		662,692
Internal Borrowing*		467,000
Total Financing		1,731,162

### 1.5.3 Internal Borrowing

\*The proposed schemes to install a Biomass Boiler and Roof Mounted Photovoltaic solar panels to Matlock Town Hall is estimated to cost £617,000 in total. Funding for these schemes cannot currently be financed from the Council's Capital reserves, and no external Grants or Contributions are currently available for this purpose.

The Biomass Boiler installation is due to take place in 2021/22 and the Roof mounted Photovoltaic solar panels project is due to take place in 2022/23. If funding from reserves or contributions cannot be identified before the work commences, financing can be sought internally from the Council's working capital cash balances. The loss of investment income would be minimal due to falling interest rates.

The revenue Impact of internal Borrowing on the Council's Budget from 2021/22 onwards is shown below:

Scheme	Cost	Useful Life	Estimated Cost of Minimum Revenue Provision (MRP) per annum	Forecast Savings Generated per annum	Net Revenue Effect
Town Hall Biomass Boiler	£150,000	20 years	£7,500	(£10,000)	(£2,500)
Roof Mounted PV	£467,000	25 years	£18,680	(£64,000)	(£45,320)

## 1.6 Sources of Funding for Capital Programme

1.6.1 The table below shows the forecasted impact on the Council's Reserves and Balances of the above proposals:



Reserve	Opening balance	Internally Borrowed Funds	Expected Receipts	Used in Capital Programme	Estimated Balance 31 March 2024
	£	£	£	£	£
Capital receipts	2,962,476		550,000	3,404,579	107,897
Section 106	6,289,844		0	2,914,573	3,375,271
Capital programme reserve	1,807,120		0	1,764,514	42,606
Other strategic reserves	3,990,601		600,000	4,588,060	2,541
Capital Grants	235,693		3,037,360	3,037,360	235,693
Borrowing	0	617,000		617,000	0
	<b>15,285,734</b>	<b>617,000</b>	<b>4,187,360</b>	<b>16,326,086</b>	<b>3,764,008</b>

## 1.6.2 Officer Comments

The table above demonstrates that, if the capital programme proposals set out in this report are approved, sources of capital funding are forecast to reduce to £3,764,008 by 31 March 2024. However, grants and contributions and the amounts in other strategic reserves are set aside for specific purposes; if these are excluded the amount available for new capital schemes reduces to only £150,503.

The Corporate Leadership Team has identified a number of future capital liabilities and potential new projects that will be required in the next two years that have not been included in this revised capital programme. These projects are set out in Appendix 2. They total £85,000 but do not include the estimated cost of a traveller site, works at Lovers Walk or works identified in condition surveys at the Town Hall.

For a small district council in the current economic climate a capital programme of £16 million can be seen as fairly healthy. Members should note, however that much of the capital programme is spent on enhancing and replacing existing assets and that existing funds are likely to be depleted by 2023/24 and there will be a requirement for internal borrowing of £617,000.

## 2 RISK ASSESSMENT

### 2.1 Legal

The capital programme report has not legal implications as spending is within Council budgets. Internal borrowing is permitted under relevant guidelines.

### 2.2 Financial

If the proposed capital programme is approved, there is a need to borrow internally to meet the financing requirements of the capital programme for 2020/21 to 2023/24 onwards and most of the Council's sources of funding (except grants and contributions that can only be used for specific purposes) will be depleted by 31 March 2024, leaving little for future projects and capital improvements to existing assets. The financial risk, therefore, remains high.

The Council's Financial Strategy, approved in March, states that "Any under-spending on the revenue account will be transferred to strategic reserves to finance the Capital

Programme, top up the Investment Fund or to prepare for future revenue account pressures". Should an under-spending arise, capital financing requirements will be considered alongside other financial pressures. The Financial Strategy also states "The revenue consequences of all capital schemes should be assessed and included in the Medium Term Financial Plan"; such costs and potential income streams are identified as part of the business case for each capital project.

A risk assessment of the Capital Programme has been undertaken in the formulation of the schemes. The most significant risks are:

- Forecast capital receipts may not be achieved;
- Overspending on capital schemes with no available finance to meet the overspending;
- Budgets for individual projects may be insufficient when tenders are received;
- Insufficient funding for future projects (the Council's future requirement to finance mandatory Capital expenditure, such as Disabled Facility Grants, will need to be kept under review);
- Insufficient funding to deal with unforeseen capital expenditure, for example, if there was a requirement similar to the costs of addressing structural damage at the Memorial Gardens Toilets.

### **3 OTHER CONSIDERATIONS**

- 3.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

### **4 CONTACT INFORMATION**

Karen Henriksen, Director of Resources, Telephone: 01629 761284;  
Email: [karen.henriksen@derbyshiredales.gov.uk](mailto:karen.henriksen@derbyshiredales.gov.uk)

### **5 BACKGROUND PAPERS**

None

### **6 ATTACHMENTS**

Appendix 1: Capital Programme

Appendix 2: Potential Future Liabilities

## Appendix 1 Capital Programme by Corporate Priority

People							
Service Area	Earmarked Schemes	Corporate Priority (new)	2020/21 including new schemes November Council	2021/22	2022/23	2023/24	Total
Resources	V13 Income Management system upgrade	People	20,000.00				20,000.00
Chief Executive	Customer Innovation Project - White Space	People	15,000.00				15,000.00
Chief Executive	Customer Innovation Project - Direct Debit set up	People	13,200.00				13,200.00
<b>Total Programme</b>		<b>Total</b>	<b>48,200.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>48,200.00</b>

Place							
Service Area	Earmarked Schemes	Corporate Priority (new)	2020/21 including new schemes November Council	2021/22	2022/23	2023/24	Total
Housing Services	Hurst farm Estate Cladding Programme	Place	51,295.50				51,295.50
Housing Services	Non Traditional Homes improvement schemes	Place	1,000,000.00				1,000,000.00
Regulatory Services	Condition Surveys - Parks & Pavilions	Place	67,355.00				67,355.00
Community & Environmental Services	Ashbourne Pavillion Project	Place	150,573.00				150,573.00
Community & Environmental Services	Ashbourne Pavillion Project Grant	Place	175,000.00				175,000.00
Community & Environmental Services	Bakewell Riverside Path	Place	10,000.00				10,000.00
Community & Environmental Services	Hall Leys Park Ranger Station	Place	1,157.00				1,157.00
Regulatory Services	Ashbourne Memorial Gardens and Bandstand	Place	70,000.00				70,000.00
Regulatory Services	Climate Change: Energy Efficiency Measures	Place	-	65,000.00			65,000.00
Regulatory Services	Climate Change: Town Hall Biomass Boiler	Place	-	150,000.00			150,000.00
Regulatory Services	Climate Change: Electrification of Heater	Place	-	55,000.00			55,000.00
Regulatory Services	Climate Change: Roof mounted PV	Place	-		467,000.00		467,000.00
Community & Environmental Services	Surface repairs & full relining of car parks	Place	21,000.00				21,000.00
Community & Environmental Services	Reinstatement of paths at Broadwalk Park	Place	10,000.00				10,000.00
Community & Environmental Services	Extensive structural & roof repairs required at Hall Leys Park	Place					
Community & Environmental Services	Clock Tower	Place	40,000.00				40,000.00
Community & Environmental Services	Resurfacing of of Paths in Hall Leys Park	Place	-	30,000.00			30,000.00
Community & Environmental Services	Ashbourne Recreation Gound Footbridge replacement	Place	-	40,000.00			40,000.00
Community & Environmental Services	Ashbourne Recreation Building Rationalisation	Place	25,000.00	20,000.00			45,000.00
Community & Environmental Services	Dimple Palying Fields, Matlock	Place		30,000.00			30,000.00
Community & Environmental Services	Hall Leys Park Play area - Plant Equipment	Place	20,000.00				20,000.00
<b>Total Programme</b>		<b>Total</b>	<b>1,641,380.50</b>	<b>390,000.00</b>	<b>467,000.00</b>	<b>-</b>	<b>2,498,380.50</b>

Prosperity							
Service Area	Earmarked Schemes	Corporate Priority (new)	2020/21 including new schemes November Council	2021/22	2022/23	2023/24	Total
Regeneration & Policy	Blenheim Road	Prosperity	250,000.00				250,000.00
Regulatory Services	Disabled facilities Grants	Prosperity	491,470.00	491,470.00	491,470.00		1,474,410.00
Housing Services	Social Housing Grants - Bakewell Lady Manners School	Prosperity	80,000.00				80,000.00
Housing Services	Social Housing Grant - Cromford / Matlock Bath	Prosperity	100,000.00				100,000.00
Housing Services	Social Housing Grant - Tideswell	Prosperity	412,500.00				412,500.00
Housing Services	Social Housing Grant - Rural village affordable Housing Grant	Prosperity	410,000.00				410,000.00
Housing Services	Social Housing Grant - Darley Dale	Prosperity	157,500.00				157,500.00
Housing Services	Social Housing Grant - Luke Lane / Mercaston Lane	Prosperity	-	135,000.00			135,000.00
Housing Services	Social Housing Grant - Matlock YMCA with NCHA	Prosperity	-	500,000.00			500,000.00
Housing Services	Social Housing Grant - Wirksworth community land trust	Prosperity	-	350,000.00			350,000.00
Housing Services	Social Housing Grant - Bakewell Alms-house Trust	Prosperity	35,000.00				35,000.00
Housing Services	Social Housing Grant - Bakewell Road, Darley Dale	Prosperity	570,000.00				570,000.00
Housing Services	Social Housing Grant - Harrison Alms-house Charity	Prosperity	26,500.00				26,500.00
Housing Services	Social Housing Grant - Ashbourne Empty Property Buy Back	Prosperity	25,000.00				25,000.00
Housing Services	Hurst Farm Social Club	Prosperity	110,000.00				110,000.00
Housing Services	Social Housing Grant - Bradwell	Prosperity	40,000.00				40,000.00
Housing Services	Social Housing Grant - Calver	Prosperity		43,000.00			43,000.00
Housing Services	Social Housing Grant - Matlock Almshouse Trust	Prosperity		212,000.00			212,000.00
Housing Services	Council Housing Station House	Prosperity		104,000.00			104,000.00
Housing Services	Social Housing Grant - Wirksworth	Prosperity		280,000.00			280,000.00
Housing Services	Empty Homes - Council Houses	Prosperity	300,000.00				300,000.00
Housing Services	Energy Efficiency GHG: LAD Phase 1B	Prosperity	880,000.00				880,000.00
Economic Development	Potential Purchase of land at Longcliffe	Prosperity	-	250,000.00			250,000.00
Economic Development	Bakewell Road, Matlock Development	Prosperity	10,000.00	790,820.00			800,820.00
Total Programme		Total	3,897,970.00	3,156,290.00	491,470.00	-	7,545,730.00

Other							
Service Area	Earmarked Schemes	Corporate Priority (new)	2020/21 including new schemes November Council	2021/22	2022/23	2023/24	Total
Community & Environmental Services	Pay & Display Ticket Machines	Other	6,000.00				6,000.00
Community & Environmental Services	Fishpond Meadow, Ashbourne: Car Park improvements	Other	27,000.00				27,000.00
Community & Environmental Services	Bakewell ABC Car Park improvements	Other	129,500.00				129,500.00
Community & Environmental Services	Monsal Head car Park improvements	Other	10,500.00				10,500.00
Regulatory Services	Darley Dale Down Station Improvements	Other	22,590.00				22,590.00
Community & Environmental Services	Wirksworth Steeple Arch cemetery extension	Other	40,000.00	20,000.00			60,000.00
Community & Environmental Services	Paths at Bakewell Cemetery	Other	3,749.00				3,749.00
Community & Environmental Services	Commercial Vehicles	Other	464,350.00	280,000.00	214,000.00	322,000.00	1,280,350.00
Community & Environmental Services	Waste Vehicles	Other	3,612,382.00				3,612,382.00
Community & Environmental Services	Miscellaneous Grants	Other	30,000.00	30,000.00	30,000.00	30,000.00	120,000.00
Community & Environmental Services	Carsington fund grants	Other	20,070.00	6,690.00	6,692.00		33,452.00
Regulatory Services	Hulland Ward Recreation Ground	Other	22,000.00				22,000.00
Community & Environmental Services	Capital Investment Transfer of Leisure	Other	89,678.96				89,678.96
Community & Environmental Services	Ashbourne Leisure Centre - Condition surveys	Other	144,520.81				144,520.81
Community & Environmental Services	Air handling unit at ARC	Other	40,000.00				40,000.00
Community & Environmental Services	Public Conveniences Condition survey works	Other	7,053.12				7,053.12
Resources	Microsoft Enterprise Agreement	Other	-	80,000.00			80,000.00
Regulatory Services	Works to war Memorials	Other	30,000.00				30,000.00
Regulatory Services	Estates salaries	Other	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00
Community & Environmental Services	Redevelopment of Bakewell Rec Toilets Building	Other	-	80,000.00			80,000.00
Regulatory Services	2020/21 New Property Condition Surveys	Other	10,000.00				10,000.00
Community & Environmental Services	Bakewell ABC Various	Other		40,000.00			40,000.00
Regulatory Services	Small Sewer Site Flagg	Other	25,000.00				25,000.00
Regulatory Services	Harrison Way, Northwood	Other		40,000.00			40,000.00
Community & Environmental Services	Shrovetide Walk, Ashbourne	Other	40,000.00				40,000.00
Resources	Uninterruptable power supply	Other		20,000.00			20,000.00
Resources	Production Server replacement	Other			30,000.00		30,000.00
Resources	Network switch replacement	Other		30,000.00			30,000.00
Resources	Disaster recovery Storage	Other			20,000.00		20,000.00
Resources	VDI Server Replacement	Other			30,000.00		30,000.00
Resources	SQL 2012 Replacement	Other		10,000.00			10,000.00
Resources	Server 2016 Replacement	Other			20,000.00		20,000.00
Resources	Windows 2016 Server consultancy	Other			20,000.00		20,000.00
Total Programme		Total	4,799,393.89	661,690.00	395,692.00	377,000.00	6,233,775.89
Total Programme		Total	10,386,944.39	4,207,980.00	1,354,162.00	377,000.00	16,326,086.39

## Appendix 2

<b>UNFUNDED PROJECTS AND FUTURE LIABILITIES</b>		
<b>Project</b>	<b>Details</b>	<b>Estimated cost £</b>
Burials Review	Repairs identified in 2009 survey	44,000
Bakewell Cemetery Chapels	Repairs to roofs	20,000
Traveller Site	New site(s) to meet housing need	TBD
Lovers Walks, Matlock Bath	Detailed inspection of cliff faces, design of scheme & cost of remedial works	TBD
Matlock Town Hall	Replace metal windows (identified in 2014 condition survey)	TBD
WIFI Server Replacement	Replacement WiFi at Matlock Town Hall, deferred pending a review of future Town Hall use and service demands	21,000
	<b>Total</b>	<b>85,000</b>

Council

14 December 2020

Report of Director of Regulatory Services

## **REVIEW OF COUNCIL ASSETS**

### **PURPOSE OF REPORT**

To inform Members of the methodology and outcome of the independent review of assets commissioned in the first instance, following the motion debated at Council on 2 July 2020. To seek the views of Members in relation to this review and to determine what further action, if any, should now be taken. To determine the next steps to be taken in relation to the Black's Head figure and the sign on which it was previously sited.

### **RECOMMENDATION**

1. That Council determines what, if any, further action should be taken to review the District Council's assets
2. That Council recommends the next steps to be taken in relation to the Green Man and Black's Head Royal Hotel sign, including the Black's Head figure, bearing in mind the implications of listed building consent
3. That authority is delegated to the Director of Regulatory Services and the Director of Corporate and Customer Services to undertake the actions recommended by Council in respect of recommendations 1 and 2.

### **WARDS AFFECTED**

All

### **STRATEGIC LINK**

The effective management of the Council's assets supports the Place theme within the Corporate Plan.

### **1 BACKGROUND**

- 1.1 Council is aware of the incident on 8 June 2020, whereby the Black's Head situated upon the Grade II\* listed gallows sign over St John Street, Ashbourne advertising the Green Man and Black's Head Royal Hotel was removed. The circumstances relating to the removal of the Head were debated in Council on 8 October 2020.
- 1.2 At its meeting on 2 July 2020 Council considered a motion to review a list of assets held by the Council and resolved that, "Given what we have seen in other boroughs,

districts and local government authorities around the UK in recent weeks, we have a duty to address the legacy of colonialism, slavery and racism in all its forms. We acknowledge the public outcry of hurt, pain and anger over these legacies and that we undertake in the first instance a review of all our assets and a report be brought back to full Council on completion of the review.”

- 1.3 This initial review has now been undertaken and this report summarises its findings in Section 2 below.
- 1.4 Section 3 of the report goes on to consider issues relating to the future of the Head and the sign of which it is mounted. It is recognised that this is a very sensitive issue and one that very clearly needs to be considered in public through debate in Council.

## **2 THE DISTRICT COUNCIL’S ASSET LIST**

- 2.1 Following the resolution on 2 July 2020 work commenced to ensure that a full list of the Council’s assets could be produced for the purpose of this review. The asset list is reproduced as Appendix 1 to this report and contains 359 entries. Advice was sought from the Council’s Equalities Officer as to who might be considered suitable to undertake this initial review. It was recommended that representatives of the African Caribbean Community Association (Chesterfield and District) (ACCA) and Derbyshire Dales Council for Voluntary Services (DDCVS) would be appropriate organisations to undertake this task in terms of background, representation and expertise, and both organisations confirmed that they would be prepared to do so.
- 2.2 Both of these organisations were contacted on 17 August 2020 and were supplied with the list of assets in spreadsheet form. It was explained that the list had been drawn from the Council’s Assets Register and various insurance lists and that the descriptions in these records may not contain every detail needed to make a full assessment.
- 2.3 Replies were received from both organisations. ACCA’s reply read as follows:  
*“Thanks for the list. After a review I have not seen anything on the list that would raise any concerns. Thanks for the information please do not hesitate to contact us if you require our services in the future”.*

DDCVS’s reply read as follows: *“This is perhaps one of the more unusual tasks I’ve been given to during my time at the CVS, and I’ve done my best to carry it out with appropriate diligence given the seriousness of the issues concerned. I have read through the attached list with some care and I would make the following comments. Taking the list of assets as read, I cannot see a direct or overt link between any of these assets, and a ‘legacy of colonialism, slavery and racism’; nor am I aware of any such links based on my knowledge of some of these assets mentioned. One would think that one would have to do a lot of research into the history of such assets to prove such a link, and one would think that such a project is not the best use of the limited resources of a Local Authority in the current climate. Even if one was able to establish such a link, it’s not clear how DDDC would then respond to this. I suppose the truth is that any building that was constructed in the Georgian and early Victorian periods could have been funded directly or indirectly from the proceeds or slavery and /or colonialism. Indeed, given that the British Empire was at its absolute height and power just before WW2, any building constructed up to that point could be seen as being funded by colonialism to some degree or other. However unless that*



*association is very overt in some way, it is hard to see how this could be deemed to be generally offensive, or a matter of public concern. What I think is a very real and pertinent cause for concern in the UK today is the continuing evil of modern slavery and people trafficking, and I would be pleased to see local authorities putting resources into addressing this, and highlighting it as an issue”.*

- 2.4 In receiving these replies it is worth noting the comment from DDCVS about taking the list of assets as read. The list of assets supplied to our consultants was as extracted from the various databases in which they were stored. No attempt was made to add or subtract from their descriptions, although the attention of the consultees was drawn to the description of the gallows sign, in order to note that it contained no reference to the name of the public house which it was advertising, nor to the Black's Head mounted on it. It was noted that the Council resolution had specified a review of assets in the first instance and therefore this is what was undertaken. Members may now wish to consider whether and how any further examination, such as site inspections, should be carried out.

### **3 THE GREEN MAN AND BLACK'S HEAD ROYAL HOTEL GALLOWES SIGN**

- 3.1 Further decisions also need to be made in relation to the Black's Head and the gallows sign on which it was sited. At the present time the Head is in storage at the Derbyshire Records Office, but it must be remembered that it forms part of a Grade II\* listed structure and that any works undertaken to it, including its continued removal, would require listed building consent. The Head has been viewed by the District Council's Director of Regulatory Services, Development Manager and Conservation and Design Officer, in order to ascertain its current condition, but no work has been undertaken to it. It is clear that some of the wood and paintwork is in poor condition and that from a physical point of view, some form of conservation work is required. It is the view of officers that different degrees of conservation might be appropriate, depending on the intended siting of the Head: a very limited degree might be appropriate if the Head was to be sited in a museum or similar, whereas a more comprehensive level of conservation would be required if the Head was to be remounted on the gallows sign. Therefore, before any such work is undertaken it would be necessary to determine the future of the Head.
- 3.2 In relation to the future of the Head and the gallows sign, Members should be aware that Ashbourne Town Council debated the matter on 21 July 2020. Following their meeting the District Council received a proposal from the Town Council that they should take on the ownership of both the Head and the sign. This proposal set out the view that any decision on the future of these items should be taken by the people of the Town.
- 3.3 Therefore a number of options are open to the District Council in relation to the Head and the associated sign. Does the District Council wish to retain ownership? Does it wish to transfer ownership to Ashbourne Town Council? Does it wish to make a decision in relation to the future siting of the Head? What does it think should happen in relation to the gallows sign?
- 3.4 Considering these issues in a logical order Members might consider that the first question to be answered is whether they would like to agree to the offer from Ashbourne Town Council to transfer the ownership of the Black's Head and gallows sign to them. If the answer to this question is yes, Members might like to consider whether any conditions should be applied to that transfer.

- 3.5 If Members do not wish to transfer the ownership of the Head and sign to Ashbourne Town Council then a further set of options presents itself. These options may include undertaking a public consultation on the future of the Head and sign. If this is what Members would like to happen it would be necessary to agree what options such a consultation might offer, such as: undertaking restoration of the Head with retention at the County archive; undertaking restoration of the Head with a return to Ashbourne for display; undertaking restoration of the Head for reinstatement on the sign; commissioning research into the history and ‘meaning’ of the Head.
- 3.6 Members will also need to consider their position in relation to the sign itself and the wording; ‘Green Man & Black’s Head Royal Hotel’. It may be that Members decide that this too should be subject to public consultation. If so, options for that consultation will need to be determined and may include: no change to the sign, amending the wording on the sign; suggesting a completely different look to the sign.
- 3.7 Taking all these points into consideration, options that Members might like to consider could include:
- Option A – the District Council accepts the request from Ashbourne Town Council and transfers the freehold interest of the Black’s Head and gallows sign to the Town Council, for them to determine its future;
  - Option B – the District Council undertakes a public consultation on the future of the Black’s Head and gallows sign;
  - Option C – the Black’s Head be retained in the ownership of the District Council, be subject to appropriate conservation and stored in the County Archives;
  - Option D – the Black’s Head be retained in the ownership of the District Council, be subject to appropriate conservation and forwarded to Ashbourne Town Council for storage
  - Option E – any alternative option that Council considers appropriate.
- 3.8 In considering all these options, Members are again reminded that the sign and Head are listed structures and any changes will require listed building consent.

## **4 SUMMARY**

- 4.1 It is recognised that the issues discussed in this report are largely political in nature and therefore the officer recommendations have been left open, so that future action may be seen to be determined by debate in Council. However, actions to be taken following Council’s considerations will need to be taken by officers and therefore a recommendation has been made that actions determined by this meeting are delegated to the Director of Regulatory Services and the Director of Corporate and Customer Services, recognising that implementing those actions is likely to involve joint working by the Estates and Facilities Team and the Legal Service Team.

## **5 RISK ASSESSMENT**

### **5.1 Legal**

The legal risk of undertaking further asset review is low. The decision on proposals contained in 3.7 of this report is medium. Any decision of members as to options contained in 3.7 will be subject to listed building consent.

## 5.2 Financial

At the current time, Derbyshire County Council has stored the head without charge (though this could change in future). Any conservation work that might need to be undertaken would attract a cost, as could offering out a commission to research the history of the artefact). None of these has been formally costed at this time but it is expected that they would not be significant and could be met from existing budgets. The financial risk is therefore assessed as low.

## 6 OTHER CONSIDERATIONS

- 6.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

## 7 CONTACT INFORMATION

- 7.1 Tim Braund, Director of Regulatory Services, Tel: 01629 761118, Email: [tim.braund@derbyshiredales.gov.uk](mailto:tim.braund@derbyshiredales.gov.uk)

## 8 BACKGROUND PAPER

## 9 ATTACHMENTS

Appendix 1: Asset List

Property Type	Site Address	Description	Property Title
Allotments	Allotments Church Road Darley Dale Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00338 AND A/00420.Land on the south west side of Church Road, Darley Dale, Matlock - 2 separate parcels of land.DPK 257 - Local Government Act 1972, 01 July 1975, #1,250.Terrier Plan 211.	FHOLD
Allotments	Allotments Church Road Darley Dale Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00338 AND A/00421Land on the south side of Church Road, Darley Dale, Matlock.Local Government Act 1972	FHOLD
Allotments	Allotment Site Watery Lane Ashbourne Derbyshire	Allotment site off Watery Lane, Ashbourne.Not on Terrier Plans	FHOLD
Allotments	Allotments Hurds Hollow Matlock Derbyshire	Hurds Hollow Allotments, MatlockTerrier Plan 244	FHOLD
Bridge	Olde Englishe Bridge Hall Leys Park Causeway Lane Matlock Derbyshire	Bridge, Hall Leys Park, MatlockTerrier Plan 244	FHOLD
Car Parks	Nether End Car Park Nether End Baslow Derbyshire DE45 1SR	Nether End Car Park, Baslow.Total number of bays 106 of which 95 are pay spaces, 4 are free spaces, 4 are disabled spaces and 3 coach spaces.Ref no 33 in Car Parking Order.	FHOLD
Car Parks	Car Park Market Street Bakewell Derbyshire	Market Place Car Park, Bakewell.Total Number of Bays 60 of which 54 are pay spaces and 6 disabled spaces.Ref no 12 in Car Parking Order.Terrier Plan 147.	FHOLD
Car Parks	Granby Road Car Park Granby Road Bakewell Derbyshire DE45 1ET	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00271.Land on the south east side of Granby Road, Bakewell.Ref no 11c in Car Parking Order - Granby Road (Market Extension) Car Park, Bakewell.Total number of bays 123 of which 113 are pay spaces, 6 are disabled spaces and 4 reserved spaces (these amounts are a total for 12a, 12b, 12c and 12d in Car Parking Order).Local Government Act 1972.Terrier Plan 147.	FHOLD
Car Parks	Granby Road Car Park Granby Road Bakewell Derbyshire DE45 1ET	Granby Road Car Park (Rear Courtyard), Bakewell.Total number of bays 123 of which 113 are pay spaces, 6 are disabled spaces and 4 reserved spaces (these amounts are a total for 12a, 12b, 12c and 12d in Car Parking Order).Ref no 11d in Car Parking Order.Terrier Plan 147.	FHOLD
Car Parks	Granby Croft Car Park Granby Road Bakewell Derbyshire DE45 1ET	Granby Road Car Park (Frontage), Bakewell.Total number of bays 123 of which 113 are pay spaces, 6 are disabled spaces and 4 reserved spaces (these amounts are a total for 12a, 12b, 12c and 12d in Car Parking Order).Ref no 11b in Car Parking Order.Terrier Plan 147.	FHOLD
Car Parks	Shawcroft Car Park Park Road Ashbourne Derbyshire DE6 1GD	Shawcroft Car Park, Ashbourne.Total number of bays 191, of which 177 pay spaces, 13 disabled spaces and 1 reserved space.Ref no. 7 in Car Parking Order.	FHOLD
Car Parks	Market Place Car Park Market Place Ashbourne Derbyshire	Land at the Market Place (includes Victoria Square), Ashbourne.Ref no 6 in Car Parking Order as Market Place and Victoria Square, Ashbourne.Total number of bays 48 of which 46 are pay spaces and 2 are disabled spaces.The surface is Grade II Listed - and the land includes the Wright Monument.	FHOLD
Car Parks	Temple Walk Car Park Temple Walk Matlock Bath Derbyshire	Temple Road Car Park, Matlock Bath.Total number of bays 195 of which 191 are pay spaces and 4 disabled spaces.Ref no 39 in Parking Order.Terrier Plan 266/277.	FHOLD
Car Parks	Pig Market Car Park Buxton Road Bakewell Derbyshire	Land on the north side of North Church Street, Bakewell.Pig Market Car Park, Bakewell - Ref no 14 in Car Parking Order.Total number of spaces 9 of which 9 are reserved spaces.	FHOLD
Car Parks	Cokayne Avenue Car Park Cokayne Avenue Ashbourne Derbyshire DE6 1EJ	Cokayne Avenue Car Park, Ashbourne.Total Number of Bays 119 of which 114 are free spaces and 5 disabled spaces.Ref no 4 in Car Parking Order.Please see 2008 Car Parking Order effective on 19th February 2009Terrier Plan 359, 367	FHOLD
Car Parks	Fish Pond Meadow Car Park Park Road Ashbourne Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00458.Fishpond Meadows (Overspill) Car Park, Ashbourne.Housing Act 1985.Total Number of Bays 125 of which 120 are pay spaces and 5 disabled.Ref no 5 in Car Parking Order.Terrier Plan 367.	FHOLD
Car Parks	Parsons Croft Car Park Mill Lane Hartington Derbyshire	Parsons Field Car Park, Hartington.Total Number of Bays 45 of which 45 are pay spaces.Ref no. 18 in Car Parking Order.	FHOLD
Car Parks	Old Lane Car Park Old Lane Wirksworth Derbyshire DE4 4FP	Old Lane Car Park, Wirksworth.Total Number of Bays - no figures available as unmarked car park.Ref no 46 in Car Parking Order.	FHOLD
Car Parks	Hawkhill Road Car Park Hawkhill Road Eyam Derbyshire S32 5QP	Hawkhill Road Car Park, Eyam.Total Number of Bays 36 of which 32 pay spaces, 2 disabled spaces and 2 coach spaces.Ref no 17 in Car Parking Order.Terrier Plan 63.	FHOLD
Car Parks	Omnibus Station Bakewell Road Matlock Derbyshire	Bus Station Car Park, Matlock.Permit holders only - no figures on total number of bays.Ref no 25 in Car Parking Order.	FHOLD
Car Parks	The Station Car Park Derwent Way Matlock Derbyshire DE4 3NA	Station Car Park, Matlock.Total number of bays 192 of which 141 are pay spaces, 9 are disabled spaces, 2 coach spaces and 40 reserved spaces (rail user bays, East Midlands Trains).Ref no 33 in Car Parking Order.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.	FHOLD
Car Parks	Rydes Yard Car Park The Dale Wirksworth Derbyshire	Rydes Yard, Wirksworth.Local Government Act 1972.Total number of bays 23 of which 23 are reserved spaces.Ref no 47 in Car Parking Order.Terrier Plan 307.	FHOLD
Car Parks	Barmote Croft Car Park Chapel Lane Wirksworth Derbyshire	Barmote Croft Car Park,Wirksworth.Total Number of Bays 28 of which 26 are pay spaces and 2 are disabled spaces.Ref no 43 in Car Parking Order.Terrier Plan 307.	FHOLD
Car Parks	Car Park Oddfellows Road Hathersage Derbyshire	Oddfellows Road Car Park, Hathersage.Total number of bays 68 of which, 40 are pay spaces, 3 are disabled spaces, 2 coach spaces and 23 reserved spaces.Ref no 19 in Car Parking Order.	FHOLD
Car Parks	Artist Corner Car Park Dale Road Matlock Derbyshire	Artists Corner Car Park, Matlock Bath.Total number of bays 149 of which 122 are pay spaces, 7 are disabled spaces and 20 are residents spaces.Ref no 36 in Car Parking Order.Terrier Plan 255.	FHOLD
Car Parks	Monsal Head Car Park Monsal Head Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00228 AND A/00229.Land on the west side of Ashford Lane, Monsal Head, Bakewell.Monsal Head (Rear Area) Car Park, Little Longstone - Ref no 21 in Car Parking Order.Total Number of Bays 89 of which 76 are pay spaces, 2 disabled spaces and 11 coach spaces.Housing Act 1957.Terrier Plan 109.	FHOLD
Car Parks	Over Haddon Car Park Old Orchard Over Haddon Derbyshire DE45 1JE	Over Haddon Car Park.Total Number of Bays 54 of which 51 are pay spaces, 2 disabled spaces and 1 coach space.Ref no 40 in Car Parking Order.	FHOLD
Car Parks	Canterbury Road Car Park Canterbury Road Wirksworth Derbyshire DE4 4GY	Land on the north side of Canterbury Road, Wirksworth.Canterbury Road Car Park, Wirksworth - Ref no 44 in Car Parking Order.Total Number of Bays 42 of which 40 are free spaces and 2 disabled spaces.Terrier Plan 317.	FHOLD
Car Parks	Clifton Road Coach And Car Park Clifton Road Ashbourne Derbyshire	Clifton Road Car Park, Ashbourne.Total number of bays 33 of which 14 are pay spaces, 6 coach spaces and 13 reserved spaces.Ref no 3 in Car Parking Order.	FHOLD
Car Parks	Car Park Grand Pavilion South Parade Matlock Bath Derbyshire DE4 3NR	Pavilion Car Park, Matlock Bath.Total number of bays 44 of which 40 are pay spaces, 2 are disabled spaces and 4 are reserved spaces.Ref no 37 in Car Parking Order.	FHOLD
Car Parks	Bank Road Car Park Bank Road Matlock Derbyshire DE4 3NN	Bank Road Car Park, Matlock.Total number of bays 31 of which 24 are pay spaces, 2 disabled and 5 reserved spaces.Ref no 24 in Car Parking Order.Terrier Plan 244.	FHOLD
Car Parks	Town Hall Front Car Park Imperial Road Matlock Derbyshire DE4 3NL	Town Hall Frontage Car Park, Imperial Road, Matlock.Total number of bays 25 of which 23 are pay spaces and 2 disabled.Ref no 34 in Car Parking Order.Terrier Plan 244.	FHOLD
Car Parks	Free Car Park Edgefold Road Matlock Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00028Land at Edgefold Road (Free Car Park), Matlock.DPK 507A - Local Government Act 1972, 31 August 1894, #1750. DPK 507B - 26 August 1926, #723.Total Number of Bays 14 of which 12 are free and 2 are free disabled.Ref no 26 in Car Parking Order.Terrier Plan 244.	FHOLD
Car Parks	Town Hall Rear Car Park Edgefold Road Matlock Derbyshire DE4 3NJ	Town Hall (Rear) Car Park, Matlock.Total number of bays 79 of which 79 are pay spaces (except when available to permit holders only - 87 reserved spaces if vehicles double parked).Ref no 35 in Car Parking Order.Terrier Plan 244.	FHOLD

Car Parks	Car Park Auction Close Ashbourne Derbyshire	Cattle Market Car Park, Ashbourne.Total Number of Bays 50 of which 3 disabled, 43 pay spaces and 4 reserved spaces.Ref. no. 2 in Car Parking Order.Please see 2008 Car Parking Order effective on 19th February 2009Terrier Plan 367	FHOLD
Car Parks	Wintercroft Lane Car Park (DDDC) Wintercroft Lane Thorpe Derbyshire DE6 2AW	Land at Pastures Gate, Thorpe.Terrier Plan 336.	FHOLD
Car Parks	Wintercroft Lane Car Park (DDDC) Wintercroft Lane Thorpe Derbyshire DE6 2AW	Wintercroft Lane Car Park, Thorpe.Total number of bay 8 of which 8 are free spaces.Ref no 42 in Car Parking Order.	FHOLD
Car Parks	Imperial Road Car Park Imperial Road Matlock Derbyshire DE4 3NL	Imperial Road Car Park, Matlock.Total number of bay 125 of which 120 are pay spaces and 5 are disabled spaces.Ref no 27 in Car Parking Order.	FHOLD
Car Parks	Car Park Derwent Avenue Matlock Derbyshire	Car Park at rear of Ye Olde Englishe Hotel, Dale Road, Matlock.Local Government Act 1972.Olde Englishe Car Park, Matlock - Ref no 28 in Car Parking Order.Total number of bays 37, of which 36 are pay spaces and 1 disabled.Terrier Plan 244.	FHOLD
Car Parks	Matlock Bath Station Yard Car Park Dale Road Matlock Bath Derbyshire DE4 3PT	Station Yard (and Tinti's Yard Overspill), Matlock Bath.Total number of bays 303 of which 283 are pay spaces, 10 disabled spaces, 9 coach spaces and 1 reserved space.Ref no 38 in Car Parking Order.Terrier Plan 266.	FHOLD
Car Parks	Car Park Market Place Wirksworth Derbyshire	Land forming part of the Market Place, Wirksworth, Matlock.Market Place, Wirksworth - Ref no 45 in Car Parking Order.Total number of bays 32 of which 30 are pay spaces and 2 are disabled spaces.Terrier Plan 317.	FHOLD
Car Parks	Market Place Car Park Market Place Cromford Derbyshire	Land at the Market Place, Cromford.Market Place Car Park, Cromford - Ref no 16 in Car Parking Order.Total Number of Bays 25 of which 25 are free spaces.Terrier Plan 287.	FHOLD
Car Parks	Car Park Old Station Close Rowsley Derbyshire	Industrial Estate Car Park, Rowsley .Ref no 41 in Car Parking Order.No information available on number of bays etc.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.	FHOLD
Car Parks	Leisure Centre Car Park Leisure Way Ashbourne Derbyshire DE6 1AA	Swimming Pool Car Park, Ashbourne.Total number of bays 87 of which 76 are pay spaces, 6 are disabled spaces and 2 disabled spaces.Ref no 8 in Car Parking Order.	FHOLD
Car Parks	Car Park Agricultural Way Bakewell Derbyshire	PLEASE NOTE THIS RECORD COVERS LAND IN RECORDS A/00239, A/00240, A/00241 AND A/00242.Agricultural Business Centre Car Park, Bakewell.Total no of bays 420 of which 390 are pay spaces, 10 are disabled spaces and 20 are coach spaces (these figures include no's 9, 9a, 9b, 9c and 10 from Car Parking Order).Ref no. 9 in Car Parking Order.	FHOLD
Car Parks	Crescent Car Park Granby Road Bakewell Derbyshire	Granby Road Car Park (Crescent), Bakewell.Total number of bays 123 of which 113 are pay spaces, 6 are disabled spaces and 4 reserved spaces (these amounts are a total for 12a, 12b, 12c and 12d in Car Parking Order).Ref no 11a in Car Parking Order.	FHOLD
Car Parks	The Dale Car Park The Dale Wirksworth Derbyshire DE4 4EJ	The Dale Car Park, Wirksworth.Total number of bays 17 of which 17 are free spaces.Ref no 48 in Car Parking Order.	FHOLD
Car Parks	Car Park King Edward Street Ashbourne Derbyshire	Bus Station Car Park, Ashbourne.Total number of bays 39 of which 34 are pay spaces, 4 are disabled spaces and 1 reserved space.Ref no 1 in Car Parking Order.	FHOLD
Car Parks	Land To The North Of New Street Carpark New Street Bakewell Derbyshire	Land on the north east side of New Street, Bakewell.Local Government Act 1972.Forms part of New Street Car Park, Bakewell - Total number of spaces 17 of which 16 are pay spaces and 1 disabled space.Ref no 13 in Car Parking Order.Terrier Plan 147.	FHOLD
Car Parks	Residents Car Park Opposite 35 Snitterton Road Matlock Derbyshire	Land on the north side of Snitterton Road, Matlock.Ref. No. 30 in Car Parking Order - Snitterton Road Car Park, Matlock (Permit holders only).Terrier Plan 244.	FHOLD
Car Parks	Arc Leisure Car Parks Morledge Matlock Derbyshire	Arc Leisure Car Park, Matlock.Ref no 23 in Car Parking Order.No info on car parking spaces.	FHOLD
Car Parks	Land On The West Side Of New Street Bakewell Derbyshire	Land on the west side of New Street, BakewellForms part of New Street Car Park, Bakewell - Total number of spaces 17 of which 16 are pay spaces and 1 disabled space.Ref no 13 in Car Parking Order.	FHOLD
Car Parks	Land On The West Side Of New Street Bakewell Derbyshire	Site of New Street, Bakewell.Forms part of New Street Car Park, Bakewell - Total number of spaces 17 of which 16 are pay spaces and 1 disabled space.Ref no 13 in Car Parking Order.Terrier Plan 147.	FHOLD
Car Parks	Land On The West Side Of New Street Bakewell Derbyshire	Land to the west of New Street, Bakewell.Forms part of New Street Car Park, Bakewell - Total number of spaces 17 of which 16 are pay spaces and 1 disabled space.Ref no 13 in Car Parking Order.	FHOLD
Car Parks	Land Formerly St Johns Ambulance HQ Edgefold Road Matlock Derbyshire	St John's Ambulance, Edgefold Road, MatlockNo agreement on file - Deed of Surrender completed 22.11.2017Terrier Plan 244	FHOLD
Car Parks	The Lido Car Park Imperial Road Matlock Derbyshire DE4 3NL	The Lido Car Park, Matlock - INCOMPLETE.70 Car Parking Spaces of which ? are pay spaces, ? are disabled spaces.Ref. No. 32 in Car Parking Order.Terrier Plan 244.	FHOLD
Car Parks	Spa Villas Car Park Bakewell Road Matlock Derbyshire DE4 3AU	Spa Villa's Car Park, Matlock.Total number of bays 16 of which 15 are pay spaces and 1 disabled space.Ref no 31 in Car Parking Order.	FHOLD
Cemeteries	Brailsford Cemetery Church Lane Brailsford Derbyshire	Land at Brailsford, Ashbourne (Burial Ground Extension).Local Government Act 1972.Terrier Plan 414.	FHOLD
Cemeteries	Burial Ground Church Lane Shirley Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00487.Land lying to the North East of Church Lane, Shirley.Terrier Plan 412.	FHOLD
Cemeteries	Burial Ground Church Lane Shirley Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00488.Land lying to the east of Church Lane, Shirley, Ashbourne.Local Government Act 1972.Terrier Plan 412.	FHOLD
Cemeteries	Cemetery West End Brassington Derbyshire	Land on the south east side of West End, Brassington, Matlock.Local Government Act 1972, Open Spaces Act 1906Terrier Plans 304 and 314	FHOLD
Cemeteries	Cemetery Burton Edge Bakewell Derbyshire	Bakewell Cemetery, Yeld Road, BakewellTerrier Plans 147 and 160	FHOLD
Cemeteries	Cemetery Burton Edge Bakewell Derbyshire	Bakewell Cemetery, Yeld Road, Bakewell.DPK 77 - Open Spaces Act 1906, 14 December 1894, #0; DPK 92 - Open Spaces Act 1906, 16 January 1931, #100.Terrier Plans 147 and 160.	FHOLD
Cemeteries	Cemetery Cromford Road Wirksworth Derbyshire	Land on the north east side of Cromford Road, Wirksworth.Open Spaces Act 1906.Terrier Plan 307.	FHOLD
Cemeteries	Cemetery Mayfield Road Ashbourne Derbyshire	Cemetery, Mayfield Road, AshbourneTerrier Plan 366 and 374	FHOLD
Cemeteries	Cemetery New Road Middleton By Wirksworth Derbyshire	Cemetery, New Road, Middleton, MatlockTerrier Plan 286	FHOLD
Cemeteries	Steeple Arch Cemetery Oakerthorpe Road Bolehill Derbyshire	Land on the east side of Cromford Hill, Wirksworth.Local Government Act 1972.Not recorded on terrier plans.	FHOLD
Cemeteries	Land To The North East Of Hartington House Harrots Lane Hartington Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00182.Land on the south side of Harrots Lane, Hartington, Buxton (cemetery extension land) - land has grazing agreement on it.Terrier Plan 236.	FHOLD
Cemeteries	Land Adjoining St Michael's Church Church Bank Hathersage Derbyshire	Land adjoining St Michael's Church, Church Bank, Hathersage (consecrated 14 June 1988 - part of graveyard of St Michael's).Local Government Act 1972.Terrier Plan 23.	FHOLD
Cemeteries	St Thomas Cemetery Main Road Biggin Buxton Derbyshire	Land lying to the west of Drury Lane, Biggin by Hartington.Local Government Act 1972.Terrier Plan 248.	FHOLD
Cemeteries	Land At Rowtor Rocks The Miers Birchover Derbyshire	Land lying to the south of The Miers, Birchover, Matlock (land consecrated 13 June 1985 - now used as Birchover Cemetery).Local Government Act 1972.Terrier Plan 219.	FHOLD
Cemeteries	Land North East Of Harrots Lane Harrots Lane Hartington Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00183.Land lying to the south east of Harrots Lane, Hartington, Buxton (cemetery land at St Giles's Church, Hartington).Local Government Act 1972Terrier Plan 236	FHOLD
Cemeteries	Land To The West Of Playing Field Church Street Bonsall Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00293.Land lying to the south west of Church Street, Bonsall (Cemetery Extension).Local Government Act 1972.Terrier Plans 265 and 266.	FHOLD
Cemeteries	Burial Ground Upwoods Road Doveridge Derbyshire	Land on the north side of Derby Road, Doveridge.	FHOLD
Clock Tower	Clock Tower Market Street Bakewell Derbyshire	Clock Tower, Market Street, BakewellTerrier Plan 147	FHOLD
Clock Tower	Clock Tower Hall Leys Park Causeway Lane Matlock Derbyshire	Clock Tower, Hall Leys Park, MatlockTerrier Plan 244	FHOLD
Community Centre	Starkholmes Village Hall 107 Starkholmes Road Matlock Derbyshire DE4 3DE	Starkholmes Village Hall, MatlockTerrier Plans 256 and 267	FHOLD
Community Centre	Tansley Community Centre Church Street Tansley Derbyshire DE4 5FE	Land and buildings on the west side of Church Street, Tansley, Matlock Local Government Act 1972.Terrier Plan 257	FHOLD
Community Centre	Henmore Centre King Edward Street Ashbourne Derbyshire DE6 1BW	Henmore Centre, King Edward Street, AshbourneTerrier Plan 366	FHOLD
Community Centre	Cromford Community Centre 9 Market Place Cromford Derbyshire DE4 3RE	Cromford Community Centre, Market Place, Cromford.Lesased to The Trustees of Cromford Community Centre Association for 30 years from 12 November 1983.	FHOLD
Depots & Stores	DDDC Store Watery Lane Ashbourne Derbyshire	Ashbourne Depot, Watery Lane, AshbourneNot on Terrier Plans	FHOLD

Depots & Stores	Northwood Depot Harrison Way Darley Dale Derbyshire DE4 2LF	Northwood Depot, Harrison Way, NorthwoodTerrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note this child record covers 2 ownership records - A/00340 and A/00341	FHOLD
Electricity Sub Station	Electricity Sub Station Granby Road Bakewell Derbyshire	Lease to East Midlands Electricity for a piece or parcel of land situate at Granby Road Car Park, Bakewell.Terrier Plan 147.	FHOLD
Electricity Sub Station	Electricity Sub Station Adjacent To 8 Causeway Lane Matlock Derbyshire	Electricity Sub Station on Causeway Lane, MatlockTerrier Plan 244	FHOLD
Electricity Sub Station	Electricity Sub Station Bolehill And Steeple Grange Recreation Ground Steeple Grange Wirksworth Derbyshire	Electricity Sub Station, Bolehill and Steeple Grange Recreation Ground, Steeple Grange, Wirksworth.Not on Terrier Plans.	FHOLD
Electricity Sub Station	Electricity Sub Station Over Haddon Derbyshire	Electricity sub-station, Over HaddonTerrier Plan 174	FHOLD
Electricity Sub Station	Electricity Sub Station The Dale Wirksworth Derbyshire	Electricity sub-station, The Dale, Wirksworth.Terrier Plans 307 and 317.	FHOLD
Electricity Sub Station	Electricity Sub Station South East Of Hopton Works Middleton Road Wirksworth Derbyshire	Electricity Sub Station, Middleton Road, Wirksworth.Terrier Plan 307.	FHOLD
Garages	Dimple Tip Hurds Hollow Matlock Derbyshire	Hurds Hollow Garage site - 9 plots on which tenants build their own garageTerrier Plan 244	FHOLD
Land	Market Place Car Park Market Street Bakewell Derbyshire DE45 1DS	Land on the south west side of Market Street, BakewellFood and Drugs Act 1984Terrier Plan 147	FHOLD
Land	Granby Croft Car Park Granby Road Bakewell Derbyshire	Land on the south east side of Granby Road, Bakewell (includes electricity substation, Granby Road Frontage and Rear Courtyard Car Parks) - 2 separate parcels od land.DPK 78 - Local Government Act 1972 (LGA 1972), 24 June 1971, #4,500; DPK 79 - LGA 1972, 10 October 1949, #85.00; DPK 80 - LGA 1972, 19 August 1971, #1000; DPK 95 - LGA 1972, 03 August 1951, #2,600; DPK 98 - LGA 1972, no acquisition date, #18,751; DPK 107 - LGA 1972, 14 June 1971, #1566; DPK 722 - LGA 1972, 14 April 1982, #9,000.Terrier Plan 147.	FHOLD
Land	Shawcroft Car Park Park Road Ashbourne Derbyshire	Land at Shawcroft Car Park, Park Road, Ashbourne (this is a strip of land which forms part of Shawcroft Car Park).	FHOLD
Land	Allotment Gardens Haddon Road Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00366.Land on the north east side of Haddon Road, Bakewell.Local Government Act 1972.Terrier Plan 161.	FHOLD
Land	Allotment Gardens Haddon Road Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00367.Land at Haddon Road Sewage Works, Bakewell.Local Government Act 1972.Terrier Plan 161.	FHOLD
Land	Clifton Road Park Clifton Road Clifton Derbyshire	Land on the south side of Highfield Road, Ashbourne.Housing Act 1957, Open Spaces Act 1906 applies to 1 acre (1935 Conveyance).Terrier Plan 374.	FHOLD
Land	Chatsworth Road Play Area Chatsworth Road Rowsley Derbyshire	Land on the north west side of Chatsworth Road, Rowsley, Matlock.House Act 1957.Terrier Plans 176 and 177.	FHOLD
Land	Land To The Rear Of Edge View Meadow Close Stoney Middleton Derbyshire	Land on the north side of Edge View, Meadow Close, Stoney Middleton, Hope Valley.Housing Act 1957.Terrier Plan 73.	FHOLD
Land	Land To The Rear Of 150 To 210 Hurst Rise Matlock Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00345 AND A/00348.Land forming part of and land adjoining Hurst Farm Housing Estate, Matlock.Housing Act 1957.Terrier Plans 245 and 256.	FHOLD
Land	Temple Walk Car Park Temple Walk Matlock Bath Derbyshire	Land on the south side of Temple Road, Matlock Bath, Matlock (including Temple Walk Car Park)Local Government Act 1972Terrier Plan 266/277	FHOLD
Land	Land Between Tor Rise And The Shortlands Matlock Derbyshire	Land on the west side of Bluebell Croft, Whitewood Way, MatlockTerrier Plan 255	FHOLD
Land	Land Adjacent To 26 Griggs Gardens Wirksworth Derbyshire	Land lying to the east of Griggs Gardens, WirksworthHousing Act 1957Terrier Plan 317	FHOLD
Land	Strip Of Land At The End Of Field End Brassington Derbyshire	Land at Meadow Rise, Manor Close, Field End and Greenway, Brassington, Matlock.Housing Act 1957Terrier Plan 304	FHOLD
Land	Doveridge Pond Church Lane Doveridge Derbyshire	Land on the north side of Church Lane, Doveridge, Ashbourne.Open Spaces Act 1906.Terrier Plan 470.	FHOLD
Land	Land Between 75 And 85 Brookside Ashbourne Derbyshire	Land on the north and east side of Brookside, Ashbourne - 2 separate pieces of land.Housing Act 1957.Terrier Plan 367	FHOLD
Land	Land On The West Side Of Temple Road, Matlock Bath	Land on the west side of Temple Road, Matlock Bath, MatlockLocal Government Act 1972Terrier Plan 266	FHOLD
Land	Land To The Rear Of 2 To 10 Rose End Avenue Cromford Derbyshire	Land on the south side of Alabaster Lane, Cromford, Matlock.Housing Act 1957.Terrier Plan 287.	FHOLD
Land	Land Opposite 180 To 204 Dale Road Matlock Bath Derbyshire	Land on the east side of Dale Road, Matlock Bath, Matlock.Terrier Plan 266	FHOLD
Land	Peak Rail Harrison Way Darley Dale Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00339 AND A/00341.Land lying to the west of Dale Road North, Darley Dale (includes Northwood Depot and Peak Rail sites) - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land	Allotment Gardens Church Lane Tideswell Derbyshire	Land on the north east side of Church Lane, Tideswell.Housing Act 1957.Terrier Plan 69.	FHOLD
Land	Land On The West And East Sides Of Old Lane Wirksworth Derbyshire	Old Lane Wirksworth - 2 separate parcels of land.Local Government Act 1972 and Derelict Land Act 1982.Subject to EMEB sub-station lease dated 7.8.86 for 21 years with further option to renew for 21 years.Total Number of Bays - no figures available as unmarked car park.Terrier Plan 307.	FHOLD
Land	Land On The East Side Of Bent Lane Darley Dale Derbyshire	Land on the east side of Bent Lane, Darley Dale.Terrier Plans 200 and 211.	FHOLD
Land	Land Between Lime Grove And Dale Road North Darley Dale Derbyshire	Land between Lime Grove and Dale Road North, Darley DaleTerrier Plan 211 and 221	FHOLD
Land	Playground Willow Way Darley Dale Derbyshire	Land off Willow Way, Darley DaleTerrier Plan 211 and 221	FHOLD
Land	Land Between 2 The Orchards And Grange Cottage Orchard Lane Wyaston Derbyshire	Land on the south side of Orchard Lane, Wyaston.Housing Act 1957.Terrier Plan 401.	FHOLD
Land	Land Between 13 And 15 Peats Close Kirk Ireton Derbyshire	Land at Peats Close, Kirk Ireton, Ashbourne.Housing Act 1957.Terrier Plan 342.	FHOLD
Land	Brickyard Play Area Old Derby Road Ashbourne Derbyshire	Land on the south west side of Old Derby Road and land on the north east side of Wyaston Road, Ashbourne.DPK 377 - Housing Act 1957, 28 June 1963, #7750. DPK 383 - Public Health Act 1875 & Housing Act 1957, 19 February 1966, #2850.Terrier Plan 375.	FHOLD
Land	Land To The Rear Of 21 Bank Road Edgefold Road Matlock Derbyshire	Electricity sub station, Edgefold Road, Matlock.Terrier Plan 244.	FHOLD
Land	Land To Rear Of Ashbrook Roofing And Supplies Limited Harrison Way Darley Dale Derbyshire DE4 2LF	Land lying to the south of Harrison Way, Matlock	FHOLD
Land	Obelisk At Junction Of Temple Road And South Parade Matlock Bath Derbyshire	Land on the west side of Rockvale Terrace and land on the west side of South Parade, Matlock Bath, Matlock - 2 separate parcels of land.DPK 502 - Public Health Act 1875, 12 October 1925, #0.00. DPK 693 - Local Government Act 1972, 01 November 1979, #5800.00.Terrier Plan 266.	FHOLD
Land	Land Between Tansley Wood Mill And Hurst Rise Lumsdale Road Matlock Derbyshire	Land lying to the south east of Hurst Rise, Matlock.Housing Act 1969.Terrier Plan 245.	FHOLD
Land	Car Park Oddfellows Road Hathersage Derbyshire	Land on the north west side of Oddfellows Road, Hathersage (leased to Dr Jennings for Rock Lea Activity Centre - 12 spaces).Terrier Plan 23.	FHOLD
Land	Car Park Oddfellows Road Hathersage Derbyshire	Land on the north west side of Oddfellows Road, Hathersage (includes car park).DPK198 - Local Government Act 1972, 5 July 1963, #700; DPK200 - Local Government Act 1972, 9 August 1963, #1450.Terrier Plan 23.	FHOLD
Land	Car Park Auction Close Ashbourne Derbyshire	Land on the north east side of Auction Close and land on the north east side of Buxton Road, Ashbourne - 2 separate parcels of land.DPK 337 - Food and Drugs Act 1984, 20.06.1882, #1500. DPK 354 - Local Government Act 1972, 29.12.1951, #150. DPK 355 - Local Government Act 1972, 31.12.1951, #130.Terrier Plan 367.	FHOLD
Land	DDDC Car Park Ilam Road Thorpe Derbyshire	Land at Thorpe, AshbourneLocal Government Act 1972Terrier Plan No 336	FHOLD
Land	Car Park Old Station Close Rowsley Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00341.Land on the south west side of Dale Road North, Rowsley, Matlock (includes Rowsley Car Park) - Part of the Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD

Land	Recycling Centre Harrison Way Darley Dale Derbyshire DE4 2HX	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00340 AND A/00465.Land on the west side of Dale Road North, Rowley, Matlock (includes Northwood Depot, telecommunications mast, electricity sub station and recycling centre off Harrison Way) - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land	Scarthin Promenade Scarthin Cromford Derbyshire	PLEASE NOTE THIS RECOR ADJOINS LAND IN RECORD A/00305.Land on the south side of Scarthin, Cromford, Matlock.Local Government Act 1972.Terrier Plan 287.	FHOLD
Land	Land To The Rear Of 11 To 13 Gold Hill Tansley Derbyshire	Land on the north west side of Gold Hill, Tansley, Matlock.Housing Act 1957.Terrier Plan 257.	FHOLD
Land	Playing Fields To The Rear Of Bailey Mill Lumsdale Road Matlock Derbyshire	Land lying to the north west of Lumsdale Road, Matlock.Housing Act 1957.Terrier Plan 245 and 256.	FHOLD
Land	Land Between The Road And 1 Ashford Lane Ashford In The Water Derbyshire	Land on the south west side of Ashford Land, Ashford-in-the-Water.Housing Act 1957.Terrier Plan 120.	FHOLD
Land	Land Between The Electricity Sub Station And Sycamore Road Matlock Derbyshire	Land on the east side of Sycamore Road, Matlock.Terrier Plan 244.	FHOLD
Land	Land Adjacent To 11 Wellington Street Matlock Derbyshire	Land on the north west side of Wellington Street and land lying to the north west of Wellington Street, Matlock - 2 separate parcels of land.Local Government Act 1972.Terrier Plan 245	FHOLD
Land	Wash Green Woodland Wash Green Wirksworth Derbyshire	Land on the south side of Wash Green, Wirksworth.Terrier Plan 317.	FHOLD
Land	Cromford Pond Scarthin Cromford Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00438.The Millpond, Scarthin.Local Government Act 1972.Terrier Plan 287.	FHOLD
Land	Land To The South Of 59 Yeld Close Bakewell Derbyshire	Land at Upper Yeld Road and Yeld Close, Bakewell.DPK 97 - Housing Act 1957, 12 June 1964, #1000. DPK 104 - Housing Act 1957, 25 August 1966, #6000.Terrier Plan 160.	FHOLD
Land	Land To The South Of 8 Main Street Chelmorton Derbyshire	Land adjacent to 8 Main Street, Chelmorton, Buxton.Local Government Act 1972.Terrier Plan 129.	FHOLD
Land	War Memorial Starkholmes Road Matlock Derbyshire	Land on the south west side of Starkholmes Road, Starkholmes, Matlock.Local Government Act 1972.Terrier Plan 267	FHOLD
Land	Cemetery Dale Road Methodist Church Dale Road North Darley Dale Derbyshire	Land on the south side of Lime Tree Avenue, land on the south side of Willow Way and land on the south side of Dale Road North, Darley Dale (includes Dale Road Cemetery) - 4 separate parcels of land.DPK 264 - Housing Act 1957, purchased on 19 June 1974 for #72,500. DPK 464 - Open Spaces Act 1906, purchased on 31 March 1971 for #2350. DPK 621 - Housing Act 1957, purchased on 04 October 1945 for #3200.Open Spaces Act 1906.Terrier Plan 211 and 221.	FHOLD
Land	Land Between Columbello Way And Dale Road North Darley Dale Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00470.Land at Columbello Way and Painters Way, Two Dales, Matlock (includes part of the play area at Park Avenue, Columbello Way and Painters Way, Darley Dale).Housing Act 1957.Terrier Plans 211 and 221	FHOLD
Land	Land At The Corner Of St Marys Gate And St John Street Wirksworth Derbyshire	Land on the east side of St John's Street, Wirksworth.Terrier Plan 317	FHOLD
Land	Olde Englishe Gardens Derwent Avenue Matlock Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00135 AND A/00295.Land on the north east side of Derwent Avenue, Matlock.Local Government Act 1972.Terrier Plans 244 and 255.	FHOLD
Land	Land Between 12 And 22 West End Wirksworth Derbyshire	Land on the north side of West End, Wirksworth.DPK 720 - Housing Act 1969 - 11 Feb 1982 - #3,000. DPK 738 - Housing Act 1969 - 29 Mar 1985 - #700. DPK 739 - Housing Act 1969 - 21 May 1985 - #200.Terrier Plans 307 and 317.	FHOLD
Land	Land Adjacent To 55 Main Street Middleton By Wirksworth Derbyshire	Land on the east side of Main Street, Middleton, Matlock.Terrier Plan 286.	FHOLD
Land	Picnic Area Adjacent To Monsal Head Hotel Monsal Head Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00188.Land lying to the west of Ashford Lane, Monsal Head.Terrier Plan 109.	FHOLD
Land	Land On The North Side Of Church Walk, Parwich, Ashbourne.	Land on the north side of Church Walk, Parwich, Ashbourne.Housing Act 1957.Terrier Plan 302.	FHOLD
Land	Land To The Rear Of 1 To 9 Steeple Grange Wirksworth Derbyshire	Land on the west side of Steeple Grange, Wirksworth, Matlock.Local Government Act 1972.Not recorded on Terrier Plans.	FHOLD
Land	Allotment Site Watery Lane Ashbourne Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00285.Land on the North side of Watery Lane, Ashbourne (Future Cemetery Extension)Terrier Plan 366	FHOLD
Land	Seating Area Adjacent To Yeoman Cottage Yeoman Street Bonsall Derbyshire	Land on the north east side of Yeoman Street, Bonsall, Matlock.DPK 274 - Housing Act 1969, 22 Oct 1974, #1, DPK 717 - Local Government Act 1972, 18 Dec 1981, #1.Terrier Plan 265.	FHOLD
Land	Doveridge Bowls Club Hawthorn Close Doveridge Derbyshire DE6 5ND	Land lying to the north of High Street, Doveridge, Ashbourne.Housing Act 1957.Terrier Plan 470	FHOLD
Land	Crescent Car Park Granby Road Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00271.Land at Granby Road, Bakewell.Food and Drugs Act 1984.Terrier Plan 147	FHOLD
Land	Car Park The Dale Wirksworth Derbyshire	Land on the north east, south east and west sides of The Dale, Wirksworth, Matlock - 3 separate parcels of land.Local Government Act 1972 and Housing Act 1957.Terrier Plans 307 and 317.	FHOLD
Land	Play Area Booth Drive Ashbourne Derbyshire	Land lying to the east of Old Derby Road, Ashbourne (6 separate parcels of land).Not on terrier plans.	FHOLD
Land	Land South West Of Old Coach Road Tansley Derbyshire	Land on the south east and north west sides of Old Coach Road, Tansley, Matlock.Local Government Act 1972.Terrier Plans 244, 256 and 257.	FHOLD
Land	Land To The North West Of The Cemetery New Road Middleton By Wirksworth Derbyshire	Land adjacent to Cemetery, New Road, Middleton, Matlock.Terrier Plan 286	FHOLD
Land	Land To The North West Of The Cemetery New Road Middleton By Wirksworth Derbyshire	Land on the south west side of New Road, Middleton, Matlock.Open Spaces Act 1906, Local Government Act 1972.Terrier Plan 286	FHOLD
Land	Land North Of Health Centre Compton Street Ashbourne Derbyshire	Land at Dig Street, Ashbourne.Terrier Plan 367	FHOLD
Land	Land At Shawcroft, Ashbourne And Land At South East Of St John Street, Ashbourne	Land on the south east side of St. John's Street and land at Shaw Croft, Ashbourne, DE6 1GH - 4 separate parcels of land.Terrier Plan 367	FHOLD
Land	Land To The East Of Castle Street Bakewell Derbyshire	Land lying to the north west of Bridge Street, Bakewell.DPK 93 - Local Government Act 1972, 14 September 1922, #0; DPK 108 - Local Government Act 1972, 14 September 1922, #0.Terrier Plans 147, 148 and 160	FHOLD
Land	Land Between 44 And 48 High Street Bonsall Derbyshire	Land on the north east side of High Street, Bonsall, Matlock.Housing Act 1957.Terrier Plan 265.	FHOLD
Land	Land To The South East Of Hopton Works Middleton Road Wirksworth Derbyshire	Land on the south west side of Middleton Road, Wirksworth. (Not to use the land other than for a works depot or public car park).Local Government Act 1972.Terrier Plan 307.Nearby records include A/00011, A/00273 and A/00512.	FHOLD
Land	Land On The South West Side Of North End Wirksworth Derbyshire	Land on the south west side of North End, Wirksworth.Local Government Act 1972.Terrier Plan 307.Record A/00512 nearby.	FHOLD
Land	Land To The West Of Meverill Road Tideswell Derbyshire	Land lying to the north west of Whitecross Road, Tideswell.Town and Country Planning Act 1971, West Derbyshire District Council (Tideswell) Compulsory Purchase Order 1981.Terrier Plan 60.	FHOLD
Land	Land To The North West Of Arc Leisure Centre Morledge Matlock Derbyshire	Land on the north west and south east sides of Morledge, Matlock - 2 parcels of land either side of road.See record A/00073 - Arc Leisure Centre.Public Health Act 1875	FHOLD
Land	Section Of Railway To Rear Of Pumping Station Bakewell Road Matlock Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00346.Land lying to the south west of Bakewell Road, Matlock - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land	Section Of Railway To Rear Of Allotments Church Road Darley Dale Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00339, A/00343, A/00420 AND A/00421.Land on the north west and south east sides of Church Road, Darley Dale - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD



Land	Section Of Railway To Rear Of Holmefield Dale Road North Darley Dale Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00338 AND A/00340.Land lying to the south west of Dale Road North, Darley Dale - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land	Land To East Of Bus Station Derwent Way Matlock Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00220.Land on the north west side of Matlock Bridge, Matlock - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land	Sliver Of Land North Of Sainsburys Cawdor Way Matlock Derbyshire	Land lying to the north east of Snitterton Road, Matlock - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land	Section Of Railway South West Of Long Meadow Retirement Home Bakewell Road Matlock Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00337 AND A/00347.Land lying to the south west of Bakewell Road, Matlock - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land	Section Of Railway To The South West Of Shand House Normanhurst Park Darley Dale Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00346 AND A/00343.Land lying to the south west of Dale Road South, Darley Dale, Matlock - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land	Land Adjacent To 4 Alms Road Doveridge Derbyshire	Land at Alms Road, Doveridge, Ashbourne.Housing Act 1957.Terrier Plan 470.	FHOLD
Land	Land To The East Of The Old Garage Croft Road Great Longstone Derbyshire	Land forming part of Croft Road, Great Longstone, Bakewell.Local Government Act 1972.Terrier Plan 110.	FHOLD
Land	Land North Of 1 Croft Road Great Longstone Derbyshire	Land forming part of Main Street, Great Longstone, Bakewell.Terrier Plan 110.	FHOLD
Land	Land Adjacent To 9 Main Street Chelmorton Derbyshire	Land adjacent to 9 Main Street, Chelmorton, Buxton.Housing Act 1957.Terrier Plan 129	FHOLD
Land	Land South West Of High Bank Derwent Avenue Darley Dale Derbyshire	Land at Derwent Avenue, Darley Dale.Housing Act 1967.Terrier Plan 211.	FHOLD
Land	Land To The South East Of Churchill Avenue Middleton By Wirksworth Derbyshire	Land lying to the east of Churchill Avenue, Matlock.Housing Act 1957.Terrier Plan 286 and 296.	FHOLD
Land	Land At Warmbrook Wirksworth Derbyshire	Land at Warmbrook, Wirksworth - 3 separate parcels of land.Public Health Act 1875.Terrier Plan 317.	FHOLD
Land	Land At Station Road Ashbourne Derbyshire	Land at Station Road, Ashbourne.Highways Act.Terrier Plan 366.	FHOLD
Land	Land At Sturston Road Ashbourne Derbyshire	Land at Sturston Road, Ashbourne.Highways Act.Terrier Plan 367.	FHOLD
Land	Land To The North Of Belper Road Ashbourne Derbyshire	Land lying to the North of Belper Road, Ashbourne.Housing Act 1957.Terrier Plan 367.	FHOLD
Land	Land To The West Of Park Lane Two Dales Derbyshire	Land on the west side of Park Lane, Two Dales, Matlock - 2 separate parcels of land.Terrier Plan 221	FHOLD
Land	Land On The South Side Of Old Road Darley Dale	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00343.Land on the south side of Old Road, Darley Dale, Matlock.Local Government Act 1972.Terrier Plan 221	FHOLD
Land	Land At Wheatley Gardens Two Dales Derbyshire	Land at Wheatley Gardens, Two Dales, Matlock.Housing Act 1957.Terrier Plans 211 and 221.	FHOLD
Land	Land North Of 1 Scarthin Terrace Scarthin Cromford Derbyshire	Land on the north side of Scarthin, Cromford, Matlock.Housing Act 1957.Terrier Plans 277 and 287.	FHOLD
Land	Land To The East Of 8 Pope Carr Road Matlock Derbyshire	Land at Pope Carr Road, Matlock.Local Government Act 1972.Terrier Plan 245	FHOLD
Land	Land To The West Of The Hillock Curbar Derbyshire	Land lying to the west of The Hillock, Curbar.Terrier Plan 82.	FHOLD
Land	Land To The West Of The Hillock Curbar Derbyshire	Land lying to the west of the Hillock, Curbar.Housing Act 1985.Terrier Plan 82.	FHOLD
Land	Land Lying To The South Of North Parade Matlock Bath Derbyshire	Land lying to the south of North Parade, Matlock Bath.Sections 226 and 227 Town and Country Planning Act 1990.Terrier Plan 266.	FHOLD
Land	Land At Park Road Ashbourne Derbyshire	Land at Park Road, Ashbourne.Not on Terrier Plans.	FHOLD
Land	Strip Of Land Adjacent To 58 Station Street Ashbourne Derbyshire	Land at the side of 58 Station Street and land lying to the South of Station Street, Ashbourne.Housing Act 1985.Terrier Plan 366	FHOLD
Land	Storage Shed Nether End Baslow Derbyshire	Parking space (leased out for the erection of a storage facility) within Nether Car Park, Baslow.Terrier Plan 101	FHOLD
Land	Land South West Of Wye Bridge Garage Old Station Close Rowsley Derbyshire	Land lying to the south-east of Old Station Close, Rowsley, Matlock.	FHOLD
Land	Land On The East Side Of Cavendish Road Matlock	Land on the east side of Cavendish Road, Matlock (Part of this site is to be transferred to DCC).	FHOLD
Land	Land North Of Cemetery Oakerthorpe Road Bolehill Derbyshire	Land on the east side of The Hill, Cromford, Matlock	FHOLD
Land	Land (Part Of Walkway) Church Walk Wirksworth Derbyshire	Land on the east side of St John's Street, Wirksworth - 2 separate parcels of land.DPK 333 - Local Government Act 1972, 10 June 1971, #1050; DPK 332 - Public Health Act 1875, 31 July 1972, #5.500; DPK327 - Housing Act 1969, 16 August 1976, #400; DPK 335 - Public Health Act 1875, 21 April 1972, #5.Terrier Plan 317.	FHOLD
Land	Land Lying To The South Of River Derwent Dale Road Matlock Bath Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00203, A/00212 AND A/00489.Land lying to the south of River Derwent, Matlock Bath.Terrier Plan 266.	FHOLD
Land	Land On West Side Of Dale Road, Matlock Bath.	Land on the west side of Dale Road, Matlock Bath.	FHOLD
Land	Ashbourne Leisure Centre Leisure Way Ashbourne Derbyshire DE6 1AA	Land at the back of 58 Station Street, Ashbourne (DE6 1DF).Terrier Plan 366.	FHOLD
Land	Peak Rail Railway Station Buildings Station Road Darley Dale Derbyshire DE4 2EQ	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00338, A/00347 AND A/00447.Land on the north west and south east sides of Station Road, Darley Dale, Matlock - Part of Matlock to Rowsley Railway.Local Government Act 1972.Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land	Town Hall Bank Road Matlock Derbyshire DE4 3NN	RECTIFICATION PENDING ON THIS TITLE RELATING TO THE ST. JOHN'S AMBULANCE HUTTHE COUNCIL OWN THE LAND ON WHICH THE HQ IS ERECTED BUT DO NOT OWN THE BUILDINGPLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00032.Town Hall, Bank Road, Matlock, DE4 3NN - Derbyshire Dales District Council Offices.DPK 507A - Local Government Act 1972, 31 August 1894, #1750. DPK 507B - 26 August 1926, #723.Terrier Plan 244.	FHOLD
Land	Land On The North West Side Clifton Road Ashbourne Derbyshire	Land on the north west side of Clifton Road, Ashbourne (forms part of Ashbourne Leisure Centre site).Sections 226 and 227 Town and Country Planning Act 1990.Terrier Plan 366.	FHOLD
Land	Land At New Street Bakewell Derbyshire	Land at New Street, Bakewell.Local Government Act 1972.Forms part of New Street Car Park, Bakewell - Total number of spaces 17. Ref no 13 in Car Parking Order.Sale off 31.3.98 to Northern Counties Housing Association (and other sale offs). Enjoy rights of way over the land subject to paying proportion of maintenance.Terrier Plan 147.	FHOLD
Land	Land Adjacent Market Street At Riverside Crescent Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00271.Land to the north east of Market Street, Bakewell.DPK 93 - Local Government Act 1972, 14 September 1922, #0; DPK 99 - Food and Drugs Act 1984, 02 May 1933, #907.00Terrier Plan 147	FHOLD
Land	Land Adjacent Market Street At Riverside Crescent Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00231, A/00263, A/00360 AND A/00369.Land on the south east of Bridge Street, Bakewell - 3 separate strips of land.DPK 93 & 108 - Local Government Act 1972, 14 September 1922, #0.Terrier Plan 147, 148 and 160.	FHOLD



Land	Land At Mill Street And Buxton Road Bakewell Derbyshire	Land at Buxton Road and Mill Street, Bakewell - 2 separate parcels of land.DPK 93 - Local Government Act 1972, 14 September 1922, #0; DPK 108 - Local Government Act 1972, 14 September 1922, #0.Terrier Plan 147, 148, 160.	FHOLD
Land	Land At Weston Bank Marston Montgomery Derbyshire	Land lying to the east of Thurstaston Road, Marston Montgomery, Ashbourne.Part II Housing Act 1985.Terrier Plans 438 and 448.	FHOLD
Land	The Agricultural Business Centre Agricultural Way Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00240 AND A/00241.Land lying to the south of Coombs Road, Bakewell.Terrier Plan 148, 161.	FHOLD
Land	Land At Leacroft Road Winstler Derbyshire	Grassed island and verges	FHOLD
Land	Land South Side Of Pinfold Cottage Thatchers Lane Tansley Derbyshire	Parcel of land	FHOLD
Land	Land South Of Asker Lane Matlock Derbyshire	Land on the South Side Asker Lane	FHOLD
Land	Land North East Of Derwent Way Matlock Derbyshire	Land at Derwent Way, Matlock	FHOLD
Land	Hurst Farm Social Club Hazel Grove Matlock Derbyshire DE4 3ED	Hurst Farm Social Club (part of Hurst Farm Housing Estate), MatlockTerrier Plans 245 and 256	FHOLD
Land	Land North West Of Pumping Station Bakewell Road Matlock Derbyshire	Land west of Bakewell Road, Darley Dale	FHOLD
Land and Buildings	Nether End Car Park Nether End Baslow Derbyshire DE45 1SR	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00209.Land at Nether End, Baslow (Includes Nether End Car Park and Public Toilets).DPK 185 - Local Government Act 1972, 22 October 1954, #60.00; DPK 187 - Local Government Act 1972, #85.00.Terrier Plan 101.	FHOLD
Land and Buildings	Shawcroft Car Park Park Road Ashbourne Derbyshire	Land and buildings to the south west of Park Road.Site known as Shaw Croft, Ashbourne.(adjoining Dig Street and Horse and Jockey Yard).Land comprising former International Supermarket and Sumerfield Supermarket now Waitrose Supermarket.Terrier Plan 367.	FHOLD
Land and Buildings	Bankcroft Picnic Area Station Road Ashbourne Derbyshire	Land on the east side of Station Road, Ashbourne (includes Henmore Centre, Car Park and Public Conveniences on King Edward Street and Bus Shelter on Station Road).DPK 364 - 27 Nov 1952, Gift. DPK 365 - 03 Dec 1952, Deed of Gift. DPK 366 - 30 Oct 1953, Dedication. DPK 367 - 24 Dec 1953, #150.00. DPK 380 - 21 May 1952, #4,900. All DPK's used Local Government Act 1972.Terrier Plan 366.	FHOLD
Land and Buildings	Boylestone Village Hall The Square Boylestone Derbyshire DE6 5AB	Village Hall, Boylestone, Ashbourne.Local Government Act 1972.Terrier Plan 467.	FHOLD
Land and Buildings	Public Conveniences Monsal Head Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00188.Land and buildings at Monsal Head, Ashford in the Water, Bakewell (includes Monsal Head Public Toilets).Local Government Act 1972.Terrier Plan 109.	FHOLD
Land and Buildings	Hawkhill Road Car Park Hawkhill Road Eyam Derbyshire	Land and buildings on the east side of Hawkhill Road, Eyam.Local Government Act 1972.Terrier Plan 63.	FHOLD
Land and Buildings	Land To The Rear Of 21 Bank Road Edgefold Road Matlock Derbyshire	Electricity sub station, Edgefold Road and 29 Bank Road, Matlock - 2 separate parcels of land.29 Bank Road sold at auction - sale completed 21.03.2014 for #160,933.00.DPK 500 - Housing Act 1957, 02 June 1964, #3,000. DPK 684 - Local Government Act 1972, 30 October 1978, #11,250.Terrier Plan 244.	FHOLD
Land and Buildings	Car Park Derwent Way Matlock Derbyshire	Land and buildings at Matlock Station, Station Yard, Matlock (includes Car Park, Bus Station and Public Conveniences located on Derwent Way and Station House, Station Yard, Matlock) - Part of Matlock to Rowsley Railway.Local Government Act 1972. Terrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244.Please note acquisition price is for a number of Ownership references A/00220, A/00337, A/00346, A/00347, A/00343, A/00338, A/00339, A/00340, A/00341 and A/00465.	FHOLD
Land and Buildings	Barmote Croft Car Park Chapel Lane Wirksworth Derbyshire	Land and buildings on the north side of Coldwell Street, Wirksworth.Housing Act 1957.Terrier Plan 307.	FHOLD
Land and Buildings	Cemetery Mayfield Road Ashbourne Derbyshire	Land on the north west side of Mayfield Road, Ashbourne, includes cemetery and public toilets.Open Spaces Act 1906.Terrier Plan 366 and 374.	FHOLD
Land and Buildings	Artist Corner Car Park Dale Road Matlock Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00215Land on the east side of Dale Road and land on the west side of Bluebell Croft, Whitewood Way, Matlock (Includes Artists Corner Public Toilets, Car Park and Play Area) - 2 separate parcels of land.Local Government Act 1972.Terrier Plan 255.	FHOLD
Land and Buildings	Car Park Over Haddon Derbyshire	Land at Over Haddon, Bakewell.Housing Act 1957.Terrier Plan 174.	FHOLD
Land and Buildings	Matlock Bath Station Yard Car Park Dale Road Matlock Bath Derbyshire DE4 3PT	Land on the east and west sides of Dale Road, Matlock Bath (includes Matlock Bath Station Car Park, Matlock Bath Station and Whistestop Centre).DPK 742 - Local Government Act 1972 - 16 Dec 1985 - #70,000, DPK 755 - Local Government Act 1972 - 3 Dec 1986 - #25,000.Terrier Plan 266.	FHOLD
Land and Buildings	Land To The Rear Of The Old Bus Station Imperial Road Matlock Derbyshire	Land and buildings on the south-west side of Imperial Road, Matlock. This site includes Supermarket Car Park on Imperial Road, Matlock Indoor Market Hall, Omnibus Station, Allen Hill Park and Car Park on Bakewell Road, the Co-operative on Crown Square, Allen Hill Spa Well on Dimple Road and Wilkinsons 7-11 Bank Road and Nationwide 5 Bank Road.Terrier Plan 244	FHOLD
Land and Buildings	Lime Yard Mill Road Cromford Derbyshire	9 Market Place and land on the north west side of Mill Road, Cromford, Matlock - 2 separate parcels of land.Local Government Act 1972.	FHOLD
Land and Buildings	Lime Yard Mill Road Cromford Derbyshire	9 Market Place and land on the north west side of Mill Road, Cromford, Matlock - 2 separate parcels of land.Local Government Act 1972.	FHOLD
Land and Buildings	Lime Yard Mill Road Cromford Derbyshire	9 Market Place and land on the north west side of Mill Road, Cromford, Matlock - 2 separate parcels of land.Local Government Act 1972.	FHOLD
Land and Buildings	Car Park Agricultural Way Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00239 AND A/00241.Land and buildings on the south side of Coombs Road, Bakewell.Local Government Act 1972.Terrier Plan 148, 161.	FHOLD
Land and Buildings	Land On The North Side Of Bar Brook Nether End Baslow Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00207.Land and buildings on the North side of Bar Brook, Nether End, Baslow.Section 226 and 227 of the Town and Country Planning Act 1990.Terrier Plan 101.	FHOLD
Land and Buildings	Bankcroft Centre Cokayne Avenue Ashbourne Derbyshire DE6 1EJ	Bankcroft, Cokayne Avenue, Ashbourne (DE6 1EJ).Local Government Act 1972Terrier Plan 367	FHOLD
Land and Buildings	Land And Buildings On The North Side Of Lower Street Doveridge Derbyshire	Land and buildings on the North side of Lower Street, Doveridge.Housing Act 1957.Terrier Plan 476.	FHOLD
Land and Buildings	The Agricultural Business Centre Agricultural Way Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00239 AND A/00241.Land lying to the South of Coombs Road, Bakewell.Terrier Plan 148, 161.	FHOLD
Land and Buildings	The Agricultural Business Centre Agricultural Way Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00239 AND A/00240.Long Meadow House, Coombs Road, Bakewell.Town and County Planning Act 1990.Terrier Plan 148, 161.	FHOLD
Land and Buildings	Grand Pavilion South Parade Matlock Bath Derbyshire	PLEASE NOTE THAT THIS RECORD ADJOINS LAND IN RECORD A/00203The Grand Pavilion, South Parade, Matlock Bath, Matlock (DE4 3NR)Matlock Bath Improvement Act 1905Terrier Plan 266	FHOLD
Leisure Centres	Arc Leisure Centre Bakewell Road Matlock Derbyshire DE4 3AZ	Arc Leisure Centre siteLand on the east side of Bakewell Road, MatlockLottery Funded - Sports Pavilion - see record A/00579Public Health Act 1875Terrier Plan 244	FHOLD
Leisure Centres	Car Park Leisure Way Ashbourne Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00500Land lying to the north of Clifton Road, AshbourneLocal Government Act 1972Terrier Plan 366	FHOLD
Leisure Centres	Ashbourne Leisure Centre Leisure Way Ashbourne Derbyshire DE6 1AA	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00500.Land on the north west side of Station Street, Ashbourne (Part of Ashbourne Leisure Centre).Local Government Act.Terrier Plan 366.	FHOLD
Leisure Centres	Ashbourne Leisure Centre Leisure Way Ashbourne Derbyshire DE6 1AA	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00256 AND A/00501.Land on the west side of Station Road (Part of Ashbourne Leisure Centre site), Ashbourne.S227 Town and Country Planning Act 1990, Local Government Act 1972.Terrier Plan 366.	FHOLD
Markets	Matlock Indoor Market Hall Bakewell Road Matlock Derbyshire	Matlock Indoor Market, Bakewell Road, Matlock (Polygon not drawn on map)Terrier Plan 244	FHOLD
Miscellaneous	Band Stand Hall Leys Park Causeway Lane Matlock Derbyshire	Bandstand, Hall Leys Park, MatlockTerrier Plan 244	FHOLD
Miscellaneous	Parsons Croft Car Park Mill Lane Hartington Derbyshire	Car Park at Parsons Close, HartingtonHousing Act 1985Terrier Plan 236	FHOLD
Miscellaneous	Boating Lake Hall Leys Park Causeway Lane Matlock Derbyshire	Boating Lake, Hall Leys Park, MatlockTerrier Plan 244	FHOLD

Miscellaneous	Vodafone Telecommunications Mast Harrison Way Darley Dale Derbyshire	Telecommunications Mast, Harrison Way, Rowsley.Land leased to Vodafone Limited for 15 years from 29 November 2002 until 28 November 2017.	FHOLD
Miscellaneous	Telecommunications Mast High Tor Road Matlock Derbyshire	High Tor Telecommunications Mast, High Tor, Matlock.Terrier Plan 255 and 266.	FHOLD
Miscellaneous	Band Stand Ashbourne Recreation Ground Cokayne Avenue Ashbourne Derbyshire	Bandstand, Ashbourne Recreation GroundTerrier Plan 359, 367	FHOLD
Miscellaneous	The Gallows Sign St John Street Ashbourne Derbyshire	Gallows Sign (Green Man Sign), St John's Street, AshbourneLocal Government Act 1972, Planning (Listed Buildings, Conservation Areas) Act 1990Terrier Plan 367	FHOLD
Miscellaneous	Sewage Pipe Dale Road Matlock Bath Derbyshire	Land on the east side of Dale Road, Matlock Bath (footbridge).Local Government Act 1972.Not on Terrier Plans.	FHOLD
Miscellaneous	Miniature Railway Hall Leys Park Causeway Lane Matlock Derbyshire	Miniature Railway, Hall Leys Park, MatlockTerrier Plan 244	FHOLD
Miscellaneous	Station House Station Yard Matlock Derbyshire DE4 3NA	Station House, Station Yard, MatlockTerrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244	FHOLD
Miscellaneous	The Whistle Stop Education Centre Dale Road Matlock Bath Derbyshire DE4 3PT	Whistlestop Centre, Station Car Park, Matlock BathTerrier Plan 266	FHOLD
Miscellaneous	Metal Shell Case	Town Hall, Bank Road, Matlock	
Miscellaneous	The Crown, Crown Square Matlock	Crown Square, Matlock	
Miscellaneous	Ornamental Lantern		
Miscellaneous	Bentley brook bridge Lighting		
Miscellaneous	Derwent Gardens Water Feature		
Offices	Town Hall Bank Road Matlock Derbyshire DE4 3NN	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00032Town Hall, Bank Road, Matlock, DE4 3NN - Derbyshire Dales District Council OfficesTerrier Plan 244	FHOLD
Parks & Open Spaces	Derwent Gardens South Parade Matlock Bath Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00203.Derwent Pleasure Gardens, South Parade, Matlock Bath, Matlock.Public Health Act 1875.Terrier Plan 266.	FHOLD
Parks & Open Spaces	Rutland Recreation Ground Haddon Road Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00271.Rutland Recreation Ground, Haddon Road, Bakewell and Tory Island, Bridge Street, Bakewell - 2 separate parcels of land.Public Health Act 1875.	FHOLD
Parks & Open Spaces	Playground Chapel Lane Middleton By Wirksworth Derbyshire	Land on the east side of Chapel Lane, Middleton, Matlock.Recreation Ground land on the east side of Chapel Lane, Middleton.Council responsible for eastern boundary.Public Health Act 1875.Terrier Plan 286.Stock Transfer Plan 98.	FHOLD
Parks & Open Spaces	Middleton Millennium Gardens Stile Croft Middleton By Wirksworth Derbyshire	Land at Millennium Gardens, Middleton by Wirksworth.Housing Act 1957.Terrier Plans 286 and 295.	FHOLD
Parks & Open Spaces	Yokecliffe Park Yokecliffe Drive Wirksworth Derbyshire	Land on the north west side of Yokecliffe Avenue, Wirksworth.Local Government Act 1972.Purchased for public open space and the construction of a reservoir.Contribution of #45,000 from Sisson Cox.Terrier Plan 317.	FHOLD
Parks & Open Spaces	Broad Walk Park Broad Walk Darley Dale Derbyshire	Land lying to the north west of Broad Walk, Darley Dale, Matlock (Recreation Ground).Public Health Act 1875.Terrier Plan 211.	FHOLD
Parks & Open Spaces	Park Avenue Play Area Park Avenue Darley Dale Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00390Land on the east side of Park Avenue, Darley Dale, Matlock.Open Spaces Act 1906Terrier Plans 211 and 221	FHOLD
Parks & Open Spaces	Allen Hill Park Bakewell Road Matlock Derbyshire	Allen Hill Park, Bakewell Road, MatlockTerrier Plan 244	FHOLD
Parks & Open Spaces	Fish Pond Meadow Playing Fields Park Road Ashbourne Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00141.Land adjoining the east side of Park Road, Ashbourne.Public Health Act 1875.Terrier Plan 367.	FHOLD
Parks & Open Spaces	Land Off Clifton Road Matlock Bath Derbyshire	Millennium Celebration Gardens, Clifton Road, Matlock Bath, Matlock.Housing Act 1957.Terrier Plan 277.	FHOLD
Parks & Open Spaces	Play Area Meadow Rise Brassington Derbyshire	Land off Meadow Rise, Brassington, Matlock.Terrier Plan 304	FHOLD
Parks & Open Spaces	High Tor Dale Road Matlock Bath Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORDS A/00192 AND A/00440.Land on the east side of Dale Road, Matlock (includes High Tor and Telecommunications Masts).Public Health Act 1875.Terrier Plan 255 and 266.	FHOLD
Parks & Open Spaces	Lovers Walk Dale Road Matlock Bath Derbyshire	PLEASE NOTE THAT THIS RECORD ADJOINS LAND IN RECORDS A/00202 AND A/00565Land on the east side of South Parade, Matlock Bath, Matlock (includes part Derwent Gardens, Lovers Walks and River Derwent).DPK 527 - Public Health Act 1875, 10 May 1906, #829; DPK 568 - Local Government Act 1972, 15 Jul 1907, #3890; DPK 569 - Public Health Act 1875, 17 Feb 1920, #300; DPK 570 - Public Health Act 1875, 22 Jan 1937, #2890Terrier Plan 266	FHOLD
Parks & Open Spaces	Recreation Ground Cavendish Road Matlock Derbyshire	Land on the south west side of Cavendish Road, Matlock.Public Health Act 1875.Terrier Plan 233.	FHOLD
Parks & Open Spaces	Pic Tor Dale Road Matlock Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00295Land on the east side of Dale Road, MatlockTerrier Plan 244.	FHOLD
Parks & Open Spaces	Bath Gardens Rutland Square Bakewell Derbyshire	Land lying to the south of Bath Street, Bakewell.Public Health Act 1875.Terrier Plan 147.	FHOLD
Parks & Open Spaces	Riverside Gardens Bridge Street Bakewell Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00271.Land on the south east side of Bridge Street, Bakewell.Food and Drugs Act 1984.Terrier Plan 147.	FHOLD
Parks & Open Spaces	Bowling Green Bath Street Bakewell Derbyshire	Land lying to the south of Bath Street, Bakewell.Leased to Bakewell Town Bowling Club.Terrier Plan 147.	FHOLD
Parks & Open Spaces	Ashbourne Recreation Ground Cokayne Avenue Ashbourne Derbyshire	Land on the south east side of Cokayne Avenue, Ashbourne.DPK 342 - Purchased on 31.12.1919 for #4,000, Housing Act 1957 and Public Health Act 1875. DPK 353 - Purchased on 26.07.1948 for #1,330, Public Health Act 1875.Terrier Plan 359, 367.	FHOLD
Parks & Open Spaces	Northwood Recreation Ground The Avenue Darley Dale Derbyshire	Recreation Ground, Thorncliffe Avenue, Darley Dale, Matlock.Public Health Act 1875.Terrier Plan 200.	FHOLD
Parks & Open Spaces	Artist Corner Play Area Dale Road Matlock Derbyshire	Play Area at Artists Corner, Dale Road, Matlock Terrier Plan 255	FHOLD
Parks & Open Spaces	Bolehill And Steeple Grange Recreation Ground Steeple Grange Wirksworth Derbyshire	Land on the east side of Steeple Grange, Wirksworth.Public Health Act 1875.Not on Terrier Plans.	FHOLD
Parks & Open Spaces	Starkholmes Recreation Ground Starkholmes Road Matlock Derbyshire	Recreation Ground (including Starkholmes Village Hall), Starkholmes Road, Matlock.DPK 577 - Local Government Act 1972, purchased 17 October 1946 for #100. DPK 578 - Local Government Act 1972, purchased 10 May 1939 for #20.Terrier Plans 256 and 267	FHOLD
Parks & Open Spaces	Dene Fields Recreation Ground Lime Tree Road Matlock Derbyshire	Land on the west side of Lime Tree Road, Matlock (Denefields) (Dene Fields).DPK 581 - Housing Act 1957 and Public Health Act 1875, purchased 23 August 1944 for #1000.Terrier Plan 245.	FHOLD
Parks & Open Spaces	Public Gardens Smedley Street East Matlock Derbyshire	Land on the south side of Smedley Street East, Matlock.DPK 550 - 10 August 1934 - #250, DPK 557 - 9 April 1900 - #703, DPK 559 - 22 January 1934 - #300. All Public Health Act 1875.Terrier Plan 245	FHOLD
Parks & Open Spaces	Gorse Bank Recreation Ground Gorse Bank Wirksworth Derbyshire	Land on the west side of Gorse Bank, Wirksworth.DPK 678 - Local Government Act 1972, 30 July 1924, #500, DPK 289 - Housing Act 1957, 30 July 1924, #500.Recreation Ground at Gorse Bank.Terrier Plan 317.	FHOLD
Parks & Open Spaces	Playing Field Ashes Avenue Hulland Ward Derbyshire	Land on the north east side of Ashes Avenue, Hulland Ward, Ashbourne.Local Government Act 1972.Terrier Plan 362.	FHOLD
Parks & Open Spaces	Land At The Junction Of Cavendish Road And Wellington Street Matlock Derbyshire	Land on the south west side of Cavendish Road, Matlock (Wild Thyme Community Garden).Public Health Act 1875.Terrier Plan 245.	FHOLD
Parks & Open Spaces	Land South Of 70 Victoria Hall Gardens Matlock Derbyshire	Land lying to the North of Smedley Street East, Matlock - 2 separate parcels of land.Open Spaces Act 1906.Not listed on Terrier Plans.	FHOLD
Parks & Open Spaces	Land On The West Side Of Pic Tor Lane, Matlock	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00215.Land on the west side of Pic Tor Lane, Matlock.S15 National Parks and Access to Countryside Act 1949.Terrier Plan 255 and 266.	FHOLD
Parks & Open Spaces	Land At Blenheim Drive Ashbourne Derbyshire	Land at Blenheim Drive, Ashbourne - 2 separate parcels of land.Open Spaces Act 1906.Terrier Plan 375.	FHOLD
Parks & Open Spaces	Land On The West Side Of Newell Way And North East Side Of John Turner Road Darley Dale Derbyshire	Land on the West side of Newell Way and North East side of John Turner Road, Darley Dale - 5 separate parcels of land.Open Spaces Act 1906.Terrier Plan 211.	FHOLD
Parks & Open Spaces	Land On The South Of Nottingham Road Tansley Derbyshire	Land on the south side of Nottingham Road, Tansley.Tansley Enclosure Award 1855.Terrier Plan 257.	FHOLD
Parks & Open Spaces	Heights Of Abraham Limited Upperwood Road Matlock Bath Derbyshire DE4 3PD	Heights of Abraham, Upperwood Road, Matlock Bath, Matlock DE4 3PD.Public Health Act 1875.Terrier Plan 266.	FHOLD

Parks & Open Spaces	Land On The North West Side Of Greenway Ashbourne Derbyshire	Land on the north west side of Greenway, Ashbourne.Open Spaces Act 1906.Terrier Plan 359.	FHOLD
Parks & Open Spaces	Hall Leys Park Causeway Lane Matlock Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/003011Land lying to the south west side of Causeway Lane, Matlock (this land includes Hall Leys Park, Toilets, Cafe, Bowling Green, Clock Tower, War Memorial, Bandstand, Boating Lake and Miniature Railway)Terrier Plan 244	FHOLD
Parks & Open Spaces	Fanny Shaws Playing Field Cromford Road Wirksworth Derbyshire	The Fanny Shaw Playing Field, Cromford Road, Wirksworth.Public Health Act 1875.Terrier Plan 307.	FHOLD
Parks & Open Spaces	Land Off St Oswald Crescent Dovedale Avenue Ashbourne Derbyshire	Play area -	FHOLD
Pavilion	Bowls Pavilion Cokayne Avenue Ashbourne Derbyshire	Bowls Pavilion, Ashbourne Recreation GroundTerrier Plan 359, 367	FHOLD
Pavilion	Memorial Pavilion Playing Field Cokayne Avenue Ashbourne Derbyshire	Memorial Pavilion, Ashbourne Recreation GroundTerrier Plan 359, 367	FHOLD
Pavilion	Tennis Court Pavilion Cokayne Avenue Ashbourne Derbyshire	Team Pavilion, Ashbourne Recreation GroundTerrier Plan 359, 367	FHOLD
Pavilion	Green Pavilion Playing Field Cokayne Avenue Ashbourne Derbyshire	Green Pavilion, Ashbourne Recreation GroundTerrier Plan 359, 367	FHOLD
Pavilion	Memorial Shelter Ashbourne Recreation Ground Cokayne Avenue Ashbourne Derbyshire	Memorial Shelter, Ashbourne Recreation GroundTerrier Plan 359, 367	FHOLD
Pavilion	Sports Pavilion Hurds Hollow Playing Field Hurds Hollow Matlock Derbyshire	Pavilion, The Dimple, MatlockTerrier Plan 244Lottery Funded - see registered title	FHOLD
Pavilion	Pavilion Rutland Recreation Ground Haddon Road Bakewell Derbyshire	Pavilion, Rutland Recreation Ground, Haddon Road, Bakewell	FHOLD
Pavilion	Sports Pavilion South Park Avenue Darley Dale Derbyshire	Land on the north east side of Lime Tree Avenue, Darley Dale, Matlock.Housing Act 1969.Terrier Plan 211.Part of site is leased to Darley Dale Juniors.	FHOLD
Pavilion	Bowls Pavilion Hall Leys Park Causeway Lane Matlock Derbyshire	Bowls Pavilion, Hall Leys Park, MatlockTerrier Plan 244	FHOLD
Public Conveniences	Public Conveniences Nether End Baslow Derbyshire	Public Toilets, Nether End, Baslow Terrier Plan 101	FHOLD
Public Conveniences	Public Conveniences Granby Road Bakewell Derbyshire	Public Toilets, Granby Road, BakewellTerrier Plan 147	FHOLD
Public Conveniences	Public Conveniences Main Road Hathersage Derbyshire	Land and buildings on the north side of Main Road, Hathersage, Hope Valley.Local Government Act 1957.Terrier Plan 23.	FHOLD
Public Conveniences	Public Conveniences Shawcroft Car Park Park Road Ashbourne Derbyshire	Public Conveniences, Shawcroft Car Park, Ashbourne (polygon to be drawn on map)Terrier Plan 367	FHOLD
Public Conveniences	Public Conveniences Monyash Derbyshire	Public Conveniences, MonyashTerrier Plan 171	FHOLD
Public Conveniences	Public Conveniences Mayfield Road Ashbourne Derbyshire	Public Toilets, Mayfield Road, Ashbourne	FHOLD
Public Conveniences	Public Conveniences Mill Road Cromford Derbyshire	Public Toilets, Mill Road, Cromford	FHOLD
Public Conveniences	Public Conveniences Mill Lane Hartington Derbyshire	Land and buildings on the south east side of Mill Lane, Hartington, Buxton.Local Government Act 1972.Terrier Plan 236.	FHOLD
Public Conveniences	Public Conveniences Cromford Road Wirksworth Derbyshire	Public Toilets, The Fanny Shaw Playing Field, Cromford Road, Wirksworth - Closed as per Robin WalshTerrier Plan 307	FHOLD
Public Conveniences	Public Conveniences Rutland Recreation Ground Haddon Road Bakewell Derbyshire	Public Toilets, Recreation Ground, Bakewell	FHOLD
Public Conveniences	Public Conveniences Station Road Darley Dale Derbyshire	Land and buildings on the south east side of Station Road, Darley Dale, Matlock.Local Government Act 1972.Terrier Plan 221	FHOLD
Public Conveniences	Public Conveniences Ilam Road Thorpe Derbyshire	Public Conveniences, ThorpeTerrier Plan 336	FHOLD
Public Conveniences	Public Conveniences Monsal Head Derbyshire	Public Toilets, Monsal HeadTerrier Plan 109	FHOLD
Public Conveniences	Public Conveniences Hawkhill Road Eyam Derbyshire	Public Conveniences, EyamTerrier Plan 63	FHOLD
Public Conveniences	Artist Corner Public Conveniences Dale Road Matlock Derbyshire	Public Toilets, Artists Corner, MatlockTerrier Plan 255	FHOLD
Public Conveniences	North Parade Public Conveniences North Parade Matlock Bath Derbyshire	Public Toilets, North Parade, Matlock BathTerrier Plan 266	FHOLD
Public Conveniences	Public Conveniences Ashbourne Recreation Ground Cokayne Avenue Ashbourne Derbyshire	Public Toilets, Recreation Ground, AshbourneTerrier Plan 359, 367	FHOLD
Public Conveniences	Public Conveniences Causeway Lane Matlock Derbyshire	Public Toilets, Hall Leys Park, Causeway Lane, MatlockTerrier Plan 244	FHOLD
Public Conveniences	Public Conveniences Knowleston Place Matlock Derbyshire	Public Toilets (Play Area), Hall Leys Park, MatlockTerrier Plan 244	FHOLD
Public Conveniences	Public Conveniences Wellgate Lane Over Haddon Derbyshire	Public Conveniences, Over HaddonTerrier Plan 174	FHOLD
Public Conveniences	Public Conveniences East Bank Winster Derbyshire	Land lying to the east of East Bank, Winster (Public Conveniences only).Terrier Plan No. 242	FHOLD
Public Conveniences	Public Conveniences Court Lane Ashford In The Water Derbyshire	Public Toilets, Court Lane, Ashford in the WaterTerrier Plan 133	FHOLD
Public Conveniences	Public Conveniences Agricultural Way Bakewell Derbyshire	Public Toilets, Riverside, BakewellTerrier Plan 148, 161	FHOLD
Public Conveniences	Public Conveniences Bus Station Derwent Way Matlock Derbyshire	Public Toilets, Derwent Way, MatlockTerrier Plans 188, 189, 199, 200, 211, 221, 232, 233 and 244	FHOLD
Public Conveniences	Public Conveniences King Edward Street Ashbourne Derbyshire	Public Toilets (Bus Station), King Edward Street, AshbourneTerrier Plan 366	FHOLD
Public Conveniences	Public Conveniences Grand Pavilion South Parade Matlock Bath Derbyshire	Public Conveniences, Grand Pavilion, Matlock Bath Terrier Plan 266	FHOLD
Rangers Station	Rangers Station Knowleston Place Matlock Derbyshire	Rangers Station, Hall Leys Park, MatlockTerrier Plan 244	FHOLD
Ransom Strip	Strip Of Land At The End Of Field End Brassington Derbyshire	Ransom Strip, Field End, Brassington, Matlock.Terrier Plan 304	FHOLD
Ransom Strip	Land At Stoney Close, Bakewell	Land at Stoney Close, Bakewell.Housing Act 1957.Terrier Plan 160.	FHOLD
Ransom Strip	Land To The East Of Ballidon Small Sewer Works Ballidon Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00356.Land at Ballidon, Ashbourne.Terrier Plan 303.	FHOLD
Ransom Strip	Land Lying To The East Of Highfield Road Ashbourne. Derbyshire	Land lying to the east of Highfield Road, Ashbourne.Housing Act.Terrier Plan 374.	FHOLD
Ransom Strip	Strip Of Land Adjacent To 41 Stanton Moor View Matlock Derbyshire	Land lying to the North of Stanton Moor View, Darley Dale, Matlock.Housing Act 1985.Terrier Plan 233.	FHOLD
Ransom Strip	Ransom Strip Of Land To The South East Of Lime Grove Darley Dale Derbyshire	Ransom Strip, Willow Way/Lime Grove, Darley DaleTerrier Plan 211 and 221	FHOLD
Retail	Cafe Hall Leys Park Causeway Lane Matlock Derbyshire	Cafe, Hall Leys Park, MatlockTerrier Plan 244	FHOLD
Retail	Wilkinsons 7 - 11 Bank Road Matlock Derbyshire DE4 3AQ	5, 7-11 Bank Road, Matlock (Nationwide and Wilkinson's)Terrier Plan 244	FHOLD
Retail	Cooperative Food Crown Square Matlock Derbyshire DE4 3AT	Supermarket, Crown Square, MatlockTerrier Plan 244	FHOLD
Road	Land At Holywell Bakewell Derbyshire	Land at Holywell, Bakewell.Housing Act 1957.Terrier Plans 160 and 161.	FHOLD
Road	Land Forming Road And Verge Blenheim Road Airfield Industrial Estate Ashbourne Derbyshire	Land at Blenheim Road, AshbourneLocal Government Act 1972Terrier Plan 375	FHOLD
Road	Land At Butts Road Darley Dale Derbyshire	Land forming part of Butts Road, Darley Dale, Matlock.Local Government Act 1972.Terrier Plan 211.	FHOLD
Road	Land Adjoining Fernydale Farm Dale View Earl Sterndale Derbyshire	Land adjoining Fernydale Farm, Earl Sterndale, Buxton.Terrier Plan 154.	FHOLD
Road	Land And Verge At Avenue Close Stoney Middleton Derbyshire	Land at Avenue Close, Stoney Middleton.Housing Act 1957.Terrier Plan 73.	FHOLD
Road	Land Forming Part Of Croft Road, Edge View Drive And Grisedale Road East Great Longstone Derbyshire	Land forming part of Grisedale Road, Croft Road and Edge View Drive and land lying to the north of Grisedale Road, Great Longstone, Bakewell.Terrier Plan 110.	FHOLD
Road	Land At Highfield Drive Bakewell Derbyshire	Land lying to the east of Monyash Road, Bakewell.Housing Act 1985.Terrier Plan 147.	FHOLD
Road	Land At Station Road Bakewell Derbyshire	Land at Station Road, Bakewell.Terrier Plans 135 and 148.	FHOLD
Road	Land At Fell View Close, Ladybower Drive And Station Approach Hathersage Derbyshire	Land at Station Approach, Hathersage, Hope Valley.DPK 701 - Housing Act 1957, 27 March 1980, #105,000, DPK 702 - Local Government Act 1972, 25 March 1980, #30,000.Terrier Plan 23.	FHOLD
Road	Land At The Crofts Hathersage Derbyshire	Land at The Crofts, Main Road, Hathersage.Housing Act 1957.Terrier Plan 23.	FHOLD
Sewage Works	Pikehall Small Sewer Works Parwich Lane Pikehall Derbyshire	Land lying to the north east of Parwich Lane, Pikehall, Matlock.Housing Act 1957Terrier Plan 250, 261	FHOLD
Sewage Works	Alkmonton Small Sewage Works Alkmonton Derbyshire	Land at Alkmonton, AshbourneHousing Act 1957Terrier Plan 441	FHOLD
Sewage Works	Ballidon Small Sewer Works Ballidon Derbyshire	PLEASE NOTE THIS RECORD ADJOINS LAND IN RECORD A/00352.Land at Ballidon, Ashbourne.Housing Act 1957.Terrier Plan 303.	FHOLD
Sewage Works	Bradbourne Small Sewer Works Main Street Bradbourne Derbyshire	Sewage works lying to the south of 7 Haven View, Main Street, Bradbourne, Ashbourne (DE6 1PA).Housing Act 1957.Terrier Plan 322.	FHOLD
Sewage Works	Bradley Small Sewer Works Land Adjoining No. 8 Yew Tree Lane Bradley Derbyshire	Bradley Small Sewer Works on land adjoining 8 Yew Tree Lane	FHOLD
Tourist Information Centres	Bakewell Tourist Information Centre Old Market Hall Bridge Street Bakewell Derbyshire DE45 1DS	Old Market Hall, Bridge Street, BakewellTerrier Plan 147	FHOLD
Woodland	Maggie Wood Salters Lane Matlock Bath Derbyshire	Land lying to the west of Dale Road, Matlock Bath.Public Health Act 1875.Terrier Plan 266.	FHOLD

Council

14 December 2020

Report of Director of Resources

## TEST AND TRACE SUPPORT PAYMENTS

### PURPOSE OF REPORT

To report back on an urgent decision taken regarding Test and Trace Support Payments and to provide a progress report on the schemes.

### RECOMMENDATION

1. That the decision taken by the Director of Corporate and Customer Services, in consultation with the Chair of the Governance & Resources Committee, on 9 October 2020 (using arrangements approved by the Council for urgent decisions) and set out in the report is noted.
2. That progress on the schemes is noted.

### WARDS AFFECTED

All

### STRATEGIC LINK

‘People’ is highlighted in the Corporate Plan 2020-24 as a District Council priority; the aim of the Test and Trace Support Payments is to encourage people to self-isolate, which will benefit the health of the whole community.

‘Prosperity’ is also highlighted in the Corporate Plan 2020-24 as a District Council priority. The Test and Trace Support payments, funded by the government, will directly support eligible individuals financially and will indirectly contribute to the economy of the Dales if spent locally.

## 1 BACKGROUND

1.1 The Council’s Constitution allows for the Chief Executive or Director of Corporate and Customer Services to take an urgent decision where the decision cannot reasonably be deferred until it would be possible to convene a meeting of the decision making body. In terms of procedure the Chief Executive or Director of Corporate and Customer Services can take urgent decisions in consultation with:-

- the Chairman of the relevant decision making body – in this case, Cllr Bull as Chairman of G&R Committee;
- in her absence, the Vice-Chairman

Advice should be obtained on vires (i.e. do we have the competence and power to make the decision) from the Monitoring Officer and affected ward members will be given notification of urgent business decisions to be taken and the method of determination.

1.2 On 21<sup>st</sup> September 2020 the Council was informed by the Department of Health and Social

Care that local authorities were expected to put in place arrangements to process applications from individuals for a new Test and Trace Support Payment scheme for people on low incomes who are unable to work while they are self-isolating because they cannot work from home, and make these payments. Eligible applicants are entitled to a payment of £500. The scheme will last until 31 January 2021.

- 1.3 We were asked to implement these arrangements as quickly as possible and by 12 October at the latest, with eligible individuals who are notified on or after 28 September that they have to self-isolate able to make backdated claims where necessary.
- 1.4 As there was insufficient time to present a report to a relevant policy committee or full Council before the commencement date of 12 October, the urgent decision arrangements were utilised.

## 2 REPORT

- 2.1 Full details of the urgent decision are provided in the “Delegated / Urgent Decision Record” appended at Annex A to this report. A risk assessment is included at appendix 1 to the Decision Record. An Equalities Impact Assessment was prepared and Data Protection Impact Assessment screening was carried out as part of the decision-making process. No negative effects were identified.
- 2.2 A team that was led by the Director of Resources and included members from the transformation team, financial services, communications, business support, information governance and Arvato’s housing benefits team was established to develop a scheme that would meet the DHSS criteria. This included an online application form, with a telephone application process for those not able to apply online. The scheme was launched on 12 October, as required.
- 2.2 In line with the scheme set out in Annex 1, the processing of applications is managed by the Benefits Manager, Paul Radcliffe, and applications are determined by the specified members of the housing benefits team. The table below provides details of applications processed up to the time of writing this report:

Numbers of applications received between 2/10/20 and 11/1/20:	<ul style="list-style-type: none"> <li>• 101 in total including 69* failing pre-eligibility checks;</li> <li>• There have been 48** Discretionary Scheme applications, and</li> <li>• 53 Mandatory Scheme applications.</li> </ul>
Number of paid applications:	<ul style="list-style-type: none"> <li>• 13 approved payments of £500;</li> </ul>
Number of rejected applications:	<ul style="list-style-type: none"> <li>• 18 rejected applications where evidence has been checked.</li> </ul>
Reasons for rejected applications:	<ul style="list-style-type: none"> <li>• Unable to verify NHS Test and Trace ID number</li> <li>• Self-isolation period outside of permitted dates</li> <li>• Unable to verify benefit details</li> <li>• No response to additional information request</li> <li>• Discretionary request, not in receipt of council tax support</li> </ul>

\*Essentially eligibility is decided in accordance with strict criteria. The software is set up to reject unsuccessful applications at the earliest stage possible.

\*\* Any applicant unsuccessful in meeting ‘mandatory scheme’ entitlement can elect to make a ‘discretionary scheme application’.

Several applicants made multiple applications.

2.3 The experience to date has been administratively challenging but Benefits staff continue to deliver the best possible advice to applicants wishing to pursue a payment of £500:

- The NHS has actively publicised the scheme but have failed to refer to a strict eligibility entitlement criteria which has resulted in many local residents making (multiple) claims where no entitlement will exist;
- The NHS promised access to an NHS On-Line Eligibility Checker to verify the applicant's 8-digit Test and Trace code and the date of directed isolation. Despite the service going live on 2<sup>nd</sup> October, Benefits staff have only been able to use this checker from 10<sup>th</sup> November. This has frustrated both staff and customers in potentially delaying decisions on some applications;
- In the absence of the NHS On-Line Eligibility Checker, Benefits Officers have had to telephone the NHS directly, often finding that no customer data exists and there is an appreciation from the software providers that problems continue to exist. The Government will be upgrading the system shortly, and hopefully this will improve the access to vital information to decide payments;
- The NHS data is required to confirm the dates where a resident has been officially directed to self-isolate. Unfortunately, the information can often confuse dates of voluntary self-isolation, which in a small number of cases has meant that the application has been rejected. Some customers have been frustrated by these outcomes leading to telephone conversations and also a new application being made;
- Applicants who are told to self-isolate by their employer in communication with a First Tier NHS medical team do not fit the Test & Trace eligibility criteria. Nevertheless, applicants have been told by the HNS to contact the Council to get their £500 payment, which has generated unnecessary work;
- In summary, there has been clear NHS Test & Trace system and information issues, which have put additional pressures on the Benefits service processing cases where an entitlement exists. Nevertheless, in all cases where a payment has been made, we have ensured that the date of payment complies with Government expectations.

### **3 RISK ASSESSMENT**

#### **3.1 Legal**

3.2 The Decision was taken in line with the procedure for urgent decisions under the constitution and this report is to notify members of that decision.

#### **3.3 Financial**

The main and discretionary scheme are funded by government grants of £22,000 and £13,339 respectively. Payments will be monitored to ensure that they do not exceed the funding. The Council has also received a new burdens grant of £23,274 towards the cost of administration, some of which will be passed to Arvato. The financial risk is assessed as low.

### **4 OTHER CONSIDERATIONS**

4.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

### **5 CONTACT INFORMATION**

Karen Henriksen, Director of Resources

Telephone: 01629 761284

e-mail: [karen.henriksen@derbyshiredales.gov.uk](mailto:karen.henriksen@derbyshiredales.gov.uk)

Paul Radcliffe, Benefits Manager

Telephone: 01629 818214

e-mail: [paul.radcliffe@derbyshiredales.gov.uk](mailto:paul.radcliffe@derbyshiredales.gov.uk)

## **6 BACKGROUND PAPERS**

### **6.1 Equalities Impact Assessment Test and Trace Payments October 2020**

## **7 ATTACHMENTS**

Annex A – Delegated/Urgent decision record for Test and Trace Support Payments scheme for Derbyshire Dales District Council.

## DELEGATED/URGENT DECISION RECORD

Name and Title of Officer: James McLaughlin, Director of Corporate and Customer Services		Service: Resources	
Delegated Power Being Exercised: To approve a Local Authority Test and Trace Support Payment scheme for Derbyshire Dales District Council.			
Subject of Decision:	Test and Trace Support Payments	Ref.	RES/2020/05
Decision: (specify precise details):	<div>1. That it be noted that Derbyshire Dales District Council, with support from Arvato Public Sector Services Limited, will administer the Test and Trace Support Payments Scheme in line with government guidance with the scheme starting from 28 September 2020, and arrangements to administer payments being in place by 12 October 2020.</div> <div>2. That Derbyshire Dales District Council's Local Authority <u>Discretionary</u> Test and Trace Support Payments scheme, as set out below, is approved and implemented from 28 September;</div> <div>3. That authority to determine applications for the main scheme and all but exceptional cases under the discretionary scheme be delegated to:<div><div>• Benefits Manager</div><div>• Benefits Technical Officer</div><div>• Benefit Team Leader</div><div>• Benefits Officers</div></div></div> <div>4. That the Director of Resources, in consultation with the Chairman of the Governance and Resources Committee and Arvato's Head of Operations, is given delegated authority to regularly review the discretionary scheme and amend the scheme criteria where necessary.</div>		
Background	<div>1. On 20 September 2020, the Government announced the launch of a new scheme which outlines financial support for people who are instructed to isolate by NHS Test and Trace, and as a result have suffered a reduction in income. This scheme is to be known as the Test and Trace Support Payments Scheme and will attract a payment of £500. This scheme will be open for anyone who has been instructed to isolate on or after 28 September 2020 and must be in</div>		



operation by 12 October 2020. The scheme is currently set to end on 31 January 2021.

Someone told to self-isolate on or after 28 September (but before the scheme is operational in their local authority) will need to be able to make a backdated claim for payment. The scheme will last until 31 January 2021.

2. There will be two parts to the scheme, a main scheme and a discretionary scheme.
3. Under the main scheme A £500 support payment will be made to people who meet the following criteria:
  - I. have been instructed to isolate by NHS Test and Trace, and
  - II. are employed or self-employed, and
  - III. are unable to work from home and will lose income as a result, and
  - IV. are in receipt of any of the following benefits:
    - Universal Credit
    - Working Tax Credit
    - Income-based Employment and Support Allowance
    - Income-based Jobseekers Allowance
    - Income Support
    - Housing Benefit
    - Pension Credit.
4. The discretionary scheme is intended to help those who require corresponding financial support to the Test and Trace Support Payment to self-isolate, but do not meet all of the eligibility criteria in the main scheme. Derbyshire Dales District Council has been allocated £13,339.18 from the Government to fund the discretionary scheme and is responsible for administering the Discretionary Test and Trace Support Payment scheme to eligible people located within its boundaries. This grant will fund 26 discretionary payments of £500.
5. This report sets out the criteria under which applicants will qualify to receive a £500 discretionary Test and Trace support payment, and the evidence which will be required to support their application. Details of the scheme are attached at Appendix 1.
6. Derbyshire Dales District Council will provide regular progress reports to Central Government with regards to the development and implementation of its Test and Trace Support Payments scheme and for assurance regarding possible fraudulent applications.
7. Details of the scheme have been posted on the Council's website [here](#). A module is being developed on the

	Council's CRM system, to include an online application process. There will also be a telephone application process for those who are unable to use the online form.		
<b>Consultation</b> Identify nature of any consultation undertaken or required as part of this decision and attach responses.	Derbyshire Dales District Council's scheme has been developed in line with Government guidance and is informed by collaborative dialogue with officer colleagues of other Derbyshire local authorities to achieve a consistency of approach.  Consultation has been undertaken with the Corporate Leadership Team who approved the proposal at a meeting on 06/10/20.  Consultation has taken place with the Council's Monitoring Officer who advised that the decision is consistent with the Council's Constitution and the statutory requirement on the Council to deliver this scheme on behalf of central Government.  Consultation has been undertaken with the Chair of Governance & Resources Committee, who approved the proposal by telephone 08/10/20 (followed up by email on 09/10/20).		
Budget implications. State value of decision and budget used. Decision to be taken without budgetary provision will need the consent of the Head of Service and Head of Resources	Value: Main scheme: £22,000.00 Discretionary scheme £13,339.18  To be funded by government grants		Budget Head: Benefits – Test and Trace Payments
	Within budgetary provision? Yes, when offset by grant	If no. Identify budget head	Approved by: (Initials.) KH Director of Resources
<b>Risk Assessment</b>	See appendix 2		
<b>Equalities</b>	An Equalities Impact Assessment has been produced in development of the scheme. The scheme ensures that discretionary payments are awarded based on the scheme's eligibility criteria.		
<b>Data Protection</b>	Data Protection Impact Assessment screening has taken place. A data sharing agreement is in place and there is a privacy notice in place. A data sharing agreement between Public Health England and Derbyshire Dales District Council is required to enable the Council to complete eligibility checks on Test and Trace activity and provide Public Health England with information on the support payments which have been made.		
Reasons for the Decision (specify all reasons for taking the decision including where necessary reference to Council	To support people who are instructed to self-isolate by NHS Test and Trace, and as a result have suffered a reduction in income, in line with Government guidance.		

policy, Contract Standing Orders, Financial Regulations)	
Alternative Options Considered (if appropriate)	<p>Not to process applications for the payments – this would not help residents that are most in need of the financial support at this time and would be contrary to government advice.</p> <p>More generous criteria for discretionary scheme might result in an over-spend, so not considered.</p> <p>Consideration was given to determine eligibility for the discretionary support payment by assessing income and expenditure. However, taking this approach would have attracted applications from high earners with high outgoings, which does not meet the intent of the original government scheme.</p>
<p>List all background/reports/information considered and attached (Legal, Personnel, Financial Implications etc)</p> <p>Legal, financial and personnel issues are set out above and in the risk assessment.</p> <p>The government has issued guidance and FAQs for local authorities.</p>	
Decision:	<b>Approve</b> the decision set out above.
Signature of Officer and Date: <i>J.Mclaughlin</i> 09 October 2020	

## **Appendix 1**

### **Derbyshire Dales District Council**

#### **Discretionary Test and Trace Support Payment Scheme**

##### **1.0 Introduction**

- 1.1 On 20 September 2020, the government announced the launch of a new support payment, known as the Test and Trace Support Payment scheme and asked local authorities to administer the scheme on their behalf.
- 1.2 The Test and Trace Support Payment has been introduced in response to feedback that some people are struggling to self-isolate as directed due to financial constraints. The scheme is intended to help ensure that people who are on low incomes self-isolate when they test positive for coronavirus or are identified as a contact of someone who has tested positive. The scheme is also intended to encourage more people to get tested when they are displaying symptoms of coronavirus. It is hoped that this will help to reduce the transmission of COVID-19 and avoid further societal and economic restrictions, including local lockdowns.
- 1.3 Derbyshire Dales District Council has been allocated £22,000 to fund its main Test and Trace Support payments scheme. This amount will be regularly reconciled by the government and additional funds will be provided where required. Unspent monies will have to be returned.
- 1.4 The Council has also been allocated £13,339.18 to implement a Discretionary Test and Trace Support Payment scheme. This is a fixed amount of funding and is not subject to reconciliation.
- 1.5 Derbyshire Dales District Council is responsible for administering the Test and Trace Support Payment scheme and the Discretionary Test and Trace Support Payment scheme to residents located within its boundaries.
- 1.6 This document sets out the criteria under which residents can apply for the Discretionary Test and Trace Support Payment scheme and gives details of the evidence which will be required to support an application.

##### **2.0 Eligibility for the Discretionary Test and Trace Support Scheme**

- 2.1 Local authorities can introduce additional criteria to determine eligibility for discretionary support payments as long as these operate in addition to, rather than instead of the criteria already set by government.
- 2.2 The government has set the eligibility criteria for a discretionary Test and Trace support payment as:

- Those who have been told to stay at home and self-isolate by NHS Test and Trace, either because they have tested positive for coronavirus or have recently been in close contact with someone who has tested positive; and
- Those who are not currently receiving Universal Credit, Working Tax Credit, income-based Employment and Support allowance, income-based Jobseeker's allowance, Income support, Housing Benefit and/or Pension Credit; and
- Those who are on low incomes and will face financial hardship as a result of not being able to work at home while they are self-isolating;

2.3 The Council has set the following additional criteria, in determining eligibility for the scheme.

- Applicants must be in receipt of Council Tax Support; or
- have been in receipt of Council Tax Support or any of the Test and Trace Support Scheme qualifying benefits within the previous two calendar months of the date of isolation; or
- have made a claim for Council Tax Support or any of the Test and Trace Support Scheme qualifying benefits prior to the date of isolation but are still awaiting the outcome.

### **3.0 The Council's approach**

- 3.1 The Council will accept applications for the Discretionary Test and Trace Support Scheme from people who meet the eligibility criteria and who have been asked to self- isolate on or after 28 September 2020.
- 3.2 Those people who were in self-isolation before 28 September 2020 are not eligible to apply for the scheme, even if their isolation continues after 28 September.
- 3.3 The scheme will run until 31 January 2021.
- 3.4 People from the same household can make individual applications if they each meet the eligibility criteria.
- 3.5 Applicants can claim for each period of self-isolation as long as they meet the eligibility criteria for each individual claim and as long as their periods of self-isolation do not overlap.
- 3.6 Eligible individuals can make a claim up to 14 days after the period of self-isolation has ended.
- 3.7 Applicants can apply on behalf of someone else; however, the £500 support payment can only be paid to the bank account of the person for whom the application is made.

- 3.8 The support payment can only be made to those people who have a valid notification from NHS Test and Trace telling them to stay at home and self-isolate. The scheme does not cover people who are self-isolating after returning to the UK from abroad.
- 3.9 The Council reserves the right to vary the terms of the scheme at any time, and without notice, should it be necessary to do so.

## **4.0 The application process**

- 4.1 An online application or telephone application must be completed. Applicants must provide:
- a notification from NHS Test and Trace asking them to self-isolate;
  - proof of receipt of one of the qualifying benefits; or
  - proof that one of the qualifying benefits is being assessed;
  - a bank statement in the name of the applicant;
  - proof of employment or evidence of self-assessment returns, trading income and proof that their business delivers services which cannot be undertaken without social contact.
- 4.2 The online application will allow applicants to upload relevant evidence.

## **5.0 How payments will be made**

- 5.1 Payments of £500 will be credited directly to the applicant's bank account within 3 days of receipt of an eligible application.
- 5.2 Applicants who are overdrawn can exercise their 1<sup>st</sup> right of appropriation on the £500 payment, so that their bank does not use the support payment to pay their overdraft. The Council will provide a template to help applicants where this is required.
- 5.3 Discretionary Test and Trace Support payments will be subject to income tax but will not be subject to National Insurance Contributions.

## **6.0 Other information**

- 6.1 The Government and the Council will not accept deliberate manipulation and fraud and any person caught falsifying records or breaching self-isolation when support payments have been awarded may face prosecution and the support payments issued will be subject to claw back.

## Appendix 2 – Test and Trace Support Payments: Risk Assessment

The main risks associated with the proposals are shown in the table below:

Description of the Risk	Impact	Likelihood	Overall score	Mitigating Action	Impact	Likelihood	Overall score after mitigation
The discretionary scheme is under or oversubscribed	High 5	High 5	High 25 Red	Derbyshire Dales District Council's scheme will be monitored closely. If it becomes likely that the scheme will be oversubscribed an amendment to the eligibility criteria may be requested.	High 5	Low 2	Medium 10 Amber
Administration backlogs will delay discretionary payments made to Dales residents	High 5	High 5	High 25 Red	Adequate resources have been identified to support this process, with the ability to scale the team where necessary.	High 5	Low 2	Medium 10 Amber
Discretionary payments are made to ineligible people	High 5	Medium 3	Medium 15 Amber	The scheme provides clarity on eligibility. The process for a discretionary payment requires verification of the information provided.  The application is clear that ineligible payments will be subject to claw back and possible fraud investigation	Medium 3	Low 1	Low 3 Green