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06 October 2021

To all Councillors:

As a Member of the Council, please treat this as your summons to attend the Council meeting on **Thursday 14 October 2021** at **6.00pm** at Wirksworth Leisure Centre, Hannage Way, Water Lane, Wirksworth DE4 4JG

This meeting will be recorded and published for viewing after the conclusion of proceedings on the District Council's website at www.derbyshiredales.gov.uk or via our YouTube channel.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'James McLaughlin'.

James McLaughlin
Director of Corporate and Customer Services

AGENDA

1. APOLOGIES

Please advise the Committee Team on 01629 761133 or email: committee@derbyshiredales.gov.uk of any apologies for absence.

2. PUBLIC PARTICIPATION

To enable members of the public to ask questions, express views or present petitions on the subject matters(s) identified in the summons **IF NOTICE HAS BEEN GIVEN**, (by telephone, in writing or by electronic mail) **BY NO LATER THAN 12 NOON OF THE DAY PRECEDING THE MEETING**. As per Procedural Rule 14.4 at any one meeting no person may submit more than 3 questions and no more than 1 such question may be asked on behalf of one organisation.

3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

08 July 2021 and 27 July 2021 (Extraordinary)

4. INTERESTS

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the District Council's Code of

Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member, her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

5. LEADERS' ANNOUNCEMENTS

Announcements of the Leader of the Council.

6. CHAIRMAN'S ANNOUNCEMENTS

Announcements of the Civic Chairman.

7. COMMITTEES

To receive the non-exempt Minutes of the Committees shown below:

Non-exempt Minutes to be received:	Date
Council	08 July 2021
Council - Extraordinary	27 July 2021
Planning Committee	29 June 2021
Licensing & Appeals Committee	30 June 2021
Governance & Resources Committee	01 July 2021
Community & Environment Committee	05 July 2021
Planning Committee	13 July 2021
Planning Committee	10 August 2021
Licensing & Appeals Sub-Committee	25 August 2021
Planning Committee	14 September 2021
Community & Environment Committee	22 September 2021
Governance & Resources Committee	30 September 2021

Minute Book to follow.

Page Nos.

8. PETITION – WASTE MANAGEMENT SERVICES

06 - 08

To receive a petition calling for an “independent enquiry into Serco’s delivery of its 2020 waste contract and impose penalties for non-compliance where they are found to be applicable” and consider what action, if any, the Council wishes to take in respect this. Also to consider approval, to authorise the Director of Corporate and Customer Services, to notify the Lead Petitioner of the actions that the Council will take in respect of the petition.

9. PARKING OFFER IN DECEMBER 2021

09 - 10

To consider approval that from the 01 December to 31 December 2021, between 2:00pm and Midnight each day in all District Council pay and display car parks, be free of charge.

10. CLIMATE CHANGE UPDATE AND DELIVERY PLAN

11 - 39

To receive an update report on the actions taken following the approval of the Climate Change Strategy and Action Plan in October 2020 and to seek approval, for a programme of works and delivery plan, to progress towards the Council’s target to achieve net zero carbon emissions by 2030, as detailed in the report.

- 11. DELEGATION OF AUTHORITY – APPOINTMENT OF COUNCILLORS TO TANSLEY PARISH COUNCIL 40 - 41**
- To consider a report seeking approval that authority be delegated to the Director of Corporate and Customer Services to make the necessary order to appoint temporary Parish Councillors to serve on Tansley Parish Council until May 2023. Also, to consider approval that authority be delegated to the Director of Corporate and Customer Services to make temporary appointments to parish councils in the district that are inquorate and unable to act until such time as an election or co-option can be held and those elected or co-opted have taken up office.
- 12. VISION DERBYSHIRE JOINT COMMITTEE GOVERNANCE ARRANGEMENTS 42 - 70**
- To consider approval for the revised governance arrangements for the Vision Derbyshire Joint Committee and for the consequential amendments required to be made to Part 3 (Responsibility for Functions) of the Constitution with the insertion of the terms of reference for the Vision Derbyshire Joint Committee.
- 13. CORPORATE PEER CHALLENGE – REVISED ACTION PLAN 71 - 88**
- To consider approval of the revised Corporate Peer Action Plan which sets out the District Council's priorities and areas for improvement and identifies targets to be achieved; Service Plans, policies and strategies supplement the Corporate Plan. The Corporate Peer Challenge has informed the formulation of the Council's Corporate Plan 2020-2024.
- 14. MEMBERSHIP OF POLITICAL GROUPS, POLITICAL BALANCE AND ENTITLEMENT TO SEATS ON COMMITTEES 89 - 92**
- To note an update report on the membership of political groups on the Council, the change to the political balance of the Authority and consider approval of the revised entitlement of political groups to seats on committees for the remainder of the 2021/22 municipal year.
- 15. LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND'S REVISED RECOMMENDATION FOR NEW ELECTORAL ARRANGEMENTS AND WARD BOUNDARIES IN THE DERBYSHIRE DALES 93 - 143**
- To note the draft recommendations of the Local Government Boundary Commission for England in respect proposed electoral arrangements for Derbyshire Dales District Council.
- 16. QUESTIONS (RULE OF PROCEDURE 15)**
- Questions, if any, from Members who have given notice.
- 17. PROPOSAL OF A NOTICE OF MOTION (RULE OF PROCEDURE 16)**
- MOTION - A**
- The Council will debate the following Motion, submitted by Councillor Mike Ratcliffe, in accordance with Rule of Procedure 16.

1. *That this Council supports the continuation of two tier government in Derbyshire.*
2. *That the Leader and Chief Executive of DDDC be empowered to explore other alternatives if necessary.*

MOTION - B

The Council will debate the following Motion, submitted by Councillor Paul Cruise, seconded by Councillor Colin Swindell in accordance with Rule of Procedure 16.

That this Council notes that:

- *Serco have dramatically under delivered on the DDDC waste management contract and as a local authority we have let our residents down.*
- *The promise of a convenient outsourcing arrangement has fallen flat.*
- *Serco have failed to provide an essential service to residents across the district over a prolonged period of time during 2021.*
- *There have been problems in communicating service failure to residents.*
- *Environmental impacts of service failure have not been quantified.*
- *Our residents are furious that DDDC continues to run a contract that is under delivering whilst subsidising the large corporation responsible for the contract – a large corporation that is making millions of £s profit.*
- *Approx 600 residents of the Derbyshire Dales have signed a petition requesting that an independent review is undertaken into the DDDC/Serco waste management contract. They have lost confidence in the Council and Serco.*

This Council wants:

- *To see its expectations and those of residents met in respect of the collection of DDDCs waste and recycling contract with SERCO across the Derbyshire Dales.*
- *Independent scrutiny of the contract and contractual arrangements between DDDC and Serco in respect of the provision of waste management services including details of the extent of service failure. Councillors and Officers will be open to feedback on how the Council can improve as well as Sercos performance.*
- *To have instigated improvements in the operational delivery of the waste service before the end of 2021.*

Therefore this Council resolves:

- *To establish an immediate independent review into the customer service, financial and environmental performance of the contract with Serco to date from August 2020.*
- *To set a deadline for the review report to be submitted to a meeting of the Council of the end of November 2021.*
- *To appoint the Association of Public Service Excellence to undertake the review and pause its work on the Clean and Green Review in order to facilitate this urgent review.*

19. SEALING OF DOCUMENTS

To authorise that the Common Seal of the Council be affixed to those documents, if any, required in completing transactions undertaken by Committees or by way of delegated authority to others, since the last meeting of Council.

NOTE

For further information about this Agenda or on “Public Participation” call 01629 761133 or email: committee@derbyshiredales.gov.uk

Council
14 October 2021

Report of the Director of Corporate and Customer Services (& Monitoring Officer)

PETITION – WASTE MANAGEMENT SERVICES

PURPOSE OF REPORT

To advise the Council of the receipt of a petition containing 597 signatures calling for an “independent enquiry into Serco’s delivery of its 2020 waste contract and impose penalties for non-compliance where they are found to be applicable.”

RECOMMENDATION

1. That the Council formally resolve to receive the petition.
2. That consideration be given to what action, if any, the Council wishes to take in respect of the petition.
3. That the Director of Corporate and Customer Services be authorised to notify the Lead Petitioner of the actions that the Council will take in respect of the petition.

WARDS AFFECTED

District-wide

STRATEGIC LINK

The petition in itself does not link to the Council’s Corporate Plan priorities directly, but the theme of individuals and groups in the district being able to raise concerns or call for action by the Council is considered to be a key pillar of local democracy. In terms of governance, the way in which a Council handles a petition is a marker for the health of its governance arrangements. The subject of the petition, the Waste Management contract, contributes towards the District Council’s priority of keeping the Derbyshire Dales clean, green and safe. It must also balance affordability with quality in reflecting the District Council’s Medium Term Financial Strategy.

1 BACKGROUND

- 1.1 Article 3 of the Constitution (Citizen Involvement and Participation) details provisions for how the Council will receive and consider petitions from the public which act as a means of communicating concerns or calls for action. This is not a statutory requirement but is a provision that the District Council has maintained to provide confidence to residents that their concerns will be heard and responded to. Article 3.2.1.1 states that a petition should include a clear statement of concerns and what the Council is being asked to do, which must relate to something that is the responsibility of the Council or it has some influence over.

1.2 The Constitution also defines three types of petition and how the Council will handle such petitions:

- Consultation petitions – these are in response to an invitation from the Council for representations on a particular proposal or application. Such petitions, which are received by the response date in the consultation invitation will be reported to a meeting in public of the body or person who will be determining the matter
- Statutory petitions – certain Acts of Parliament require the Council to consider petitions, such as for a review of Parish Councils or to introduce a directly-elected Mayor. Such petitions will be reported to the next available meeting of the Council.
- Ordinary petitions – these are not specified and the Petitions Officer (the Director of Corporate and Customer Services) will arrange for these to be reported to the relevant senior officer, or Committee or sub-committee of the Council which has the authority to take a decision on the matter.

2 REPORT

2.1 On 29 September 2021, the Council received a petition containing 596 valid signatures (597 in total) which called on the authority *“to commission an independent enquiry into Serco’s delivery of its 2020 waste contract and impose penalties for non-compliance where they are found to be applicable. We believe this is necessary so that the Council can meet its environmental and climate commitments in the future while representing value for money for tax payers and residents.”*

2.2 The Petitions Officer has reviewed the petition and classified it as an Ordinary Petition, within the meaning detailed in Article 3.4.1 of the Constitution. As such, it is a matter for Council to determine the request made in the petition.

2.3 The process to be followed in considering this petition is:

- (i) The Chairman will invite the relevant officer to set out the background to the issue
- (ii) The Chairman will invite the Petition Organiser to address the meeting for up to three minutes
- (iii) The Chairman may ask questions of the petition organiser
- (iv) The Chairman will invite the relevant officer(s) to advise the meeting in response to the comments made
- (v) A motion, proposed and seconded, will be necessary to debate the petition before the Council votes on what action to take – this could include:
 - a) Determination of the matter
 - b) Referral for investigation and a further report
 - c) Referral to the relevant committee for determination

2.4 Once a decision is made in respect of the petition, the Petition Officer will advise the Petition Organiser of the decision and any subsequent decisions. The Petition Organiser will be formally notified of the outcome of the petition’s consideration within five working days of such decision.

3 RISK ASSESSMENT

3.1 Legal

There is no statutory requirement for the Council to consider petitions, but as set out earlier in the report the Council's Constitution details provisions and procedures that should be followed by the Council in dealing with any petition received. As this report satisfies the requirements of the Constitution, the legal risk is assessed as low.

3.2 Financial

Should Members agree to an independent review, as requested by the petition, this will require the engagement of an independent industry expert to review Serco's delivery of the waste contract. At the time of writing this report officers are seeking cost estimates and a verbal update will be given at the Council meeting. There is no provision for this expenditure in the revenue budget for 2021/22. If an external review is approved by Members, a supplementary revenue budget would need to be approved to cover the estimated cost; it could be funded from the General Reserve. The use of the General Reserve as a source of financing for one-off costs is consistent with the criteria set out in the Council's Medium Term Financial Strategy. The general reserve currently has a balance of £963,412.

In the longer term, if the consequences of this petition, including further management intervention, were to lead to the destabilisation of the Waste Collection contract with Serco and were to result in the termination of, or a significant amendment to the waste Collection contract, this would pose a significant financial risk to the achievement of a sustainable balanced budget and the Medium Term Financial Plan.

Accordingly whilst the recommendations of the report are low risk, the financial consequences of a chain of events following Council's decision could be HIGH RISK.

4 OTHER CONSIDERATIONS

- 4.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

5 CONTACT INFORMATION

- 5.1 James McLaughlin - Director of Corporate and Customer Services
(& Monitoring Officer)
Tel: 01629 761281
Email: james.mclaughlin@derbyshiredales.gov.uk

6 BACKGROUND PAPERS

- 6.1 Petition received on 29 September 2021 – Waste Management Services

Council
14 October 2021

Report of the Director of Community and Environmental Services

PARKING OFFER IN DECEMBER 2021

PURPOSE OF THE REPORT

In light of another difficult year for residents and businesses due to the Covid-19 pandemic to recommend the offer 'Free Parking after 2pm' in the District Council pay and display car parks

RECOMMENDATION

1. That Council approves from 1st December to 31st December between 2pm and midnight each day in all District Council pay and display car parks to be free of charge.
2. That Council agrees that future decisions on whether to run the 'Free after 2pm' in December, is delegated to the Director of Community and Environmental Services in consultation with the Leader of the Council.

WARDS AFFECTED

All

STRATEGIC LINK

'Prosperity' is highlighted in the Corporate Plan 2020-24 as a District Council priority due to low local wages and high local house prices. With regard to the recommendations in this report, the District Council specifically aims to: *Support businesses to encourage productivity, growth, and higher wage jobs in rural and urban locations; and to promote investment to stimulate the economy of our market towns.*

1 BACKGROUND

- 1.1 A free parking offer has been running for 13 years and was originally introduced to help promote businesses and encourage people to shop local in the run-up to Christmas.
- 1.2 The offer has developed over the years, providing free parking for all in the District Council car parks after 2pm for part or all of December. Recently, in recognition of the on-going challenges the high street has faced due to the pandemic, Members at the Extraordinary Meeting of Council on 27th July 2021 approved for the same offer to run throughout September in the four market towns Ashbourne, Bakewell, Matlock, Wirksworth plus Matlock Bath with a view to help extend the holiday season.

- 1.3 With people moving towards on-line shopping and home delivery during the pandemic and potentially not returning to high street retailers, businesses need this additional 'incentive' to try to encourage people back to the high street.
- 1.4 As the 'Free After 2pm' parking promotion in December has been running for 13 years, is it not possible to indicate what the potential loss of income would be and there is no comparable month within the last year to use as a guide.

2 OTHER CONSIDERATIONS

- 2.1 In preparing this report, the relevance of the following factors has also been considered; prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

2.2 Legal

The Council has the power to set its fees and charges and thus has the power to waive such charges as they deem appropriate. Therefore the legal risk is low

2.3 Financial

The budget for income from pay & display charges for 2021/22 is £2,432,201. As this was prepared with reference to income received in previous financial years when a similar free parking offer applied, no income has been anticipated for the period after 2pm each day in December. The financial risk of this report is therefore assessed as low.

3 CONTACT INFORMATION

- 3.1 Ashley Watts – Director of Community and Environmental Services
Email: Ashley.watts@derbyshiredales.gov.uk
Tel: 01629 761367

Council
14 October 2021

Report of the Director of Regulatory Services

Climate Change update and delivery plan

PURPOSE OF THE REPORT

To update Members on the actions taken following the approval of the Climate Change Strategy and Action Plan in October 2020 and to seek approval for a programme of works and delivery plan to progress towards the Council's target to achieve net zero carbon emissions by 2030.

RECOMMENDATIONS

1. That the updated 'Terms of Reference' for the Climate Change Working Group in paragraph 1.6 below be approved
2. That the emissions report for 2020-21 in Appendix 1 be approved
3. That the proposal to make an application to a future round of the Public Sector Decarbonisation Scheme to fund the energy efficiency and heat decarbonisation works to the Town Hall, Agricultural Business Centre and Northwood depot be approved
4. That a revenue budget of up to £30,000 to fund the engagement of a partner to carry out, as a first step, a detailed feasibility study into the technical and financial viability of ground mounted solar photovoltaic arrays on Council land be approved
5. That the recommendation to dispose of and not replace the civic car be approved
6. That the proposed approach to reporting and reducing scope 3 emissions be approved
7. That the trial of a 'climate change impact assessment tool' to be applied to all reports from November 2021 and reviewed in April 2022 be approved
8. That the proposed delivery plan in Appendix 4, specifically the activities in relation to supporting area wide emissions reductions be approved
9. That the revenue budget required to fund these projects, estimated at £11,700 for 2021/22, be approved,
10. That Council recognises and develops its role to support the residents and businesses of the Dales in reducing their carbon footprints.
11. That Council determines whether it wishes to support the Local Energy Bill and if so delegates authority to sign the relevant petition to the Director of Regulatory Services.

WARDS AFFECTED

All wards

STRATEGIC LINK

The Corporate Plan 2020-24 identified climate change as a key strategic priority under the theme 'Place - keeping the Derbyshire Dales clean green & safe'. The recommendations in this report support the specific aim to 'Achieve net zero carbon emissions from District Council operations by 2030' and 'Work with partners across the county and region to deliver this new goal through all relevant strategies'

1 BACKGROUND

1.1 In May 2019 the Council declared a Climate Emergency and pledged to make the authority carbon neutral by 2030. In October 2020 the Council unanimously approved a Climate Change Strategy and Action Plan which set out a potential pathway to achieving net zero in terms of direct emissions. The pathway to net zero, identified in the Strategy, is listed as:

- Energy efficiency improvements to existing facilities;
- Installation of biomass heating at Matlock Town Hall;
- Electrification of heating at 3 key facilities;
- Installation of roof mounted solar PV at 2 key facilities;
- Development of 2MW ground mounted solar PV;
- Electrification of the Council's vehicle fleet.

1.2 The plan outlined in broad terms the level of investment - around £2.7 million - that would be required to meet net zero and the period over which that investment would need to be made. Council noted the need to obtain funding to undertake the programme of works required and agreed to the recruitment of a Climate Change Officer on a 5-year fixed term contract

1.3 The report included a baseline measurement of Council scope 1, 2 and some scope 3 emissions for 2019-20 of 806.6t CO₂e. It was agreed that the Council's emissions be measured and reported on an ongoing annual basis.

1.4 In November 2020 the early requirements of the programme of works required to achieve net zero by 2030 were approved and built into the Capital Programme. As the capital programme considered at that time only ran until 2023/24, it did not include the significant investment required to develop the ground mounted solar arrays, which were initially scheduled for the year 2024/25.

1.5 In April 2021 a Climate Change Project Officer was appointed and the Climate Change Working Group has met twice with the newly appointed officer and the Director of Regulatory Services (June and August 2021) to provide support in assessing and delivering the recommendations of the Council's Climate Change Strategy and Action Plan

1.6 New terms of reference for the Climate Change Working Group, which clarify the future role of the Group, have been discussed. The current terms of reference read as follows: 'To make recommendations to Council addressing the issue of climate change, with the aim of addressing the climate change actions set out in the Corporate Plan 2020-24.' It is proposed that these are amended to read:

'To make recommendations to Council addressing the issue of climate change, with the aim of:

- *Addressing the climate change actions set out in the Corporate Plan 2020-24;*
- *Delivering the recommendations of the Council's Climate Change Strategy and Action Plan;*
- *Developing the Council's community actions in relation to climate change issues;*
- *Developing the Council's internal policies in relation to climate change and sustainability.'*

1.7 These terms of reference are considered to reflect the necessary focus on the Council's own operations and its community development role. If approved they should be formally entered into the Council's Constitution.

2 REPORT

2.1 Council 2020-21 scope 1, 2 and some scope 3 emissions were reported in June 2021 as shown in appendix 1. Measured emissions had fallen to 585.5t CO₂e because:

- Gas – overall usage in buildings decreased by 22%. Bakewell Pavilion was not heated in 2020/21
- Electricity – overall usage in buildings decreased by 16.5%. Bakewell Pavilion was not used in 2020/21. Several public toilets have been transferred out of Council ownership
- There has been further decarbonisation of the national grid - the CO₂e factor decreased by 9% (in comparison to 2020) due to a decrease in coal use in electricity generation and an increase in renewable generation
- Fleet vehicles – fuel usage fell by 37% due to reduced operational requirements during the pandemic
- Staff business travel (grey fleet) – fuel use decreased by 58% due to the pandemic
- More accurate data has been collected with fewer assumptions made

Energy efficiency improvements, decarbonisation of heating and roof mounted solar PV

2.2 The approved Climate Change Strategy and Action Plan identified that 'a detailed survey of DDDC's estate...should form part of any work on implementation of the strategy that follows'. These detailed surveys have now taken place for the main Council estate – the Town Hall (17.7% of total emissions), the ABC (13%) and the depot. Full reports are being prepared but the works identified in the surveys have been used to develop an application to Phase 3 of the Public Sector Decarbonisation Scheme (PSDS) which opened for applications on the 6th of October.

2.3 The purpose of this phase of the PSDS is to provide grant funding for decarbonisation projects in public buildings where the fossil fuel heating systems are at the end of their working lives and there is imminent need for replacement. The applicant is expected to contribute 'like for like' costs for the projects i.e. the cost of a new gas boiler or boilers. It is worth noting that no funding is as yet guaranteed (subject to the upcoming spending review); applicants will be informed that they have been successful from November onwards. The works must complete by 31st March 2023.

2.4 Officers have prepared and submitted an application to phase 3 of the PSDS. The application includes works which meet the specific scheme criteria in terms of boilers being at the end of their useful life and the cost to save a tonne of direct carbon over the lifetime of the project – known as the Carbon Cost Threshold.

2.5 The works included in the application for grant funding are:

Town Hall

- Boiler room insulation
- Lighting upgrade

- Window replacement in part of the building
- Replacement of some gas fired heating with two air source heat pumps

In respect of the Town Hall specifically the works included in this application represent the first stage of a wider programme to be set out in a longer term heat decarbonisation plan

ABC and Northwood Depot

- Replacement of existing gas fired heating with electric heating
- Solar PV panels

The total cost of the works is £906,550 of which it is proposed that the Council contributes £130,000 (the 'like for like' replacement cost of the gas heating systems at the three sites).

- 2.6 The predicted carbon emissions reduction upon completion of the three projects is 149.78t CO_{2e} annually. The project will result in a reduction in costs for the purchasing of gas, but increases in costs for electricity, as the new systems will be reliant on electricity for heating at the three sites.
- 2.7 In the 2021/22 capital programme there is £65,000 allocated for energy efficiency measures, £150,000 for decarbonisation of heat at the town hall, £55,000 for decarbonisation of heat at the ABC and depot and a further £467,000 for installation of roof solar PV installation.
- 2.8 The consultant has also assessed the eligibility of Wirksworth Leisure Centre, Bakewell Leisure Centre and the Arc in Matlock for the phase 3 of the PSDS. All are ineligible due either to the age of the heating system and/or the Carbon Cost Threshold criteria.

Development of 2MW ground mounted solar PV

- 2.9 The approved Climate Change Strategy and Action Plan estimated that electricity equivalent to the Council's annual requirement, plus the surplus required to offset residual emissions, could be self-generated with an investment of £1.6m in ground-mounted arrays. Five possible sites were identified and high-level estimates of capacity for generation of energy with costs and emissions savings were given 'subject to confirmation via a full feasibility study'.
- 2.10 Given the complex nature and high financial and reputational risk of a potential solar PV programme, it is critical that the Council engages the support of an expert partner at an early stage. This partner would, as a first step, carry out a review of all land assets for suitability for solar PV and battery storage, specifically: potential for planning consent, local grid capacity, ease of grid connection and indicative financial modelling. The cost of this feasibility study is estimated to be up to £30,000. Following this work a full report will be brought back to Council for approval of subsequent stages of work, to include mechanisms for financing and community engagement.
- 2.11 Officers have also had initial discussions with a Community Benefit Society in the Hope Valley who have interest in developing community energy projects in their local area. The Edge View, Stoney Middleton site (land behind Meadow Close off the A623) has been identified as one of three potential sites for a community energy ground solar PV project. The society are in the process of applying for funding from the Rural

Community Energy Fund to explore whether it would be feasible for them to build and own the installation on this site, with the possibility of the Council guaranteeing to purchase the electricity at an agreed price over a set period. Following feasibility and assuming suitability of the site, the Council would then need to make a decision about whether they wish to progress the project further.

- 2.12 The shift to locally generated sources of renewable energy through community energy schemes has the potential to provide huge benefits for people and the climate, ensuring a just transition to a low carbon future whilst protecting our landscapes and rural heritage.

Electrification of the Council's vehicle fleet

- 2.13 The approved Climate Change Strategy and Action Plan identified transport diesel from the Council fleet as the 'largest single emissions source, accounting for over a third of emissions' and recommended electrification up to HGV size. Since the plan was approved, the Council has purchased two plug in hybrid vehicles which are being used by pest control operatives. Emissions in 2020-21 fell by 37% in compared to 2019-20 but will be expected to rise again in 2021-22 as operations return to normal following the pandemic.
- 2.14 The current fleet programme is largely managed on a five-year renewal schedule. The commercial low emission vehicle market is evolving to meet the Government commitment made in November 2020 'that all new petrol and diesel cars and vans will be phased out by 2030'. The subsequent Government 'Transitioning to zero emission cars and vans: 2035 delivery plan' suggests that 'electric motoring will also become cheaper than petrol or diesel equivalents, with price parity expected in the mid-2020s but acknowledges that 'the van market is not as advanced as the car market'. It is therefore important that the Council times the transition to EVs carefully, with due consideration of the financial, operational as well as emissions implications.
- 2.15 From an operational point of view, it is also important that the fleet review ties in with the general Clean and Green service review, in order that any efficiencies identified in one can be taken account of in the other. As both of these pieces of work progress it will become possible to give more accurate estimates in terms of timings and costs.
- 2.16 In order to plan for the transition to low emission vehicles a fleet review in progress, with the support of Nottingham City Council – this is a free service offered as a package of regionally funded support. The fleet review will provide recommendations on the suitability of specific electric vehicles (EVs) for Council needs, the upfront and ongoing maintenance and running costs of EVs and critically a description of the charge point infrastructure required to support the transition. At the moment there is no money allocated in the capital programme for the installation of EV charging infrastructure.
- 2.17 Following completion of the review, a costed programme of transition vehicle by vehicle will come back to Council to include the installation of the required EV charging infrastructure.
- 2.18 In the immediate term and prior to the results of the fleet review an opportunity presents to consider the future of the civic car. This vehicle is due for renewal (as part of the ongoing 5 year schedule) in 2021-22. The vehicle is used primarily by the Civic Chairman to travel to civic functions as a representative of the Council. The vehicle is

a diesel with theoretical emissions of 149g CO₂/km. The vehicle has had low usage, even before the impacts of the pandemic, with an average annual mileage of 370 pre-pandemic, accounting for direct (scope 1) emissions of 0.17tCO_{2e} a year (during the pandemic the vehicle was used more to enable social distancing within the Clean and Green Team). Emissions reductions hierarchies suggest that the first stage in any project should be to 'reduce energy use'. Disposal of the vehicle without replacement would reduce these ongoing direct emissions plus negate the inherent 'carbon footprint' associated with the production of a new vehicle – the carbon footprint of making a car is immensely complex, with often global supply chains. Every stage of the process requires energy. A ballpark estimate suggests that producing a medium-sized new car costing £24,000 may generate more than 17t of CO_{2e} – almost as much as three years' worth of gas and electricity in the typical UK home.

2.19 The Civic Chairman would still need to travel to events, but the disposal of the vehicle could present an opportunity for consideration of other methods of travel to showcase the commitment of the Council to emissions reductions. If the use of a private car was necessary, where this was the only practical solution, then these emissions would be captured as indirect (scope 3 – grey fleet).

Scope 3 emissions

2.20 Scope 3 emissions are all other indirect emissions other than electricity. For the Council this means emissions that are a consequence of the Council's operations that occur at sources the Council does not own or control and that are not classed as Scope 2 emissions.

2.21 In 2019-20 and 2021-22 the Council reported some scope 3 emissions, specifically -

- electricity transmission and distribution (grid losses)
- well-to tank (upstream emissions) for electricity and all fuels
- grey fleet

2.22 Scope 3 emissions reporting is relatively new, and methodologies are still emerging to allow for measurement in many areas. Scope 3 emissions are difficult to account for, because the required data often lies with other organisations or individuals. As a result, there is a higher degree of estimation emissions reporting.

2.23 The approved Climate Change Strategy and Action Plan report acknowledged the omission of scope 3 emissions data associated with outsourced activities, including leisure centres and waste collection and recommended that the Council 'calculates and tracks emissions from outsourced activities in future'

2.24 As such emissions data has been sought from Freedom Leisure, who took over operational control of the centres in Ashbourne, Bakewell, Matlock and Wirksworth in 2018 (Appendix 2). The Council continues to work with Freedom Leisure to explore opportunities for future emissions reductions, including possible future applications to the PSDS.

2.25 A successful collaborative bid between the Council and Freedom Leisure has provided £734K of funding which is currently being used to install air source heat pumps, solar PV panels and a building energy management system at Ashbourne Leisure Centre. These works are predicted to deliver an annual CO_{2e} saving of 123.4 t CO_{2e} - around 56% of the current site emissions. The works are due to complete in February 2022.

- 2.26 No emissions data is currently available from Serco, who manage the Councils waste collection service. This subject has now been included in the regular contract conversations with Serco and they have committed to providing the necessary information.
- 2.27 High level screening of other key emissions categories to identify scope 3 emissions hotspots for future mitigation or reduction has been carried out. This approach identifies all possible sources of emissions and then undertakes a prioritisation activity to focus in on those emission sources where meaningful data can be reported, and where there is opportunity to manage and reduce emissions.
- 2.28 This approach is supported in the 'Greenhouse Gas Protocol Technical Guidance for calculating scope 3 emissions' which suggests (for statutory reporting) that companies 'identify which scope 3 activities are expected to have the most significant GHG emissions, offer the most significant GHG reduction opportunities and are most relevant to the company's business goals'
- 2.29 The Council's approach to measuring and reducing scope 3 emissions will therefore be:
- Work with partners to report and reduce emissions from Council leisure centres
 - Work with partners to report and reduce emissions from waste collection (generated through internal operations and through the outsourced waste contract)
 - Improve reporting on emissions from staff travel to include travelling to/from work and introduce a staff travel plan to reduce emissions
 - Focus on working with suppliers to improve the environmental impact, carbon emissions and sustainability of our procurement
 - Review the events strategy for events on Council owned land ensuring the Council is challenging event holders to reduce their climate and environmental impact
- 2.30 Appendix 4 contains further details.

Climate change impact assessment (CCIA)

- 2.31 As well as projects that tackle existing emissions it is equally as important that climate change impacts of new projects and activities are considered. In order to do this it is proposed that officers undertake a climate change impact assessment when developing or changing a policy or proposing a project or function to Council.
- 2.32 A CCIA is similar to a risk assessment, or an equalities impact assessment. It is a structured report showing:
- What impacts Council activities have on the climate and what we are doing to reduce these impacts
 - What impacts a changing climate may have on our services and functions and what actions we will take to become more resilient and less vulnerable

2.33 It works by using a excel-based decision support tool, completed by officers, which generates a climate impact score and a red amber green (RAG) rated graphic representation which can be attached to reports providing a quick visual summary (as shown in figure below in figure one). This tool has been developed by Chesterfield Borough Council and is being trialed by several other authorities.



Figure 1 – example of the output from a CCIA

2.34 On a report the RAG graphic would be accompanied by a paragraph explaining the key costs and benefits associated with the project or activity in terms of the climate. It should acknowledge whether project or activity has a high social or economic value which could be perceived to outweigh the climate impacts. It should also include recommendations for what improvements could be made including an estimation of costs associated with mitigating any impacts.

2.35 The tool does not attempt to quantify the climate impact of the project or activity but instead provides a consistent method of assessment which should not prove too onerous for officers to complete and should be clear and transparent for Members and the public reading the reports.

2.36 Training on how to apply the tool will be provided for officers and ongoing support provided by the climate change officer through the trial period.

Area emissions and the community

2.37 The approved 'Climate Change Strategy and Action Plan suggested that 'as important as the Council's own net zero drive is – both as a GHG reduction effort in itself, and as an exemplar and statement of intent – the Council also needs to consider how it can help address its own indirect emissions, plus the broader emissions in its geographical area'

2.38 To stay within the targets set out in the Paris Climate Change Agreement, the whole of the Derbyshire Dales has a carbon emissions budget of 3.6 million tonnes for the

period of 2020 to 2100. At 2017 emission levels, Derbyshire Dales would use this entire budget within 7 years from 2020. This budget comes from a report by the University of Manchester and the Tyndall Centre. The UK budget to meet the Paris Agreement has been split between regions to arrive at the figure.

2.39 The SCATTER tool identifies the Derbyshire Dales' carbon footprint using a location based approach. Total reported emissions (including optional scope 3) in 2018 (latest available data) were **907,765t CO₂e**. These can be broken down as follows:

Summary Greenhouse Gas emissions (tonnes CO ₂ e)		Scope 1	Scope 2	Scope 3	
Sector	Sub-sector	Total tCO ₂ e	Total tCO ₂ e	Total tCO ₂ e	Total tCO ₂ e
		DIRECT	INDIRECT	OTHER	TOTAL
Stationary energy	Residential buildings	93,289.66	39,527.12	21,398.12	154,214.90
	Commercial buildings & facilities	17,788.76	30,611.69	7,494.26	55,894.72
	Institutional buildings & facilities	14,049.90	6,646.61	3,022.67	23,719.19
	Industrial buildings & facilities	90,074.66	37,366.89	24,594.90	152,036.46
	Agriculture	23,561.17	4.36	5,556.56	29,122.10
	Fugitive emissions	10,171.47	-	NE	10,171.47
Transportation	On-road	201,625.49	IE	IE	201,625.49
	Rail	1,316.26	IE	298.86	1,615.12
	Waterborne navigation	NO	IE	IE	-
	Aviation	NO	IE	37,073.64	37,073.64
	Off-road	2,016.25	IE	NE	2,016.25
Waste	Solid waste disposal	22,959.53	-	IE	22,959.53
	Biological treatment	NO	-	IE	-
	Incineration and open burning	NO	-	IE	-
	Wastewater treatment and discharge	4,236.96	-	NO	4,236.96
IPPU	Industrial process	32,115.11	-	NE	32,115.11
	Industrial product use	0.00	-	NE	0.00
AFOLU	Livestock	217,622.92	-	NE	217,622.92
	Land use	- 36,670.20	-	NE	- 36,670.20
	Other AFOLU	NE	-	NE	-
Generation of grid-supplied energy	Electricity-only generation	NO	-	NO	-
	CHP generation	NO	-	NO	-
	Heat/cold generation	NO	-	NO	-
	Local renewable generation	11.35	NO	NO	11.35

Notation keys: NO: Not Occurring, IE: Integrated Elsewhere, NE: Not Estimated, C: Confidential

Colour keys: Green: Required, Blue: Optional, Grey: Not Applicable

2.40 This data provides the Council with a direction for action and influence around key themes so that efforts can be focused where emissions reductions are likely to have the most impact. Specific actions are detailed in the delivery plan.

Climate change and environment delivery plan

2.41 The plan in Appendix 3 takes the recommendations approved as part of the Climate Change Strategy and Action Plan and sets out in detail the delivery of those actions being undertaken to meet the Councils 2019 pledge to 'Make Derbyshire Dales District Council carbon neutral by 2030'. It also provides a transparent, comprehensive overview of all of the Councils planned actions in terms of supporting area wide emissions reductions.

2.42 The plan also includes actions being undertaken in respect of improving natural capital, acknowledging that climate change is a significant cause of biodiversity loss and increased biodiversity can in turn support efforts to reduce the effects of climate

change. Conserved or restored habitats can remove CO2 from the atmosphere as well as reducing the disastrous impacts of climate change such as flooding and storm surges.

- 2.43 The delivery plan is intended to be an evolving document, to be regularly updated as projects progress, timings become clearer and costs are established. The plan will form the basis of ongoing updates to Council.

The Local Energy Bill

- 2.44 The District Council has been asked to lend its support to a campaign that is being led by a not for profit organisation called 'Power for the People' to introduce a Local Energy Bill. If made law, this Bill would empower community energy groups to start up and sell their clean electricity to local people. It is intended that revenue generated through these operations would be kept local and would mean more investment in local services, greater energy security, more local skilled jobs and a boost for clean energy generation across the UK. More detail on the Bill is available in a special briefing for councillors at <https://powerforpeople.org.uk/local-electricity-bill-briefing-for-councillors>
- 2.45 The Bill has cross party support at Westminster and the support of many other councils at all levels. If the District Council also wishes to support the Bill that support would take the form of signing a petition and committing to requesting that our local MP backed the Bill.

3 RISK ASSESSMENT

3.1 Legal

The Council's powers to deal with climate change are contained in the general well-being powers contained in the Local Government Act 2000. Where there is not a statutory requirement to undertake climate change work on a Local Government level however it assists in meeting the governmental target covered by the Climate Change Act 2018 to be carbon neutral by 2050. The legal risk is therefore low.

3.2 Financial

The estimated cost of the feasibility study for the ground mounted solar PV arrays is £30,000.

The estimated cost of funding activities in relation to supporting area wide emissions reductions is £11,700.

As these are one-off revenue costs, the use of the General Reserve as a source of financing is consistent with the criteria set out in the Council's Medium Term Financial Strategy. The general reserve currently has a balance of £963,412.

The disposal of the civic car would result in a relatively small receipt, which would be credited to the revenue account. Given the current low use of the vehicle, revenue savings would not be significant.

The overall financial risk is assessed as medium.

4 OTHER CONSIDERATIONS

- 4.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

5 CONTACT INFORMATION

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6 BACKGROUND PAPERS

- 6.1 Climate Change Strategy and Action Plan – 16/9/20

7 ATTACHMENTS

Appendix 1 – 2020-21 Emissions report
Appendix 2 – Leisure centre emissions report 2020-21
Appendix 3 – Climate change and environment delivery plan

Appendix 1 - Derbyshire Dales – GHG emissions reporting 2020-21

Reporting period

1st April 2020 – 31st March 2021

Total reported emissions

	2019-20	2020-21
Total CO2e emissions (t) Scope 1, 2 and some scope 3 (see below for detail)	806.6	585.5

Reasons for Change in Emissions

The Council's reported emissions have fallen this year because:

Gas – overall usage in buildings decreased by 22%. Bakewell Pavilion was not used in 2020/21

Electricity – overall usage in buildings decreased by 16.5%. Bakewell Pavilion was not used in 2020/21. Several public toilets now transferred out of Council ownership. There has been further decarbonisation of the national grid - the CO2e factor decreased by 9% (in comparison to 2020) due to a decrease in coal use in electricity generation and an increase in renewable generation

Fleet vehicles – fuel usage fell by 37% due to reduced operational requirements during the pandemic

Staff business travel (grey fleet) – fuel use decreased by 58% due to the pandemic

More accurate data has been collected with fewer assumptions made

Quantification and reporting methodology

The Council has followed the HM Government Environmental Reporting Guidelines: Including streamlined energy and carbon reporting guidance March 2019 and the GHG Protocol Value Chain (Scope 3) Standard, but is not as yet able to report on all categories of scope 3 emissions that may be relevant.

The Council has used the Local Government Association GHG accounting tool to generate emissions data. This tool uses the 2021 GHG conversion factors.

Organisational boundary

The Council has used the organisational control approach

Appendix 1 - Derbyshire Dales – GHG emissions reporting 2020-21

Operational scopes

Scope 1 (direct emissions from fuel combustion)

	2019-20	2019-20	2020-21	2020-21
	Actual or estimated consumption	CO2e emissions (t)	Actual or estimated consumption	CO2e emissions (t)
Gas	820613 kWh	150.9	640812 kWh	117.3
Fleet vehicle diesel	91670 l	243.6	57556 l	146.5
Petrol (mowers, hand held machinery)	3000 l (e)	6.7	206 l	0.45
Gas oil (tractors)	15000 l (e)	41.4	15000 l (e)	41.7
Fugitive emissions		Cannot be accurately measured		Cannot be accurately measured

Scope 2 (purchased emissions – electricity generation)

	2019-20	2019-20	2020-21	2020-21
	Actual or estimated consumption	CO2e emissions (t)	Actual or estimated consumption	CO2e emissions (t)
Electricity	851729 kWh	198.6	710591 kWh	165.7

Scope 3 (indirect emissions)

	2019-20	2019-20	2020-21	2020-21
	Actual or estimated consumption	CO2e emissions (t)	Actual or estimated consumption	CO2e emissions (t)
Staff travel (grey fleet)		31.9		13.2
T&D losses (electricity)	See above	17.1	See above	14.3
WTT upstream emissions (all fuels)	See above	103.4	See above	86.8

Appendix 1 - Derbyshire Dales – GHG emissions reporting 2020-21

	2019-20	2019-20	2020-21	2020-21
Water		Cannot be accurately measured		Cannot be accurately measured

Outsourced scope 3 emissions

No reliable data yet available

Baseline measurement

The baseline reporting year is 2019-20 as this was the first year that the Council had reliable data typical in respect of its operations.

Targets

The Council target is to become Carbon Neutral in respect of its own operations by 2030. There are no annual targets set for emissions reduction.

Offsetting

The Council does not currently offset any emissions.

Electricity

The Council purchased 710,591kWh of electricity in 2020-21. This was from mixed sources purchased under an existing framework agreement.

The Council generated 22,906kWh of electricity from the solar array on the Town Hall in 2020-21, saving estimated 10.87t of CO₂e.

Background

All four public leisure centres in the Derbyshire Dales are operated under contract by Freedom Leisure, a not-for-profit leisure trust.

Freedom Leisure took over operational control of the centres in Ashbourne, Bakewell, Matlock and Wirksworth on 1 August 2018 for 10 years, with a five year extension option.

The Council continue to retain ownership of the leisure centre buildings.

Emissions reporting

Following the HM Government Environmental Reporting Guidelines: Including streamlined energy and carbon reporting guidance March 2019 and the GHG Protocol Value Chain (Scope 3) Standard, the Council has reported scope 1, 2 and some scope 3 emissions since 2019/20.

Under the GHG Protocol standard the category of 'downstream leased assets' includes emissions from the operation of assets that are owned by the reporting company (acting as lessor) and leased to other entities in the reporting year that are not already included in scope 1 or scope 2. The leisure centres fall within this category.

Despite there being no statutory requirement to report these 'outsourced' scope 3 emissions the Council acknowledges that facilitating holistic emissions reduction requires a sense of the impact of these indirect emissions, as it may transpire that these are significantly higher than direct emissions and that emissions reduction efforts aimed at them may prove more effective overall than focusing on direct sources.

Reporting period

1st April 2020 – 31st March 2021

Total reported emissions

525.85 t CO₂e across 4 sites

Quantification and reporting methodology

The Council has used the Local Government Association GHG accounting tool to generate emissions data. This tool uses the 2021 GHG conversion factors.

Targets

Freedom Leisure has a 5% annual emissions reduction target from a 2019-20 baseline.

Offsetting

Freedom Leisure does not currently offset any emissions.

Electricity

Freedom Leisure purchased 508,579kWh of electricity in respect of the four Council sites in 2020-21. The electricity purchased was renewable, responsibly-sourced, sustainable biomass electricity, which is estimated to produce 86% less carbon than coal-generated energy.

A CHP installed at Arc Matlock generated 165,216kWh of electricity saving estimated 38.52t of CO₂e.

Notes

- All four sites were assessed at the point of take-over in 2018 with £233,434 having since been invested in energy saving measures to date, including LED lighting upgrades to the Pool Halls, Sports Halls, Gyms & studios, pool circulation controls upgrades and optimisation, upgrades to wet side boilers and improved water control, water controls upgrades to include eco/low flow shower units and waste water recycling of pre-heated pool sample water, upgrade of all four centres gas and electric meters and upgrades to air handling units
- Each site has an energy management action plan
- Each site was assessed for eligibility for the 2019-20 Public Sector Decarbonisation scheme (phases 1 and 2) with only Ashbourne meeting the criteria. A successful collaborative bid between the Council and Freedom Leisure means that £734K of funding will be used to install air source heat pumps, Solar PV panels and a building energy management system. These works are predicted to deliver an annual CO₂e saving of 123.4 tonnes - around 56% of the current site emissions. The works are due to complete in February 2022.

Appendix 3

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
CULTURAL	Using LGA methodology, report and publish the Council’s direct greenhouse gas (GHG) emissions from natural gas, electricity and directly controlled owned transport and grey fleet annually	Climate Change Officer	Influence/ education	Transparency, accountability, tracking progress, identification of areas for improvement	Net zero by 2030	Annually 2021/22 – available June 2022	Internal resource	Intention to include reporting on water and fugitive emissions in 2022/23
CULTURAL	Continue to expand scope of reporting in line with available data (to include some scope 3 emissions)	Climate Change Officer	Influence/ education	Acknowledgement of the impact of scope 3 (particularly outsourced) emissions on true Council ‘carbon footprint’ Data provides means to direct and influence emissions of key suppliers				2021/22 Emissions report for four outsourced leisure centres available
CULTURAL	Embed the use of a ‘climate change impact assessment’ in Council decision making	All	Influence/ education	Transparency, visibility So that climate change impacts are considered at every stage of Council decision making	Qualitative	Trial November 2021 – April 2022	Internal resource	
CULTURAL	Ensure senior leadership and management have undertaken Carbon Literacy training	Climate Change Officer	Influence/ education	To ensure senior leaders achieve the behavioural change necessary to address the scale and urgency of the climate emergency, meet the Council carbon neutral target and help address	Qualitative	Course planned – 13/10	£900 (corporate training reserve)	Course outcomes will be cascaded by senior leaders to colleagues

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
				emissions in the district area				
CULTURAL	Raise awareness and provide training opportunities around the climate change issue to colleagues	Climate change Officer	Influence/ education	To begin to embed the behavioural change needed to meet our Council targets and to influence wider change in the area	Qualitative	Intranet site updated – training module available Electric vehicles webinar offered to colleagues 7/7/21	Internal resource	
CULTURAL	Revise the procurement strategy and agree a corporate approach to ensure that the tendering process for future contracts requires suppliers to demonstrate a commitment to emissions reduction	Procurement Manager?	Scope 3 Area	To reflect the purchasing power of the Council and the opportunities to influence emissions reduction in the supply chain	Qualitative	Strategy review – May 2022	Internal resource (plus support from DCC – query external support required)	
CULTURAL	Develop a ‘social value and sustainable purchasing’ policy that complements the strategy and sets up clear expectations to suppliers Provide training for colleagues to support the implementation of this policy	Procurement Manager	Scope 3 Area	As above	Qualitative	TBD	Internal resource (plus support from DCC – query external support required)	
CULTURAL	Amend the ‘Events Strategy’ for events on Council owned land to require organisers to demonstrate an awareness of	Events Officer	Area	Acknowledging the impact of events including emissions through use of generators, travel to	Qualitative – emissions from events not measured	By Summer 2022	Internal resource	

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
	the environmental and climate change impact of the event			events, waste generated etc.				
CULTURAL	Make Hall Leys Park in Matlock ‘generator free’ by installation of further electric points for event organisers to use	Events Officer	Area	Stationary generators are used at many events to provide light and power. These generators produce GHG emissions. Installation of this infrastructure will support event holders to lower their climate impact and support the amendment of the events strategy	Qualitative	TBD – when works complete to support transition	Installation of 3 electric points – indicative cost £7000	Hall Leys Park hosts the main commercial events which will have the highest emissions impact
CULTURAL	Consider the role of recruitment to ensure that new staff joining the Council have an understanding of the climate change target and how their role might fit	Senior Management Team	Direct and scope 3 Influence/ education	To ensure that colleagues recruited to the organisation are aware of the priority given to climate change within the Council. This will build a culture that ensures all colleagues consider the climate change impacts of decisions made in their roles as well as contributing ideas and driving the agenda forward	Qualitative	Ongoing	None	Consider the ongoing skill set needed in certain roles
ENERGY	Implement energy efficiency and heat decarbonisation measures at 3 main Council	Climate Change Officer, Estates and	Direct – scope 1 and 2	Emissions from buildings represented over 50% of the total in the 2019/20 baseline year.	Net zero by 2030 Emissions reductions to	Surveys and report – available	Spend allocated in the 2020/21 2022/23 capital programme –	Grant funding for these works to be sought from the Public Sector

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
	sites - depot, ABC and town hall	Facilities Manager		The identified sites have the highest gas and electricity use of the Council estate	be quantified following full surveys	By Dec 2022 (subject to funding)	65k – energy efficiency measures 150k – decarbonisation of heat at town hall 55k – decarbonisation of heat at ABC and depot 467K – roof solar PV installation	Decarbonisation Scheme
ENERGY	Continue programme of LED replacement in all public toilets and occupied Council buildings	Estates and Facilities Manager	Direct – scope 2	Electricity use across the rest of the Council estate is relatively low	Up to 15% annual emissions savings (when included with works to main estate)	Ongoing	Revenue funded	All remaining public toilets to be fitted with LEDs and remaining occupancy detection sensors
ENERGY	Deliver programme of works to decarbonise Ashbourne Leisure Centre	Estates and Facilities Manager	Scope 3	Currently the centre is a high gas user. The works will remove the gas fired boiler and reduce emissions	Reduction of 123.4t CO ₂ e per annum	By Feb 2022	£734,006.11 in 2021/22 capital programme	Works funded by Public Sector Decarbonisation Scheme grant
ENERGY	Move the Council to 'green' supply of renewable electricity and review gas supply to see what options are available for supply of 'green' gas	Climate Change Officer, Estates and	Direct – scope 1 and 2	The Council plans to self-generate as much electricity as possible within the time frame of the strategy however	TBD - In 2019-20 consumption was 851,729 kWh of	By end 2024 (current contract 2020 – 2024)	TBD	Will require a thorough review to ensure 100% renewable

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
ENERGY	Build a technical and business case for the installation of ground mounted solar PV array(s) on Council land	Climate Change Officer	Direct – scope 2 Area (if the Council can generate	Despite plans to reduce demand and to self-generate by installation of solar PV panels on buildings the Council will	Net zero by 2030	Complete feasibility studies – April 2023	First stage feasibility £30k Significant ongoing capital	<p>electricity is purchased. Energy companies are currently able to market tariffs as 'green' even if some energy comes from fossil fuels, as long as this is offset by Renewable Energy Guarantees of Origin (REGOs). The regulatory framework for transparency of carbon content in energy products is currently under review.</p> <p>Tariffs for supply of 'Green gas' (biomethane) may also be included for regulatory review</p>
		Facilities Manager		<p>there is likely to still be an ongoing demand beyond 2024</p> <p>The Council may continue to use gas beyond 2024 depending on the programme of works. Smaller sites may not be suitable for electrification of heating.</p>	electricity and 820.613 kWh of gas			

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
			surplus to requirements)	have an ongoing demand for electricity In order to meet the target of being carbon neutral by 2030 an installation of a minimum 2MW ground solar PV array is required			investment required	
TRANSPORT	Transition the Council light goods vehicle fleet to low emission vehicles	Director of Community and Environment?	Direct – scope 1	Emissions from Council owned fleet represented 37.1% of total emissions in 2019-20 (299.5tCO2e)	150 tCO2e by 2030 (fall of 58% compared to 2019-20 baseline)	Fleet review – by Dec 2021 Infrastructure review – Spring 2022 Ongoing - to complete by 2030	Like for like vehicle costs – predicted to be £475k with likely fuel saving of £45k. Infrastructure – electric vehicle charge points TBD. Can be part funded by government workplace charging scheme	Programme to be undertaken in line with Clean and Green review – to ensure match with operational needs HGV vehicles – continue to monitor market for viable alternatives
TRANSPORT	Support the shift to electric vehicles in the district by supporting local Council licenced hackney carriage and private hire vehicle drivers to transition to electric vehicles	Climate Change Officer	Influence/ education Area	Scatter 2018 data – 21.3% of total area emissions (201,625 tCO2e) from on road transport	Qualitative	Taxi course – September 2021	None – externally funded	The Council can access free support from the Energy Saving Trust (EST)

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
				Taxis are exemplar vehicles, doing high mileage				
TRANSPORT	Install electric vehicle charging points in 2 more Council car parks	Neighbourhoods Officer	Area	As above Providing charging in car parks facilitates charging for residents without off street parking Ensuring charging infrastructure is accessible to all communities – including those outside the market towns	Qualitative	By Summer 2022	TBD	Installation part funded by government ‘on street residential charge point scheme’
TRANSPORT	Raise awareness of electric vehicles in the community	Climate Change Officer	Area	As above	Qualitative	Ongoing- first community webinar offered September 2021	None – EST support	
TRANSPORT	Work with the County Council and other local authorities to develop an ongoing strategy for future charge point installation	Climate Change Officer	Area	As above	Qualitative	Strategy development and consultation ongoing – report expected early 2022	TBD – depending on delivery model used	DCC have commissioned a demand assessment for EVCPs across the county. The study will also assess where the infrastructure needs to be installed to help meet that projected demand

Appendix 3

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
TRANSPORT	Complete a staff travel survey and develop a staff travel plan	Climate Change Officer	Direct – scope 3 Area	Emissions from ‘grey fleet’ (staff using their own cars on Council business) was 3.9% of the total (31.9t CO2e) in 2019/20 Will also be quantified in area emissions Emissions from commuting are not yet understood but will contribute to wider areas emissions – see above	TBD depending on survey outcomes	Implementation by Sept 2022	Internal resource Cost of implementation of plan TBD	Timed to allow survey to take place when staff are back to the ‘new normal’ in terms of working arrangements
NATURAL CAPITAL	Work as a partner with Derbyshire Wildlife Trust to enable natural flood management work in the Derwent catchment	Climate Change Officer	Area	Adaptation to the impacts of climate change is vital, flooding is a real risk to our communities along the Derwent	Qualitative	Funded to March 2023 but 30 year programme planned	£680,000 (externally funded) project – no cost to Council Internal resource	Grant funded (DWT grant from the Green Recovery Fund)
NATURAL CAPITAL	Continue programme of verge ‘rewilding’	Director of Community and Environment	Area	Improving biodiversity has positive impacts on resilience and adaptation to climate change	Qualitative	Ongoing		
NATURAL CAPITAL	Develop a plan for community tree planting	Director of Community and Environment	Area	Tree planting increases capacity for natural sequestration of carbon. In the right locations planting can also act as	Qualitative – measurement difficult as area/species	Programme available April 2022 Implementation TBD		

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
				natural flood management, reducing run off	and time dependent			
WASTE	Reduce waste generated by the Councils own operations	Director of Community and Environment	Scope 3	Disposal and treatment of solid waste and wastewater produces GHG emissions through incineration, aerobic and anaerobic decomposition.	TBD - emissions from waste generated by Council operations has yet to be quantified	TBD		
WASTE	Increase % of household waste which has sent for reuse, recycling, composting or anaerobic digestion	Director of Community and Environment	Area	Scatter 2018 data – 2.43% of total area emissions (22,960 tCO2e) from disposal and treatment of solid waste and wastewater	61.9% of solid waste was sent for reuse, recycling or composting in 2019-20	TBD		Since 2010-11 average total kg of waste collected per person per year has fallen from 446 to 379.6 Total % recycling rates have risen from 41.2 to 61.9
HOUSING AND DEVELOPMENT	Deliver ongoing phases of the Local Authority delivery scheme to retrofit housing - improving energy efficiency, reducing emissions and alleviating fuel poverty	Climate Change Officer	Area	Scatter 2018 data – 16.3% of total area emissions (154,215 tCO2e) from residential buildings	SAP measurements used to quantify reductions - schemes improve properties from EPC	Phase 2 – 89 properties By Dec 2021 Phase 3 – number TBD By March 2023 (if application successful)	£769,801 (£575,000 grant funded)	Phase 3 – A regional consortium application has been submitted (value £907,500)

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
					G/F/E to D/C/B depending on property type and measures installed			
HOUSING AND DEVELOPMENT	Expand the delivery scheme to offer a 'retrofit' one stop shop to residents	Climate Change Officer	Influence/ education Area	As above – opportunity to expand the funded schemes to support 'able to pay' households		By March 2023	Cost TBD – but likely to be through grant funded (revenue element of capital funding)	Explore collaborative approach with other authorities – county wide?
HOUSING AND DEVELOPMENT	Support registered providers of social housing in the district to improve the energy efficiency and reduce the emissions of their properties	Director of Housing	Area	As above	SAP measurements used	By March 2023		If successful applications are made to the Social Housing Decarbonisation Fund to fund these works
HOUSING AND DEVELOPMENT	Work in partnership with colleagues across the County to enforce minimum energy efficiency standards in the private rented sector	Director of Regulatory Services – through Environmental health team	Influence/ education Area	As above	Proposals still in development – target properties will move to a minimum of EPC E	By March 2022	Grant funded – support to be provided by neighbouring authorities	Total consortium bid of £93,235.60 (with other Derbyshire authorities)
HOUSING AND DEVELOPMENT	Assess new planning applications using the approved Climate Change	Development Manager	Area	New built development, additions of floor space and changes of building use will all have an impact	Qualitative	Ongoing		

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
	supplementary planning document			<p>on area emissions – both through the build itself, ongoing energy use, land use, location etc.</p> <p>The SPD provides guidance on the implementation of the relevant climate change policies in the Local Plan to enable the Council to work with applicants to maximise the opportunities for climate change mitigation and adaptation.</p>				
HOUSING AND DEVELOPMENT	To include considerations of climate change and environmental impacts in the local plan review in accordance with national planning policy frameworks	Planning Policy Manager	Area	<p>See above – specifically also in relation to the location of new development</p> <p>In December 2017 the Derbyshire Dales Local Plan was formally adopted. It sets out the policies and proposals for the use and development of land for the period 2013-2033.</p> <p>Local planning authorities are obliged by law to undertake a review of their Local Plans within</p>	Qualitative	Public Participation Draft Plan - April 2022 Public Participation Draft Submission Plan - October 2022 Adoption - June 2023		

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
				five years from their adoption date to ensure that policies remain relevant and effective in addressing the needs of the local community				
COMMUNITY	Organise the visit of an interactive ‘fantastic homes’ exhibition vehicle to Derbyshire Dales towns/villages to engage and advise residents about domestic energy efficiency, renewables, low carbon heating and water use efficiency. The staff can also carry out community engagement – discussing local needs/ideas with residents	Climate Change Officer	Area Influence/ education	See emissions from housing – individual or community led action leading to collective reductions	Qualitative	Spring/Summer 2022	£3200 – allows for 8 days worth of visits. 4 x market towns (1 day each), plus clusters of villages to be visited over an additional 4 days Could be funded by LAD scheme revenue funding	Delivered by the Marches Energy Agency to include an experienced and knowledgeable member of staff with support from Council employees Includes free items to help householders save energy and water
COMMUNITY	Develop a community engagement plan – bringing residents discuss what collective action is possible on climate change	Climate Change Officer	Area Influence/ education	To address area wide emissions, engage ‘non engaged’ parts of the community – bring ideas/thoughts into action at scale	Qualitative	By end 2022	£1500 – funding for Marches Energy Agency facilitation of 4 community engagement events	Community engagement through events, outreach work (through the exhibition vehicle) Events will identify projects the community

Theme	Action	Responsible	Emissions impact – Direct, Area, Influence and education	Why are we doing this?	Reduction aim	Timeframe	Total indicative cost	Notes
								wish to take forward – some may require ongoing support from the Council
COMMUNITY	Deliver a 'green exhibition/show' in the district - bringing together local groups, businesses and organisations to showcase solutions to the 'climate crisis'	Climate Change Officer/Events Officer	Area Influence/ education	To further engage the community, offer opportunities for relevant skilled trades to promote technologies and products, sharing of best practice and ideas	Qualitative	Summer 2022	TBD	Would require collaboration at scale with partners including potentially DCC. Other partner organisations – Derbyshire Wildlife Trust, MEA Plus commercial offer – local businesses

Council
14 October 2021

Report of the Director of Corporate and Customer Services

DELEGATION OF AUTHORITY – APPOINTMENT OF COUNCILLORS TO TANSLEY PARISH COUNCIL

PURPOSE OF REPORT

To delegate authority to the Director of Corporate and Customer Services to make appointments to Tansley Parish Council, which is currently inquorate and unable to act.

RECOMMENDATION

1. That authority be delegated to the Director of Corporate and Customer Services to make the necessary order to appoint temporary parish councillors to serve on Tansley Parish Council until May 2023.
2. That authority be delegated to the Director of Corporate and Customer Services to make temporary appointments to parish councils in the district that are inquorate and unable to act until such time as an election or co-option can be held and those elected or co-opted have taken up office.

WARDS AFFECTED

Matlock Saint Giles

STRATEGIC LINK

Not applicable

1 BACKGROUND

- 1.1 In order for a Town and Parish Council to operate they have to be quorate. There are occasions where, due to resignations or a lack of applications for vacancies at election, a town or parish council is not able to operate for this reason.
- 1.2 Section 91(1) of the Local Government Act 1972 provides that the principal authority, in this case the District Council, can make an order to appoint to the town or parish council until such time as the vacancies on the council have been filled by election.

2 REPORT

- 2.1 Tansley Parish Council has indicated that it is presently unable to operate after all councillors failed to attend a meeting during a six month period after October 2020, which is a requirement under Section 85 of the Local Government Act 1972. As Tansley Parish Council is presently inquorate and cannot make a decision to co-opt, a request has been made to the District Council to make appointments until May 2023 when the next all-out elections are scheduled to take place.

- 2.2 Tansley Parish Council has financial matters that need to be transacted by a quorate council and decisions that have been taken without authority over the last six months will need to be confirmed by new parish councillors, so there is a need to move quickly to make appointments. On this basis, it is necessary for the District Council to consider delegating authority to the Director of Corporate and Customer Services to make appointments to the parish to serve until May 2023. The use of this power is a function reserved to Council, which has not been delegated to an officer. The decision to delegate authority must therefore be made by the Council.
- 2.3 Consultation has taken place with the relevant Ward Members and political group leaders in the preparation of this report. All are supportive of the recommendation to delegate authority in this instance to enable appointments to be made in a timely manner.
- 2.4 This is the third report that has been submitted to Council in less than a year seeking authority for the Director of Corporate and Customer Services to make appointments to parish councils that have become inquorate across the district. When such instances occur it is often necessary to move quickly to enable those parish councils to become quorate, make decisions and payments to suppliers.
- 2.5 A number of local authorities have delegated authority from the Council to officers to make appointments, following consultation with the relevant Ward Member(s), to parish councils. It is recommended that Council establishes a permanent delegation to the Director of Corporate and Customer Services, following consultation with Ward Members, to make appointments to parish councils in the district.

3 RISK ASSESSMENT

Legal

- 3.1 Section 91(1) of the Local Government Act 1972 provides that the principal authority, in this case Derbyshire Dales District Council, can make an order to appoint to town or parish councils until such time as vacancies have been filled by election. The Council could choose not to appoint anyone to the parish council. However, the parish council would not be unable to make any decisions due to being inquorate. Without the District Council appointing to the parish council, it would remain inquorate until a by-election could be held.

Financial

- 3.2 There are no financial risks associated with the proposal.

4 OTHER CONSIDERATIONS

- 4.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

5 CONTACT INFORMATION

- 5.1 James McLaughlin - Director of Corporate & Customer Services & Monitoring Officer
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Council
14 October 2021

Report of the Director of Corporate & Customer Services and Monitoring Officer

VISION DERBYSHIRE JOINT COMMITTEE GOVERNANCE ARRANGEMENTS

PURPOSE OF REPORT

To consider revisions to the governance arrangements for the Vision Derbyshire Joint Committee, which the Council approved in July 2021, and the impact of these on the Council's own governance arrangements and functions.

RECOMMENDATION

1. That approval be given to the revised governance arrangements for the Vision Derbyshire Joint Committee.
2. That approval be given to the consequential amendments required to be made to Part 3 (Responsibility for Functions) of the Constitution with the insertion of the terms of reference for the Vision Derbyshire Joint Committee.

WARDS AFFECTED

District-wide

STRATEGIC LINK

The 'Vision Derbyshire' non-structural reform initiative will enable the Council to explore more collaborative forms of working across traditional boundaries in an effort to improve the outcomes for Derbyshire Dales' residents and businesses. From a governance perspective, ensuring that robust arrangements for the discharge of functions are adopted by local authorities is critical to the success of the Vision Derbyshire initiative.

1 BACKGROUND

- 1.1 At its meeting on 8 July 2021, Derbyshire Dales District Council became the first local authority in the county to adopt proposed governance arrangements for the Vision Derbyshire Joint Committee. Since that time further work has been undertaken between a number of authorities to refine these arrangements to ensure that they are suitable as a vehicle for the devolution of functions from central government.
- 1.2 During the meeting in July, Members expressed support for the Vision Derbyshire initiative and approved the governance arrangements for the Joint Committee, however a reservation was expressed in respect of the impact on the Council's governance arrangements and discharge of its functions in relation to Vision Derbyshire.

- 1.3 This report has been prepared in order for Members to consider and approve the revised arrangements, along with the changes needed to reflect these governance arrangements for the Joint Committee within the Council's Constitution

2 REPORT

2.1 Having already approved the governance arrangements (articles, terms of reference and procedure rules) for the Vision Derbyshire Joint Committee, the Council has committed itself to the Vision Derbyshire initiative. Since then, Derbyshire County Council have adopted the governance arrangements with other districts and boroughs around Derbyshire intending to consider these throughout October and November 2021. The process of appointing representatives from authorities will also be determined by each Council in due course.

2.2 These governance arrangements should not be viewed as the final structure and rules for the operation of the Vision Derbyshire initiative. It is likely that these arrangements will grow to fit the needs of the initiative or any devolution arrangement from central government to authorities in the county. This could potentially lead to additional bodies being established requiring further or increased Member representation from the Council. At this stage, the Joint Committee has been established to formally progress the work that has already been undertaken by the Leaders of a number of authorities across the county and to provide central government with confidence that there are firm governance arrangements in place which can be built upon to advance the principles of Vision Derbyshire. Any future changes to these arrangements will require consideration and approval by the Council.

2.3 The revised governance arrangements for the Vision Derbyshire Joint Committee are set out at Appendix 1 of this report, the changes can be summarised as:

- Removal of participating and non-participating authorities. Membership will not be restricted, but only authorities which have delegated functions will have voting rights in respect of the discharge of functions
- Removal of provisions to delegate functions to individual authorities and confirmation that delegations would be limited to sub-committees of the Joint Committee or officers
- Confirmation that the Chair and Vice-Chair will be a Member of an authority(ies) that has/have delegated functions to the Joint Committee
- Confirmation that scrutiny of the Joint Committee will be undertaken according to the governance arrangements of each authority

2.4 Further clarification has also been provided in respect of the functions of the Joint Committee, having sought further advice from counsel. The functions of the Joint Committee are now set out as:

- Oversee the Vision Derbyshire Delivery Programme
- Determine the programme of projects and work streams, how those will be managed and communicated to stakeholders and the public
- Monitor and review performance in respect of services delivered through the Vision Derbyshire Joint Committee and authorise the publication of an annual report of performance and outcomes
- Commission strategic outline and full business cases for individual councils to consider opportunities for more collaborative working in respect of shared services
- Approve annual business plans for the delivery of shared services

- Provide or assume democratic oversight for existing joint committee and partnership arrangements
- Provide a platform for the devolution of powers from Government to authorities in Derbyshire
- Determine requests from individual authorities or groups of authorities to work collaboratively on specific projects or work streams
- Provide a forum for councils and their representatives to provide challenge to each other with the aim of increasing collaboration to deliver efficient, effective and economic services, which equally improve the offer and outcomes to residents and businesses
- Delegate functions and responsibilities to sub-committees or officers as the Committee deems appropriate.

2.5 Having agreed to become a founding member of the Vision Derbyshire Joint Committee, the District Council has already delegated the majority of the above functions to the Joint Committee which are to be discharged on its behalf. It should be noted that no specific service functions have been delegated to the Joint Committee, as the body effectively will act as a steering group for progressing the Vision Derbyshire initiative until such a time as formal functions are delegated by the Council. Every time a function is proposed to be delegated to the Joint Committee, this will need to be approved by the Council by way of a majority vote. In delegating any functions, the Council has the authority to remove itself from the Joint Committee and cease making financial contributions to the initiative by way of a majority vote at a meeting of the Council.

2.6 The sovereignty of the District Council has been maintained in the decisions taken on 8 July 2021 with the Council giving approval for Phase 4 of the Vision Derbyshire Delivery Programme. The agreement of the Council will enable the Joint Committee to progress and oversee the delivery of the programme. The Council will receive reports back on progress and decisions taken within the framework of those functions delegated to enable the delivery of the programme. Where the Joint Committee proposes that action be taken beyond the functions delegated or remit of the programme to which the Council has provided agreement, Members will be asked to consider reports to give authority for further delegation or delivery.

2.7 Like other joint committees, the Vision Derbyshire Joint Committee has been established in accordance with the Local Government Act 1972 and will be empowered to discharge functions on behalf of the authorities represented on the Joint Committee. To this end, it will be necessary to appoint a member and substitute member to serve on the Joint Committee and Council is recommended to make such appointments at this meeting. It is a matter for each authority to determine which Member or specific office holder should be appointed to serve on the Joint Committee, however it is understood that any such Member appointed to represent the Council on the Joint Committee will be expected to exercise their decision making powers on behalf of the District Council. This will also mean that the Member should ensure that the views of the District Council are fed into decisions and discussions at the Joint Committee. The Council cannot mandate how its representative will vote, but can provide a steer in respect of the position of the authority on a particular issue which the representative can be mindful of when exercising their decision making role on the Joint Committee.

- 2.8 Article 8 of the Council's Constitution details clearly the provisions for joint arrangements and the decision taken on 8 July 2021 to become a member of the Vision Derbyshire Joint Committee is consistent with these provisions. Article 8.02 sets out how the Council may enter into joint arrangements and how these arrangements will be recorded within Part 3 of the Constitution, known as Responsibility for Functions'. Similarly the provisions in respect of Access to Information in Part 4 of the Council's Constitution also apply to the Joint Committee and there is a requirement for all decisions relating to the delegation of functions to be approved by Members at a meeting of the Council. It is the view of the Monitoring Officer that the provisions set out in Article 8 do not require an explicit reference to the new arrangements for the Vision Derbyshire Joint Committee at this time. It is recognised that this position may change subject to the devolution of powers from central government and a possible need to reflect any new legislative requirements in future.
- 2.9 It is recommended that the Terms of Reference for the Vision Derbyshire Joint Committee are incorporated within Part 3 of the Constitution. This would ensure consistency with the provisions of Article 8, whilst providing clarity to citizens, councillors and officers within the district as to the role and remit of the Vision Derbyshire Joint Committee. These terms of reference will be subject to approval and adoption by the Council whenever any amendments are proposed and the Constitution will be updated accordingly.
- 2.10 The governance arrangements for Vision Derbyshire make clear that the decisions of the Joint Committee will be subject to the scrutiny arrangements in operation at each authority. In the case of Derbyshire Dales, as an authority operating a committee system where a Scrutiny Committee has not been established, such accountability will be exercised through meetings of the Council or by a body designated as having such authority by the Council. In practical terms, minutes of the Joint Committee will be reported to the Council and the representative of the Council will be expected to provide an update to Members on decisions taken by and the activities of the Joint Committee.

3 RISK ASSESSMENT

3.1 Legal

Section 101(5) of the Local Government Act 1972 permits councils to make arrangements for two or more authorities to discharge functions jointly, so long as it is a function that the law reserves to a specified committee. 8.2 Participating councils may establish joint arrangements with one or more local authorities and/or their executives to exercise functions which are not executive functions in any of the participating councils or advise the Council. Such arrangements may involve the appointment of a joint committee with these other local authorities. The requirements of the relevant legislation have been and the legal risk is therefore considered to be low.

3.2 Financial

There are no specific financial implications associated with these governance arrangements, however the report to Council on 8 July 2021 set out the financial implications associated with the delivery of the Vision Derbyshire initiative. At that time Members were advised that a further report would be submitted once it was known how many authorities had determined to commit funding to Vision Derbyshire so that

a definitive figure could be approved by Members. At this time, the financial risk continues to be assessed as low to medium.

4 OTHER CONSIDERATIONS

- 4.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

5 CONTACT INFORMATION

- 5.1 James McLaughlin - Director of Corporate & Customer Services
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6 ATTACHMENTS

- 6.1 Appendix 1 – Vision Derbyshire Governance Arrangements

PROPOSED GOVERNANCE ARRANGEMENTS FOR VISION DERBYSHIRE

ARTICLES

1. Context

- 1.1 Vision Derbyshire is a collaborative working model between local authorities across Derbyshire which seeks to improve outcomes for people and place through closer working between those authorities without formal, top-down reorganisation from central government.
- 1.2 These governance arrangements provide a framework to reach the intended outcome of a model that will enable local authorities in Derbyshire to work collaboratively to deliver efficient and effective services with improved economies as an alternative to a government led reorganisation of local government in the county.
- 1.3 A joint committee, to be known as the **Vision Derbyshire Joint Committee**, will:-
- Provide collective leadership for Derbyshire
 - Progress shared ambitions for the area
 - Work together to tackle the issues and challenges outlined in the case for change.
 - Enable agile, timely and effective decision making
- 1.4 The Vision Derbyshire model allows local authorities to blend working at a hyper-local level with a large strategic level. Authorities will collaborate at three levels:
- regional/national
 - county-wide or
 - local place level,

depending on the nature of the outcome that the authorities are looking to improve. In adopting this way of working, Derbyshire can blend strategic, county-wide and local approaches to tackle outcomes in a multi-faceted way, and maintain focus on people and places, not organisational boundaries.

- 1.5 To enable the delivery of the above, the Joint Committee will act as the enabling body, through the political leadership of councillors from the participating authorities. Councils within Derbyshire may choose to appoint members to the Joint Committee, but not to delegate any functions. Should any council choose to do this, then they will still be required to agree to the Terms of Reference for the Committee and contribute towards the cost of funding the Committee.
- 1.6 The authorities in the Vision Derbyshire working model are committed to the provision of improved services. It is considered that this will, in certain instances, be best achieved by the joint provision of services, joint working and / or the development of common standards and protocols. All proposals for the setting up of any new services or the discharge of functions are in the first instance to be subject to an investigation into the suitability of providing such services or discharging such functions, as a joint service for all participating Councils. All participating Councils agree to operate all reviews in an open and transparent manner to support the aims and objectives of Vision Derbyshire. This will include the sharing of all information.

2. Membership of the Joint Committee

- 2.1 *[named local authorities who are delegating functions]* shall appoint one of their Elected Members to be a member of the Joint Committee and one Member to be a substitute Member.

- 2.2 All other councils within Derbyshire, whether or not delegating functions to the Joint Committee, will be permitted to appoint one member to the Joint Committee and to nominate one member as a substitute.
- 2.3 A Substitute Member will have the same rights to receive meeting papers and to access information as the Member for whom s/he is a substitute.
- 2.4 All appointments as Members or Substitute Members of the Joint Committee shall be for a term of one year, but an individual may be re-appointed to serve as a Member or Substitute Member any number of times.
- 2.5 All councils shall be entitled at any time to terminate the appointment of a Member or Substitute Member appointed by it and to appoint another of its Elected Members in that person's place. Where a Council exercises this power it shall give written notice of the new appointment and the termination of the previous appointment to the Monitoring Officer responsible for the Joint Committee and the new appointment shall take effect and the previous appointment terminate at the end of one week from the date on which the notice is given or such longer period not exceeding one month as is specified in the notice.
- 2.6 A Member or Substitute Member of the Joint Committee who ceases (for whatever reason) to be an Elected Member of the Council that appointed them shall immediately cease to be a Member or Substitute Member of the Joint Committee, and the relevant Council shall as soon as practicable give written notice of this to the Monitoring Officer responsible for the Joint Committee and appoint another of its Elected Members in that person's place.
- 2.7 A person may resign as a Member or Substitute Member of the Joint Committee by written notice served on the Proper Officer of the Council that appointed them and the resignation shall take effect on receipt of the notice by the Proper Officer. The relevant Council shall as soon as practicable give written notice of this to the Monitoring Officer responsible for the Joint Committee and appoint another of its Elected Members in that person's place.

- 2.8 Where an appointing Council operates executive arrangements (within the meaning of the Local Government Act 2000), the appointment, removal and replacement of Members and Substitute Members of the Joint Committee shall be decided in accordance with the constitutional requirements of that Council, but it is anticipated that all Members and Substitute Members appointed by it shall be Members of its executive and will include its executive leader or elected mayor.
- 2.9 All appointments, removals and replacements of Members and Substitute Members of the Joint Committee by Councils shall be made by notice in writing addressed to the Monitoring Officer responsible for the Joint Committee. Any such notice shall be deemed to have been given when received by the Monitoring Officer.
- 2.10 Any individual council that does not operate executive arrangements and which wishes to co-opt an additional member or members can only do so following consultation with and a majority vote of all voting members of the Joint Committee being supportive of that authority exercising powers of co-option. Such co-optees shall not be Members of the Joint Committee and shall have no voting rights. They shall, however, observe the Code of Conduct for Members set out from whichever authority they serve on. An individual's co-option shall terminate as soon as his/her involvement with the organisation that gave rise to the co-option ceases; and such co-option shall be endorsed annually by the Joint Committee and subsequently confirmed formally by the appointing authority.
- 2.11 All Members of the Joint Committee (including any Substitute Members acting in place of Members of the Joint Committee) will:-
- (a) (subject to the Joint Committee's voting arrangements) collectively be the ultimate policy makers of the Joint Committee;
 - (b) bring views of their communities into the Joint Committee's decision making process; and

(c) maintain the highest standards of conduct and ethics.

- 2.12 Members will at all times observe the Code of Conduct for Members which is in force in their own Council and any breaches will be reported to the Monitoring Officer of their own Council.
- 2.13 No remuneration shall be payable to Joint Committee Members other than allowances for travel and subsistence in accordance with the Members' Allowances Schemes in operation at the participating Councils and non-participating Councils. (It is acknowledged that a participating Council or a non-participating Council may, in accordance with its own procedures, pay a special responsibility allowance to any Elected Member appointed by it to the Joint Committee in respect of duties and responsibilities undertaken as a Member or Substitute Member of the Joint Committee.)

3 Chairing the Joint Committee

- 3.1 The Chair of the Joint Committee will be appointed by the Committee. The Joint Committee can only be chaired by a Member of the Joint Committee appointed by a Council which has delegated functions to the Joint Committee for the duration of a municipal year.
- 3.2 In the event that there are more than two Members nominated for the role of Chair, and there is not a clear majority of votes in favour of one Member, then the name of the Member with the least number of votes will be eliminated and that process will continue until a Chair is elected with a majority of votes.
- 3.3 The Joint Committee will appoint a Vice-Chair to deputise for the Chair when they are not present or available. The Vice-Chair must also be from a Council which has delegated functions to the Joint Committee and will be appointed for the duration of a municipal year.

- 3.4 In the event that there are more than two Members nominated for the role of Vice-Chair, and there is not a clear majority of votes in favour of one Member, then the name of the Member with the least number of votes will be eliminated and that process will continue until a Vice-Chair is elected with a majority of votes.
- 3.5 The Chair or Vice-Chair of the Joint Committee will cease to hold such office when they cease to be a Member of the Joint Committee, in accordance with the provisions set out at paragraph 3.5 above.

4. Procedural Arrangements

- 4.1 The Joint Committee shall meet in accordance with its agreed calendar of meetings throughout a municipal year, but additional meetings may take place should the need arise.
- 4.2 Each Member of the Joint Committee appointed by councils which have delegated functions to the Joint Committee shall have one vote.
- 4.3 Members of the Joint Committee appointed by councils which have not delegated functions to the Joint Committee will not have the right to vote
- 4.4 The proceedings of the Joint Committee shall not be invalidated by any vacancy among its Members or Substitute Members or by any defect in the appointment or qualifications of any Member or Substitute Member.

5. Records of Proceedings

- 5.1 The Joint Committee shall make arrangements for the names of Members and Substitute Members present at any meeting to be recorded.
- 5.2 Minutes of the proceedings of a meeting of the Joint Committee, or any sub-committee, shall be kept in such form as the Joint Committee may determine.

5.3 Any such minutes are to be agreed as a true record and signed at the same or next suitable meeting of the Joint Committee or sub-committee by the Member chairing that meeting.

5.4 A Member of the Joint Committee, or any sub-committee, has the right to have their vote on any matter recorded in the minutes of the meeting at which the vote was cast.

6. Sub-Committees

6.1 The Joint Committee may establish such sub-committees as it thinks fit to discharge its functions

7. Officers

7.1 The Head of Paid Service (appointed under Section 4 of the Local Government and Housing Act 1989), Section 151 Officer (appointed under Section 73 of the Local Government Act 1975) and Monitoring Officer (appointed under section 5 of the Local Government and Housing Act 1989) of the host authority for the Joint Committee will serve as the statutory officers in support of the Joint Committee.

7.2 The Joint Committee may call upon any officer of any of the local authorities who have members on the Joint Committee for advice and assistance, as it considers necessary to carry out its functions.

8. Scrutiny of decisions

8.1 Each constituent authority which operates executive arrangements will be able to scrutinise the decisions of the Joint Committee in accordance with that constituent authority's overview and scrutiny arrangements. Any authority that operates a committee system model of governance will have the discretion to scrutinise decisions of the Joint Committee according its own specific governance arrangements.

9 Winding up of the Joint Committee and Cessation of Membership

- 9.1 The Joint Committee may be wound up immediately by a unanimous vote of all constituent authorities.
- 9.2 Where an authority determines through its own governance arrangements that it no longer wishes to be a member of the Joint Committee, that authority may cease its membership with effect from the date of its decision. However authorities will remain liable for any previously agreed financial contributions to fund Vision Derbyshire until the end of the financial year for which those contributions have been agreed regardless of any decision to cease membership. Where long term liabilities, such as any Pension Fund shortfall, exists they will be calculated at the point membership ceases and any council exiting the arrangement will pay the host authority an amount to cover their share of that liability.

FUNCTIONS AND RESPONSIBILITIES

- a. The Joint Committee is established pursuant to Section 101(5) of the Local Government Act 1972, which permits local authorities to make arrangements for two or more authorities to discharge functions jointly, so long as it is a function that the law reserves to a specified committee. The Joint Committee is established with the following aims:
- Provide collective leadership for Derbyshire
 - Progress shared ambitions for the area
 - Work together to tackle the issues and challenges outlined in the case for change.
 - Enable agile, timely and effective decision making
- b. The Joint Committee, on behalf of the participating authorities, will be responsible for improving the delivery of functions already within the remit of local authorities through statute or through specific collaborative work to improve the economic, environmental or social wellbeing of the areas within Derbyshire from the following broad definitions:-
- Shared service arrangements
 - Incorporating existing partnership arrangements within the Vision Derbyshire model
 - Areas for collaborative system changes across authorities
 - Specific thematic projects and priorities
- c. Within those broad definitions, the Joint Committee will:-
- (i) Oversee the Vision Derbyshire Delivery Programme
 - (ii) Determine the programme of projects and work streams, how those will be managed and communicated to stakeholders and the public

- (iii) Monitor and review performance in respect of services delivered through the Vision Derbyshire Joint Committee and authorise the publication of an annual report of performance and outcomes
 - (iv) Commission strategic outline and full business cases for individual councils to consider opportunities for more collaborative working in respect of shared services
 - (v) Approve annual business plans for the delivery of shared services
 - (vi) Provide or assume democratic oversight for existing joint committee and partnership arrangements
 - (vii) Provide a platform for the devolution of powers from Government to authorities in Derbyshire
 - (viii) Determine requests from individual authorities or groups of authorities to work collaboratively on specific projects or work streams
 - (ix) Provide a forum for councils and their representatives to provide challenge to each other with the aim of increasing collaboration to deliver efficient, effective and economic services, which equally improve the offer and outcomes to residents and businesses
Delegate functions and responsibilities to sub-committees or officers as the Committee deems appropriate.
- d. The functions of the Joint Committee conferred or imposed upon it by any Orders from the Secretary of State and / or the functions of the Joint Committee delegated to it by Orders approved by participating authorities will be set out within these terms of reference.
- e. The Joint Committee will exercise all its powers and duties in accordance with the law and these terms of reference and procedure rules.
- f. The authorities appointing to the Joint Committee are:
- Insert Council name

- g. It is a matter for each individual Council to determine which functions and responsibilities it chooses to delegate to the Joint Committee according to its own individual governance arrangements.

PROCEDURE RULES

These procedure rules apply where appropriate to the Joint Committee and Sub-Committees established by the Joint Committee.

1. Name

- 1.1 The name of the Joint Committee shall be the 'Vision Derbyshire Joint Committee'.

2. Membership

- 2.1 The membership of the Joint Committee shall be determined in accordance with the provisions of Article 2.

3. Meetings

- 3.1 The Annual Meeting of the Joint Committee shall be held each year on such a day in the month of March, April, May or June as the Joint Committee may fix, to deal with any other business normally transacted at an annual meeting.
- 3.2 The Joint Committee shall meet throughout the municipal year in accordance with its agreed calendar of meetings, but additional meetings may take place should the need arise. The dates and times of meetings of the Joint Committee (including the Annual Meeting and extraordinary meetings) shall be determined by the Joint Committee. Such meetings shall be held at a venue determined by the Chair. Save as provided elsewhere in these Procedure Rules all meetings of the Joint Committee, sub-committees and working party meetings shall be summoned by the Proper Officer of the host authority.
- 3.3 An extraordinary meeting of the Joint Committee may be called at any time by the Chair. If the Chair refuses to call an extraordinary meeting of the Joint Committee after a requisition for that purpose signed by three Members of the

Joint Committee has been presented to him/her or if, without so refusing, the Chair does not call an extraordinary meeting within seven days after the requisition has been presented to him/her then any three Members of the Joint Committee, on that refusal, or on the expiration of those seven days, as the case may be, may forthwith call an extraordinary meeting of the Joint Committee

- 3.4 No business shall be considered at any extraordinary meeting save such as is specified in any requisition of the Joint Committee calling such meeting, or as the case may be, in the requisition presented to the Chair by Members.

4. Chair and Vice-Chair

- 4.1 Article 4 sets out the arrangements for the appointment of Chair and Vice-Chair of the Joint Committee.

- 4.2 If the Chair is absent from a meeting the Vice-Chair, if present, shall preside.

- 4.3 If both the Chair and Vice-Chair are absent from a meeting of the Joint Committee, such Member as the Members of the Joint Committee present so choose, shall preside.

- 4.4 Any power or duty of the Chair in relation to the conduct of a meeting may be exercised by the person presiding at the meeting.

5. Quorum

- 5.1 The quorum for a meeting will be two or one third of the total of the members of the Committee who are entitled to vote, whichever is the greater.

- 5.2 If during a meeting the Chair, after counting the number of Members present, declares that there are not at least two of the Members present, who are entitled to vote, the meeting shall stand adjourned. The names of those Members who

are present shall be recorded in the minutes of the meeting. Consideration of any business not transacted shall be adjourned to a date and time fixed by the Chair at the time the meeting is adjourned, or if s/he does not so fix a date and time, to the next meeting of the Joint Committee.

6. Chair's Announcements

- 6.1 No discussion shall take place on any announcement made by the chair of the meeting, but any Member shall be at liberty to move a motion, without notice, to refer the subject matter of any such announcement to the next ordinary meeting of the Joint Committee and such motion, on being seconded, shall be at once put to the vote.

7. Order of Business

- 7.1 Except as otherwise provided by paragraph 7.2 of this Rule, the order of business at every meeting of the Joint Committee other than the annual meeting and any extraordinary meeting shall be:-

- (a) To choose a person to preside if the Chair and Vice-Chair are absent;
- (b) Apologies for absence;
- (c) To receive disclosures by Members of interests in matters under consideration;
- (d) To approve as a correct record and sign the minutes of the last meeting of the Joint Committee;
- (e) To deal with any business expressly required by statute to be done;
- (f) Chair's announcements;
- (g) To dispose of business, if any, remaining from the last meeting;
- (h) To receive minutes of sub-committees;
- (i) To receive and consider reports, if any, from sub-committees;
- (j) To receive and consider reports from constituent authorities;
- (k) To receive minutes of and recommendations from other bodies;

(l) To consider motions, if any, in the order in which notice has been received;

(m) To deal with other business, if any, specified in the summons.

7.2 The Chair may at any meeting vary the order of business so as to give precedence to any business which in his/her opinion is of special urgency but such a variation shall not displace any business falling under items (a), (b), (d) or (e) in paragraph 7.1 of this Rule.

7.3 At any extraordinary meeting of the Joint Committee the minutes of the last ordinary meeting of the Joint Committee will not be considered. The minutes of an extraordinary meeting of the Joint Committee will be submitted where possible to the next ordinary meeting of the Joint Committee.

8. Notice of Motion

8.1 Except as provided by Rule 9, every notice of motion shall be in writing, signed by the Member or Members of the Joint Committee giving the notice and delivered by email or in person at least seven clear days before the next meeting of the Joint Committee at the office of the Head of Paid Service of the host authority, by whom it shall be dated, numbered in the order in which it is received and a record kept, which shall be open to the inspection of every Member of the Joint Committee during normal office hours.

8.2 Every motion shall be relevant to some matter in relation to the Joint Committee's powers or duties.

8.3 The Head of Paid Service of the host authority shall set out in the summons for every meeting of the Joint Committee motions of which notice has been duly given in the order in which they have been received, unless the Member(s) giving such notice intimated in writing, when giving it, that s/he proposed to move it at some later meeting or has withdrawn it in writing.

8.4 If a motion set out in the summons is not moved either by a Member who gave notice thereof or by some other Member on his/her behalf, it shall, unless postponed by consent of the Joint Committee, be treated as withdrawn and shall not be moved without fresh notice.

9. Motions which may be moved without notice

9.1 The following motions may be moved without notice: -

- (a) Appointing a Chair of the meeting at which a motion is moved;
- (b) Motions relating to the accuracy of the minutes;
- (c) That an item of business specified in the summons has precedence;
- (d) Appointment of a sub-committee or members thereof occasioned by the appointment;
- (e) That leave be given to withdraw a motion;
- (f) That leave be given to withdraw in whole or in part or amend the minutes or proceedings of the Joint Committee or any sub-committee;
- (g) That the Joint Committee proceeds to the next business;
- (h) That the question be now put;
- (i) That the debate be now adjourned;
- (j) That the Joint Committee does now adjourn;
- (k) Amendments to any motion to approve the Minutes or proceedings of the Joint Committee or any sub-committee any part of which has been withdrawn or amended in accordance with Rule 9(f);
- (l) Suspending Procedure Rules in accordance with Rule 18;
- (m) A motion, under Part 1 of Schedule 12A to the Local Government Act 1972 (relating to admission to meetings of local authorities);
- (n) That a Member named under Rule 12 be not further heard or do leave the meeting;
- (o) Giving consent or leave of the Joint Committee where the consent or leave of the Joint Committee is required by these Procedure Rules;

- (p) That the subject matter of an announcement made by the chair of the meeting be referred to the next meeting of the Joint Committee or the appropriate sub-committee;
- (q) Approval or amendment of recommendations of Officers and any consequential resolutions.

10. Amendments to Motions

- 10.1 Normally, no motion to amend a motion other than a motion which may be moved without notice under Rule 9 shall be moved at any meeting of the Joint Committee unless not less than 24 hours' notice in writing of the motion, signed by the Member(s) giving notice, is delivered to the Monitoring Officer of the host authority. The Head of Paid Service of the host authority shall inform the Chair of the Joint Committee of any such amendments so received.

11. Rules of Debate

- 11.1 A motion or amendment shall not be discussed unless it has been proposed and seconded.

- 11.2 An amendment shall be relevant to the motion and shall be either:–

- (a) to refer a subject of debate to the next meeting of the Joint Committee or the sub-committee for consideration or re-consideration; or
- (b) to leave out words and insert or add others; or
- (c) to insert or add words;

but such omission, insertion or addition of words shall not have the effect of negating the motion before the Joint Committee.

- 11.3 Only one amendment may be moved and discussed at a time and no further amendment shall be moved until the amendment under discussion has been disposed of.

- 11.4 When an amendment has been lost, other amendments may be moved on the original motion. If an amendment is carried, the motion as amended shall take the place of the original motion and shall become the motion to which any further amendment may be moved.
- 11.5 When a motion is under debate no other motion shall be moved except the following:-
- (a) to amend or withdraw the motion provided that the notice of amendment has been properly given in accordance with these Procedure Rules;
 - (b) to adjourn the meeting;
 - (c) to proceed to the next business;
 - (d) that the question be now put;
 - (e) that a Member be not further heard.
- 11.6 The ruling of the Chair on a point of order or on the admissibility of a personal explanation shall not be open to discussion.
- 11.7 A Member who does not have the right to vote on a matter shall have the same rights to speak on a matter as a Member with the right to vote on that matter.

12. Disorderly Conduct

- 12.1 If at a meeting any Member of the Joint Committee in the opinion of the Chair misconducts himself/herself by persistently disregarding the ruling of the Chair or by behaving irregularly, improperly, or offensively, or by wilfully obstructing the business of the Joint Committee, the Chair may move 'That the Member named be not further heard' and the motion if seconded shall be put and determined without discussion.
- 12.2 If the Member named continues his/her misconduct after a motion under the foregoing paragraph has been carried the Chair shall either move 'That the Member named do leave the meeting' (in which case the motion shall be put and determined without seconding or discussion), or adjourn the meeting of the Joint Committee for such period as s/he in his/her discretion shall consider expedient.
- 12.3 In the event of general disturbance which in the opinion of the Chair renders the due and orderly dispatch of business impossible, the Chair in addition to any power vested in him/her may, without question put, adjourn the meeting of the Joint Committee for such period as s/he in his/her discretion shall consider expedient.

13. Rescission of Previous Resolution

- 13.1 No motion to rescind any resolution passed within the preceding six months, and no motion or amendment to the same effect as one which has been rejected within the preceding six months shall be proposed unless the notice thereof given in pursuance of Rule 8 bears the names of at least five Members of the Joint Committee. When any such motion or amendment has been disposed of by the Joint Committee, it shall not be open to any Member to propose a similar motion within a further period of six months.

13.2 Provided that this Rule shall not apply to motions moved by the Chair or other Members of the Joint Committee in pursuance of a recommendation of a sub-committee.

14. Mode of Voting

14.1

(a) Every proposition shall, unless otherwise required by these Procedure Rules or statute, be determined by show of hands.

(b) In taking the votes on any proposition, only those Members who are present in the room when the proposition is put from the chair shall be entitled to vote.

(c) After a proposition is put from the Chair but before the vote is taken, any three Members by show of hands may require that the voting shall be recorded in the minutes of the meeting so as to show whether each Member present gave his/her vote for or against that proposition or abstained from the voting.

(d) Except where a recorded vote has been taken, any Member who is present when the vote was taken may require that his/her vote for or against the question or abstention shall be recorded in the minutes by notifying the Head of Paid Service of the host authority.

14.2 Where there are more than two persons nominated for any position to be filled by the Joint Committee and of the votes given there is not a majority in favour of one person, the one having the least number of votes shall be struck off the list and a fresh vote shall be taken, and so on, until a majority of votes is given in favour of one person.

14.3 In the case of an equality of votes the Chair shall have a second or casting vote.

15. Urgent Business

15.1 The Head of Paid Service, Chief Financial Officer and the Monitoring Officer of the host authority shall each be empowered individually to take any action which is required as a matter of urgency in the interests of the Joint Committee, after consultation (where practicable) with the Chair of the Joint Committee, on behalf of and within the powers and duties of the Joint Committee. All such action shall be reported to the next meeting of the Joint Committee.

16. Variation and Revocation of Procedure Rules

16.1 Any motion to add to, vary or revoke these Procedure Rules shall when proposed and seconded stand adjourned without discussion to the next ordinary meeting of the Joint Committee, provided that this Rule shall not apply to any review of Procedure Rules at the annual meeting of the Joint Committee.

17. Suspension of Procedure Rules

17.1 No Rule shall be suspended at any meeting of the Joint Committee except on the vote of a majority of the members then present.

18. Recordings at Meetings

18.1 The Local Audit and Accountability Act allows persons:

- (a) To film, photograph or make sound recordings of proceedings at a meeting of a body to which this section applies, or of a committee or - sub-committee of such a body;
- (b) To use other means for enabling persons not present at such a meeting to see or hear proceedings at the meeting, as it takes place or later;
- (c) To report or provide commentary on the proceedings at such a meeting orally or in writing, so that the report or commentary is available, as the meeting takes place or later, to persons not present at the meeting.

19. Record of Attendance

19.1 Every Member of the Joint Committee attending a meeting or a meeting of a sub-committees of which s/he is a member, shall have their attendance recorded and published through the website of the host authority.

20. Appointment of Sub-Committees

20.1 The Joint Committee may establish such sub-committees as it deems appropriate or it is required to appoint by or under any statute.

20.2 Subject to any statutory provision in that behalf the Joint Committee:–

(a) shall not appoint any member of a sub-committee so as to hold office later than the next annual meeting of the Joint Committee;

(b) may at any time dissolve a sub-committee or alter its membership; every vacancy on a sub-committee shall be reported by the Head of Paid Service of the host authority at the first meeting of the Joint Committee after the vacancy has arisen and the Joint Committee may thereupon proceed to fill the vacancy.

20.3 The Joint Committee may appoint sub-committees for purposes to be specified by the Committee and, subject to these Procedure Rules and to any resolution of the Joint Committee in that behalf, may delegate to any such sub-committee any power or duty delegated by the Joint Committee.

20.4 The Chair and Vice-Chair of the Joint Committee shall be ex-officio members of every sub-committee appointed by the committee.

20.5 The membership of a sub-committee may include persons who are not members of the Joint Committee by which the sub-committee was appointed,

however where such persons are not Members of the Joint Committee, they shall be appointed as non-voting members.

- 20.6 A Joint Committee shall not appoint any member of a sub-committee so as to hold office later than the next annual meeting of the Joint Committee and may at any time dissolve a sub-committee or alter its membership.

21. Quorum of Sub-Committees

- 21.1 Except where ordered by the Joint Committee or authorised by statute, or set out in the specific terms of reference of a sub-committee, business shall not be transacted at a meeting of any sub-committee unless at least one third of the whole number of members of the sub-committee who are entitled to vote is present, provided that in no case shall the quorum of a sub-committee be less than three members.

22. Procedure Rules to Apply to Committees and Sub-Committees

- 22.1 These Procedure Rules shall, with any necessary modifications, apply to meetings of sub-committees.

23. Interpretation

- 23.1 The decision of the chair of the meeting on the question of the construction of the Procedure Rules and on any question of order not provided for by the Procedure Rules shall be final.

- 23.2 The inclusion or exclusion of any specific matters in any other regulation or resolution shall not be construed as limiting in any way the scope of these Procedure Rules.

- 23.3 Where the Monitoring Officer is not a solicitor holding a current practising certificate for the expression "Monitoring Officer" in these Procedure Rules

there shall be substituted the expression “the solicitor to the Joint Committee” wherever it is appropriate and where there is a requirement at law that such action is to be taken by a solicitor.

24. Procedure Rules to be Given to Members

- 24.1 A printed copy of these Procedure Rules and any other documents in respect of governance of the Joint Committee shall be given by the Monitoring Officer of the host authority to every Member of the Joint Committee on his/her first being appointed to the Joint Committee.

Council
14 October 2021

Report of the Chief Executive

CORPORATE PEER CHALLENGE – REVISED ACTION PLAN

PURPOSE OF REPORT

To present a revised Corporate Peer Challenge Action Plan for consideration and approval.

RECOMMENDATION

That the revised Corporate Peer Challenge Action Plan be approved.

WARDS AFFECTED

All wards

STRATEGIC LINK

The Corporate Plan sets out the District Council's priorities and areas for improvement and identifies targets to be achieved. Service Plans, policies and strategies supplement the Corporate Plan. The Corporate Peer Challenge has informed the formulation of the Council's Corporate Plan (2020-2024).

1. BACKGROUND

- 1.1 The final feedback report following the Local Government Association (LGA) Corporate Peer Challenge undertaken 22nd – 24th October 2019, was received and circulated to all Members on 21st January 2020.
- 1.2 Following discussions at the Leaders Advisory Group in February and May 2020, at the meeting of Council held on 2nd July 2020, Members approved an Action Plan (Appendix 1) which proposed a series of actions in response to the key recommendations of the Peer Challenge report. Regrettably during the last 18 months, implementation of the Action Plan has been adversely impacted by the need to redirect our strategic and corporate resources to respond to the significant challenges arising from dealing with the Covid-19 pandemic. However, as we are gradually recovering from the hiatus of the pandemic, there is a need to revisit the Action Plan and re-prioritise and align our strategic resources to the implementation of the remaining review recommendations.
- 1.3 A progress report on the implementation of the Action Plan is attached at Appendix 2. Where actions from July 2020 have been implemented or are no longer considered to be relevant, these have been deleted from the updated Action Plan presented for member consideration at Appendix 3. The revised Action Plan seeks to respond positively to the challenges identified and identifies a series of specific, measurable, achievable and time-bound (SMART) actions over the coming months to deliver full implementation and sustained corporate improvement.

2. RISK ASSESSMENT

2.1 Legal

There is no legal obligation for the Council to undertake a Peer Review, however, a Peer Review is a useful tool to ensure that the Council is complying with all its legal duties in the most efficient manner.

2.2 Financial

There are no direct costs of undertaking a Peer Review, other than staff time, which has been met from existing budgets. Some of the items in the Action Plan have financial implications but, where these cannot be contained within existing budgets, further reports will be presented to Members for approval of additional spending. The financial risk is assessed as low.

The review of financial planning and viability, which formed part of the peer challenge, has provided a useful assessment of the Council's arrangements for financial management and financial sustainability.

3. OTHER CONSIDERATIONS

In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

4. CONTACT INFORMATION

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Email: paul.wilson@derbyshiredales.gov.uk

5. BACKGROUND PAPERS

LGA Corporate Peer Challenge Position Statement (September 2019)
Corporate Peer Challenge Feedback Report (January 2020)

6. APPENDICES

Appendix 1: Corporate Peer Challenge Action Plan (July 2020)
Appendix 2: Corporate Peer Challenge Progress Update (October 2021)
Appendix 3: Corporate Peer Challenge Revised Action Plan (October 2021)

	KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE
1	Develop a strong narrative and vision for your area that is owned and understood by members, officers and key stakeholders. Consider how to further broaden members' understanding of the whole district.	<p>Publish slimmed down and plain English version of Corporate Plan evidence base</p> <p>Member corporate governance training on the back of the new Corporate Plan that guides Members to think corporately</p> <p>Bi-Annual Tour of the District to reinforce corporate priorities?</p> <p>Training to ensure that Members understand the strategic financial position</p>	<p>Mike Hase</p> <p>Member Development Working Group (MDWG)</p> <p>MDWG</p> <p>Karen Henriksen to lead, but determined by MDWG</p>	<p>August 2020</p> <p>Summer 2020</p> <p>September 2020</p> <p>November 2020</p>
2	Ensure the new corporate plan is an opportunity to look forward and takes account of the potential for a fresh approach. It will need to be collectively owned and appropriately resourced to deliver.	<p>Annual review of Corporate Plan objectives (not just performance indicators)</p> <p>Analyse budget and capital programme in line with new corporate plan priorities</p> <p>Review and simplify format of Service Plans to show links to Corporate Plan and resources, include both qualitative and quantitative information, and refer to core statutory duties</p>	<p>Corporate Leadership Team (CLT), Council</p> <p>Karen Henriksen</p> <p>Mike Hase, CLT</p>	<p>November 2020</p> <p>November 2021</p> <p>November 2022</p> <p>September 2020</p> <p>September 2020</p>
3	Ensure you understand and maximise the benefits for the district as a whole. Judgement of the value of the Council's intervention should not only be based on cost.	<p>Consider defining a key decision to demonstrate wider district community benefit, cost and desired outcomes (to distinguish from parochial outlook)</p> <p>Put more emphasis on different ways of working and engaging with our communities. We need to understand local needs and wants, and work with local community groups, and Town & Parish Councils to achieve agreed objectives, including the development of a Community Asset Transfer policy</p>	<p>Sandra Lamb</p> <p>Rebecca Bryan</p>	<p>Annual Meeting</p> <p>March 2021</p>

	KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE
4	<p>Ensure the Council's commercialisation approach is sufficiently clear, ambitious and realistic. Make sure this will provide income to support the delivery of quality services and the ambitions of the Council.</p>	<p>Define clearly what DDDC means by commercialism, its scope, priorities, exclusions, risks and realistic income potential. (Take into account tradeable services e.g. market comparisons on service fees and charges, regeneration and investments)</p> <p>Produce an annual commercial work plan and monitor its success.</p> <p>Maximise Corporate Social Responsibility via procurement: encourage contractor investment aligned to DDDC priorities.</p>	<p>Strategic Director</p> <p>Strategic Director</p> <p>Strategic Director</p>	<p>TBC – subject to resources being made available</p> <p>TBC - subject to resources being made available</p> <p>TBC - subject to resources being made available</p>
5	<p>Further strengthen relationships with all key stakeholders especially where delivery of practical and mutual benefits to the district can be achieved.</p>	<p>Continue to use our influence via D2N2 Boards, PDNPA and DCC. Continue to play a leading role in the non-structural reform agenda</p> <p>Review significant partnerships and outside body representation based on their fit with our corporate themes</p> <p>Ensure feedback mechanism to Council from elected representatives on outside bodies to ensure organisational learning</p> <p>Review mechanism for engaging with 70 Parish Councils in the District – perhaps a Ward approach or within established community identifies e.g. Hope Valley. Consider rolling out key contact scheme with Parish Councils on a rolling programme (along lines of Closer Working relationships with Town Councils).</p> <p>Reconsider format of Community Forums to be less combative; include a Question time session with the Leader. Reach out to communities on their terms as a listening session not a broadcast event.</p>	<p>Paul Wilson / Steve Capes</p> <p>Sandra Lamb / James McLaughlin</p> <p>Sandra Lamb / James McLaughlin</p> <p>CLT</p> <p>LAG</p>	<p>Ongoing</p> <p>Annual Meeting and for Member Workshop discussion</p> <p>Annual Meeting and for Member Workshop discussion</p> <p>May 2021</p> <p>Annual Meeting</p>

KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE	
6	<p>Review the role description for members to ensure they can fully contribute to the future direction of the council and the district.</p>	<p>Review to focus on community leadership role and to stress need to put district ahead of ward Organise facilitated workshop by EMPC to focus on community leadership in redrafting role profiles</p> <p>Re-purpose the Member Development Working Group to consider a competency framework for newly elected Councillors with a training plan to fit.</p> <p>Instruct the IRP to include diversity of members, as part of the review of allowances.</p> <p>Create a forum for ideas and initiatives from all Councillors which can then be assessed against the Corporate Plan</p> <p>Develop a succession plan for political groups to use to invest in promoting talent within the group system. Small budget perhaps for Groups to disperse?</p>	<p>MDWG</p>	<p>Annual Meeting</p> <p>Revised ToR Agreed First meeting Autumn 2020</p> <p>Review commenced. Revised target following suspension Sept 2020</p>
7	<p>Utilise group leaders to ensure all members are fully informed. Ensure information is easily accessible to all members. Consider a single log for member enquiries and have options for self-service.</p>	<p>CRM system to be used to log and manage Member requests for service. Reduce email communications for routine business by more self-serve options, e.g. apologies and invitations to workshops</p> <p>Review Members Portal to segment information which can be viewed without the email traffic.</p> <p>Member monthly bulletin with contributions from Councillors</p> <p>Consider scheduling meetings of LAG to keep senior politicians up to date on strategic matters generally</p> <p>Member briefings pre Committee and/or Quarterly area focused meetings</p> <p>Programmed quarterly member Q&A (with Leaders and CLT)</p>	<p>Glenn Burton</p> <p>James McLaughlin</p> <p>MDWG</p> <p>MDWG</p> <p>MDWG</p> <p>MDWG</p>	<p>October 2020</p> <p>December 2020</p> <p>For Member Workshop discussion</p> <p>For Member Workshop discussion</p> <p>For Member Workshop discussion</p> <p>For Member Workshop discussion</p>

	KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE
8	The Council should consider its own skills base and investment capability to promote jobs and business growth. The draft economic plan drives an ambitious direction at a time when site delivery and wider economic circumstances are challenging and suitably skilled staff are needed.	<p>Recruit skilled commercial development staff to deliver sites. Ensure organisational review of capacity alongside strategic succession planning policy for employees</p> <p>Further utilise staff whose day jobs involve routine interaction with business, in addition to business advice service, e.g. Environmental Health and Licensing</p>	<p>Place Shaping Hub</p> <p>CLT</p>	<p>October 2020</p> <p>Ongoing</p>
9	Consider whether your affordable housing offer needs to be diversified in light of the range of local housing need.	<p>Ensure our Housing function delivers on a range of housing needs and tenures for residents as a whole, as well as social rented housing.</p> <p>Workshop with elected members to scope potential and resources required to expand (or not) from affordable rental market</p> <p>Properly consider the role of the private rented sector in this respect</p> <p>Promote the work of Community Land Trusts and Almshouse charities who provide affordable housing</p>	<p>Rob Cogings</p> <p>Rob Cogings</p> <p>Tim Braund / Rob Cogings</p> <p>Rob Cogings</p>	<p>March 2021</p> <p>Housing Workshop (Autumn 2020)</p> <p>Housing Workshop (Autumn 2020)</p> <p>June 2020</p>
10	Further engage with strategic and local organisations to build trust and community capacity to advocate for and deliver on important initiatives (for example. climate change).	<p>Consider co-option of voluntary sector on working groups e.g. climate change.</p> <p>Allocate some of the LPF or Better DD's fund for larger/strategic community initiatives</p> <p>Work with Derbyshire based agencies to support community initiatives, e.g. Community Payment Scheme</p>	<p>Ashley Watts</p> <p>Ashley Watts</p> <p>Ashley Watts</p>	<p>Summer 2020</p> <p>Summer 2020</p> <p>Summer 2020</p>

	KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE
11	<p>Ensure that the Council fully understands what a 2030 carbon neutral target means in impact and cost terms. Good growth and carbon neutrality should both be core to the Council's climate change plan.</p>	<p>Commit to the development of a Climate Change Strategy with clearly defined targets and actions which do not prevent sustainable economic growth.</p> <p>Prepare Climate Change SPD</p> <p>Climate Change Task Group Annual Action Plan to Council</p> <p>Assessment of carbon footprint in committee reports (basic level)</p> <p>Consider co-opting expertise and local interest groups to join the Task Group</p> <p>Development of strategy with clear action plan leading to 2030. Delivery against those targets. Consider role of SMT in helping with this. Consider role in wider community in this respect</p>	<p>Climate Change Working Group (CCWG)</p> <p>Mike Hase</p> <p>CCWG</p> <p>CLT</p> <p>CCWG</p> <p>CCWG</p>	<p>Summer 2020</p> <p>June 2021</p> <p>Autumn 2020</p> <p>Annual Meeting</p> <p>Ongoing</p> <p>Ongoing</p>
12	<p>Share the narrative and celebrate success.</p>	<p>Maximise opportunities for PR and encourage good news stories to be raised with JF from across the whole of the organisation: invite staff to share their stories of how they have made a difference for promotion through Paul's Post and external if relevant i.e. open up Departmental blog's to run alongside Paul's Post. Develop a council-wide culture so that staff willingly share their successes</p> <p>Increased promotion of Local Projects Fund</p> <p>Encourage success to be shared across professional networks e.g. LinkedIn</p> <p>Pursue opportunities for national awards e.g. MJ / Housing / APSE</p>	<p>Jim Fearn / CLT</p> <p>Rebecca Bryan</p> <p>CLT / Senior Management Team (SMT)</p> <p>CLT / SMT</p>	<p>Autumn 2020</p> <p>Autumn 2020</p> <p>Summer 2020</p> <p>Ongoing</p>

Derbyshire Dales District Council - Corporate Peer Challenge Progress Update – October 2021

	KEY RECOMMENDATION	APPROVED ACTIONS	PROGRESS STATUS
1	<p>Develop a strong narrative and vision for your area that is owned and understood by members, officers and key stakeholders. Consider how to further broaden members' understanding of the whole district.</p>	<p>Publish slimmed down and plain English version of Corporate Plan evidence base</p> <p>Member corporate governance training on the back of the new Corporate Plan that guides Members to think corporately</p> <p>Bi-Annual Tour of the District to reinforce corporate priorities</p> <p>Training to ensure that Members understand the strategic financial position</p>	<p>Corporate Plan progress reported annually to Council. Evidence base is progressively dating and will need to be refreshed upon expiry of current Corporate Plan. Resources would be better directed to addressing this issue for a refreshed Corporate Plan. Action be deleted.</p> <p>Action outstanding</p> <p>Action outstanding. Suggest that this is an annual tour to recognise progress against Corporate Plan and to celebrate corporate achievements</p> <p>Action completed – Finance briefings delivered prior to annual budget setting and updates annually in November.</p>
2	<p>Ensure the new corporate plan is an opportunity to look forward and takes account of the potential for a fresh approach. It will need to be collectively owned and appropriately resourced to deliver.</p>	<p>Annual review of Corporate Plan objectives (not just performance indicators)</p> <p>Analyse budget and capital programme in line with new corporate plan priorities</p> <p>Review and simplify format of Service Plans to show links to Corporate Plan and resources, include both qualitative and quantitative information, and refer to core statutory duties</p>	<p>Action completed - Corporate Plan progress and performance reported to Council 8th July 2021. Further review due November 2021.</p> <p>Action completed – Revenue and Capital budgets reviewed and reported to Council by-annually.</p> <p>Service Plans reported annually to Council. Corporate Plan Evidence base is progressively dating and will need to be refreshed upon expiry of current Corporate Plan. Resources would be better directed to addressing this issue for a refreshed Corporate Plan. Action to be deleted.</p>

	KEY RECOMMENDATION	APPROVED ACTIONS	PROGRESS STATUS
3	<p>Ensure you understand and maximise the benefits for the district as a whole. Judgement of the value of the Council's intervention should not only be based on cost.</p>	<p>Consider defining a key decision to demonstrate wider district community benefit, cost and desired outcomes (to distinguish from parochial outlook)</p> <p>Put more emphasis on different ways of working and engaging with our communities. We need to understand local needs and wants, and work with local community groups, and Town & Parish Councils to achieve agreed objectives, including the development of a Community Asset Transfer policy</p>	<p>Action outstanding</p> <p>Action ongoing. Active examples of community engagement including community Biodiversity project, Local Projects Fund, Hurst Farm Project, scheduled Closer Working meetings with Town Councils.</p> <p>Community Asset Transfer Policy currently in development to launch 2022.</p>
4	<p>Ensure the Council's commercialisation approach is sufficiently clear, ambitious and realistic. Make sure this will provide income to support the delivery of quality services and the ambitions of the Council.</p>	<p>Define clearly what DDDC means by commercialism, its scope, priorities, exclusions, risks and realistic income potential. (Take into account tradeable services e.g. market comparisons on service fees and charges, regeneration and investments)</p> <p>Produce an annual commercial work plan and monitor its success.</p> <p>Maximise Corporate Social Responsibility via procurement: encourage contractor investment aligned to DDDC priorities.</p>	<p>Commercial Board deleted from the Council Constitution. Commercialisation decisions now mainstreamed into Policy Committees. Commercial Investment Strategy adopted at Council March 2021</p> <p>Commercialisation decisions now mainstreamed into policy Committees with update reports on commercial initiatives e.g. Bakewell Road redevelopment, produced as and when necessary.</p> <p>Action outstanding</p>
5	<p>Further strengthen relationships with all key stakeholders especially where delivery of practical and mutual benefits to the district can be achieved.</p>	<p>Continue to use our influence via D2N2 Boards, PDNPA and DCC. Continue to play a leading role in the non-structural reform agenda</p> <p>Review significant partnerships and outside body representation based on their fit with our corporate themes</p> <p>Ensure feedback mechanism to Council from elected representatives on outside bodies to ensure organisational learning</p>	<p>Action ongoing. Active participation in pursuing Vision Derbyshire at Officer and Member level. Ongoing regular liaison with DCC, PDNPA and D2N2.</p> <p>Reviewed and approved at Council July 2021. Further reviews to be undertaken at Annual Meeting May 2022.</p> <p>Agenda item to be included on future Council meetings and feedback mechanism to be considered by the Constitution Working Group</p>

	KEY RECOMMENDATION	APPROVED ACTIONS	PROGRESS STATUS
5	Further strengthen relationships with all key stakeholders especially where delivery of practical and mutual benefits to the district can be achieved.	<p>Review mechanism for engaging with 70 Parish Councils in the District – perhaps a Ward approach or within established community identifies e.g. Hope Valley. Consider rolling out key contact scheme with Parish Councils on a rolling programme (along lines of Closer Working relationships with Town Councils).</p> <p>Reconsider format of Community Forums to be less combative; include a Question time session with the Leader. Reach out to communities on their terms as a listening session not a broadcast event.</p>	<p>Action outstanding</p> <p>Action outstanding</p>
6	Review the role description for members to ensure they can fully contribute to the future direction of the council and the district.	<p>Review to focus on community leadership role and to stress need to put district ahead of ward Organise facilitated workshop by EMC to focus on community leadership in redrafting role profiles</p> <p>Re-purpose the Member Development Working Group to consider a competency framework for newly elected Councillors with a training plan to fit.</p> <p>Instruct the IRP to include diversity of members, as part of the review of allowances.</p> <p>Create a forum for ideas and initiatives from all Councillors which can then be assessed against the Corporate Plan</p> <p>Develop a succession plan for political groups to use to invest in promoting talent within the group system. Small budget perhaps for Groups to disperse?</p>	<p>Action outstanding</p> <p>Action completed.</p> <p>Review commenced but not concluded by IRP. Review to be recommenced.</p> <p>Action outstanding</p> <p>Action outstanding</p>
7	Utilise group leaders to ensure all members are fully informed. Ensure information is easily accessible to all members. Consider a single log for member enquiries and have options for self-service.	<p>CRM system to be used to log and manage Member requests for service. Reduce email communications for routine business by more self-serve options, e.g. apologies and invitations to workshops</p> <p>Review Members Portal to segment information which can be viewed without the email traffic.</p>	<p>Action outstanding</p> <p>Action outstanding</p>

	KEY RECOMMENDATION	APPROVED ACTIONS	PROGRESS STATUS
7	<p>Utilise group leaders to ensure all members are fully informed. Ensure information is easily accessible to all members. Consider a single log for member enquiries and have options for self-service.</p>	<p>Member monthly bulletin with contributions from Councillors</p> <p>Consider scheduling meetings of LAG to keep senior politicians up to date on strategic matters generally</p> <p>Member briefings pre Committee and/or Quarterly area focused meetings</p> <p>Programmed quarterly member Q&A (with Leaders and CLT)</p>	<p>Action ongoing. Organisational updates provided by CLT prior to all regular Council meetings.</p> <p>Action ongoing. LAG meetings arranged on an as and when necessary basis as agreed with Group Leaders.</p> <p>Action ongoing. Quarterly Member Briefings arranged by Community & Environmental Services Department. Potential expansion of this initiative to other Departments to be considered.</p> <p>Action outstanding</p>
8	<p>The Council should consider its own skills base and investment capability to promote jobs and business growth. The draft economic plan drives an ambitious direction at a time when site delivery and wider economic circumstances are challenging and suitably skilled staff are needed.</p>	<p>Recruit skilled commercial development staff to deliver sites. Ensure organisational review of capacity alongside strategic succession planning policy for employees</p> <p>Further utilise staff whose day jobs involve routine interaction with business, in addition to business advice service, e.g. Environmental Health and Licensing</p>	<p>Action partially completed. Principles agreed by Council November 2020. Restructure proposals currently progressing through job evaluation process.</p> <p>Action ongoing.</p>
9	<p>Consider whether your affordable housing offer needs to be diversified in light of the range of local housing need.</p>	<p>Ensure our Housing function delivers on a range of housing needs and tenures for residents as a whole, as well as social rented housing.</p> <p>Workshop with elected members to scope potential and resources required to expand (or not) from affordable rental market to include affordable home purchase</p> <p>Properly consider the role of the private sector in these respects</p>	<p>Action ongoing.</p> <p>Action outstanding</p> <p>Action outstanding</p>

	KEY RECOMMENDATION	APPROVED ACTIONS	PROGRESS STATUS
9	Consider whether your affordable housing offer needs to be diversified in light of the range of local housing need.	<p>Promote the work of Community Land Trusts and Almshouse charities who provide affordable housing</p> <p>Formally approach the PDNPA with a request to facilitate an officer/member discussion to explore the potential to promote a wider range of affordable housing within the National Park area of the District.</p>	<p>Action ongoing – currently working with 6 Almshouse charities and 2 Community Land Trusts.</p> <p>Action completed. Joint member workshop held 20th July 2020</p>
10	Further engage with strategic and local organisations to build trust and community capacity to advocate for and deliver on important initiatives (for example. climate change).	<p>Consider co-option of voluntary sector on working groups e.g. climate change.</p> <p>Allocate some of the LPF or Better DD's fund for larger/strategic community initiatives</p> <p>Work with Derbyshire based agencies to support community initiatives, e.g. Community Payback Scheme</p>	<p>Action ongoing. Examples of co-option on working groups include Community Biodiversity Project, Hurst Farm Project, Derbyshire Climate Hub engagement, Ashbourne Pavilion Group, Local Projects Fund, Community Renewal Fund, 'Welcome Back' Fund.</p> <p>Action outstanding</p> <p>Community Payback Scheme developed and to be implemented January 2022</p>
11	Ensure that the Council fully understands what a 2030 carbon neutral target means in impact and cost terms. Good growth and carbon neutrality should both be core to the Council's climate change plan	<p>Commit to the development of a Climate Change Strategy with clearly defined targets and actions which do not prevent sustainable economic growth.</p> <p>Prepare Climate Change SPD</p> <p>Climate Change Task Group Annual Action Plan to Council</p> <p>Assessment of carbon footprint in committee reports (basic level)</p>	<p>Action completed – Climate Change Strategy Adopted at Council October 2020.</p> <p>Action completed – SPD prepared and adopted July 2021</p> <p>Action completed - Report to be considered at Council October 2021</p> <p>Report to be considered at Council October 2021. Climate Impact Assessments proposed to be included in Committee reports for a trial period to April 2022.</p>

	KEY RECOMMENDATION	APPROVED ACTIONS	PROGRESS STATUS
11	Ensure that the Council fully understands what a 2030 carbon neutral target means in impact and cost terms. Good growth and carbon neutrality should both be core to the Council's climate change plan	Consider co-opting expertise and local interest groups to join the Task Group	Climate Change Working Group have engaged with external organisations and will continue to do so as appropriate.
		Development of strategy with clear action plan leading to 2030. Delivery against those targets. Consider role of SMT in helping with this. Consider role in wider community in this respect	Action completed - Climate Change Strategy Action Plan presented to Council October 2021.
12	Share the narrative and celebrate success.	<p>Maximise opportunities for PR and encourage good news stories to be raised with JF from across the whole of the organisation: invite staff to share their stories of how they have made a difference for promotion through Paul's Post and external if relevant i.e. open up Departmental blog's to run alongside Paul's Post. Develop a council-wide culture so that staff willingly share their successes</p> <p>Encourage success to be shared across professional networks e.g. LinkedIn</p> <p>Pursue opportunities for national awards e.g. MJ / Housing / APSE</p>	<p>Regular news stories issued by Communications and Marketing Manager.</p> <p>Introduction of Monthly Achiever Award for colleague to colleague recognition.</p> <p>Chief Executives blog and Director news updates.</p> <p>Action ongoing. Corporate Leadership Team prominent on LinkedIn with Council success stories regularly published</p> <p>MJ Achievement Awards 2021. Director of Regeneration and Policy shortlisted for Corporate Director of the Year.</p> <p>Lawyers in Local Government (LLG) – Legal Services Manager shortlisted for 2021 Inspiration Leader in Law.</p> <p>Lawyers in Local Government (LLG) – Solicitor shortlisted for 2021 Newcomer Award.</p> <p>Best British Open Air Market 2020 – Bakewell</p> <p>Housing Heroes – Housing Apprentice of the Year 2020</p> <p>APSE Awards 2020 - Sports Development Team was shortlisted for team of the year</p> <p>Lawyers in Local Government (LLG) – Winners of Place Team of the Year 2020</p>

Derbyshire Dales District Council – Updated Corporate Peer Challenge Action Plan – October 2021

	KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE
1	<p>Develop a strong narrative and vision for your area that is owned and understood by members, officers and key stakeholders. Consider how to further broaden members' understanding of the whole district.</p>	<p>Member corporate governance training on the back of the new Corporate Plan that guides Members to think corporately</p> <p>Annual Tour of the District to reinforce corporate priorities and celebrate achievements</p> <p>Training to ensure that Members understand the strategic financial position</p>	<p>Member Development Working Group (MDWG)</p> <p>Member Development Working Group (MDWG)</p> <p>Karen Henriksen to lead, but determined by MDWG</p>	<p>May 2022</p> <p>June / July 2022</p> <p>November 2021 November 2022</p>
2	<p>Ensure the new corporate plan is an opportunity to look forward and takes account of the potential for a fresh approach. It will need to be collectively owned and appropriately resourced to deliver.</p>	<p>Annual review of Corporate Plan objectives (not just performance indicators)</p> <p>Analyse budget and capital programme in line with new corporate plan priorities</p>	<p>Corporate Leadership Team (CLT), Council</p> <p>Karen Henriksen</p>	<p>November 2021 November 2022</p> <p>November 2021 November 2022</p>
3	<p>Ensure you understand and maximise the benefits for the district as a whole. Judgement of the value of the Council's intervention should not only be based on cost.</p>	<p>Consider defining a key decision to demonstrate wider district community benefit, cost and desired outcomes (to distinguish from parochial outlook)</p> <p>Put more emphasis on different ways of working and engaging with our communities. We need to understand local needs and wants, and work with local community groups, and Town & Parish Councils to achieve agreed objectives, including the development of a Community Asset Transfer policy</p>	<p>James McLaughlin, Constitution Working Group (CWG)</p> <p>Rebecca Bryan</p>	<p>Annual Meeting 2022</p> <p>April 2022</p>

	KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE
4	Ensure the Council's commercialisation approach is sufficiently clear, ambitious and realistic. Make sure this will provide income to support the delivery of quality services and the ambitions of the Council.	Maximise Corporate Social Responsibility via procurement: encourage contractor investment aligned to DDDC priorities.	James McLaughlin	May 2022
5	Further strengthen relationships with all key stakeholders especially where delivery of practical and mutual benefits to the district can be achieved.	<p>Continue to use our influence via D2N2 Boards, PDNPA and DCC. Continue to play a leading role in the non-structural reform agenda</p> <p>Review significant partnerships and outside body representation based on their fit with our corporate themes</p> <p>Ensure feedback mechanism to Council from elected representatives on outside bodies to ensure organisational learning</p> <p>Review mechanism for engaging with 70 Parish Councils in the District – perhaps a Ward approach or within established community identifies e.g. Hope Valley. Consider rolling out key contact scheme with Parish Councils on a rolling programme (along lines of Closer Working relationships with Town Councils).</p> <p>Reconsider format of Community Forums to be less combative; include a Question time session with the Leader. Reach out to communities on their terms as a listening session not a broadcast event.</p>	<p>Paul Wilson / Steve Capes</p> <p>James McLaughlin</p> <p>Constitution Working Group</p> <p>Constitution Working Group</p> <p>Constitution Working Group</p>	<p>Ongoing</p> <p>Annual Meeting 2022</p> <p>Annual Meeting 2022</p> <p>Annual Meeting 2022</p> <p>Annual Meeting 2022</p>

	KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE
6	Review the role description for members to ensure they can fully contribute to the future direction of the council and the district.	<p>Review to focus on community leadership role and to stress need to put district ahead of ward – Organise facilitated workshop by EMPC to focus on community leadership in redrafting role profiles</p> <p>Instruct the IRP to include diversity of members, as part of the review of allowances.</p> <p>Create a forum for ideas and initiatives from all Councillors which can then be assessed against the Corporate Plan</p> <p>Develop a succession plan for political groups to use to invest in promoting talent within the group system. Consider use of the LGA Leadership Essentials programme</p>	<p>Constitution Working Group</p> <p>James McLaughlin</p> <p>Constitution Working Group (MDWG)</p> <p>Member Development Working Group (MDWG)</p>	<p>May 2022</p> <p>April 2022</p> <p>February 2022</p> <p>May 2022</p>
7	Utilise group leaders to ensure all members are fully informed. Ensure information is easily accessible to all members. Consider a single log for member enquiries and have options for self-service.	<p>CRM system to be used to log and manage Member requests for service. Reduce email communications for routine business by more self-serve options, e.g. apologies and invitations to workshops</p> <p>Review Members Portal to segment information which can be viewed without the email traffic.</p> <p>Member monthly bulletin with contributions from Councillors</p> <p>Consider scheduling meetings of LAG to keep senior politicians up to date on strategic matters generally</p> <p>Member briefings pre Committee and/or Quarterly area focused meetings</p> <p>Programmed quarterly member Q&A (with Leaders and CLT)</p>	<p>Glenn Burton</p> <p>Glenn Burton</p> <p>Member Development Working Group (MDWG)</p> <p>CLT</p> <p>CLT</p> <p>CLT</p>	<p>April 2022</p> <p>April 2022</p> <p>January 2022</p> <p>Ongoing</p> <p>April 2022</p> <p>April 2022</p>

	KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE
8	The Council should consider its own skills base and investment capability to promote jobs and business growth. The draft economic plan drives an ambitious direction at a time when site delivery and wider economic circumstances are challenging and suitably skilled staff are needed.	<p>Recruit skilled commercial development staff to deliver sites. Ensure organisational review of capacity alongside strategic succession planning policy for employees</p> <p>Further utilise staff whose day jobs involve routine interaction with business, in addition to business advice service, e.g. Environmental Health and Licensing</p>	<p>Place Shaping Hub</p> <p>CLT</p>	<p>April 2022</p> <p>Ongoing</p>
9	Consider whether your affordable housing offer needs to be diversified in light of the range of local housing need.	<p>Ensure our Housing function delivers on a range of housing needs and tenures for residents as a whole, as well as social rented housing.</p> <p>Workshop with elected members to scope potential and resources required to expand (or not) from affordable rental market to include affordable home purchase</p> <p>Properly consider the role of the private sector in these respects</p> <p>Promote the work of Community Land Trusts and Almshouse charities who provide affordable housing</p>	<p>Rob Cogings</p> <p>Rob Cogings</p> <p>Tim Braund / Rob Cogings</p> <p>Rob Cogings</p>	<p>Ongoing</p> <p>April 2022</p> <p>April 2022</p> <p>Ongoing</p>
10	Further engage with strategic and local organisations to build trust and community capacity to advocate for and deliver on important initiatives (for example. climate change).	<p>Consider co-option of voluntary sector on working groups e.g. climate change.</p> <p>Allocate some of the LPF or Better DD's fund for larger/strategic community initiatives</p> <p>Work with Derbyshire based agencies to support community initiatives, e.g. Community Payback Scheme</p>	<p>Ashley Watts</p> <p>Ashley Watts / Becky Bryan</p> <p>Ashley Watts</p>	<p>Ongoing</p> <p>April 2022</p> <p>January 2022</p>

	KEY RECOMMENDATION	PROPOSED ACTIONS	RESPONSIBILITY	DEADLINE
11	Ensure that the Council fully understands what a 2030 carbon neutral target means in impact and cost terms. Good growth and carbon neutrality should both be core to the Council's climate change plan.	<p>Assessment of carbon footprint in committee reports (basic level)</p> <p>Consider co-opting expertise and local interest groups to join the Task Group</p>	<p>CLT</p> <p>Climate Change Working Group</p>	<p>Annual Meeting</p> <p>Ongoing</p>
12	Share the narrative and celebrate success.	<p>Maximise opportunities for PR and encourage good news stories to be raised with JF from across the whole of the organisation: invite staff to share their stories of how they have made a difference for promotion through Paul's Post and external if relevant i.e. open up Departmental blog's to run alongside Paul's Post. Develop a council-wide culture so that staff willingly share their successes</p> <p>Increased promotion of Local Projects Fund</p> <p>Encourage success to be shared across professional networks e.g. LinkedIn</p> <p>Pursue opportunities for national awards e.g. MJ / Housing / APSE</p>	<p>Jim Fearn / CLT</p> <p>Rebecca Bryan</p> <p>CLT / Senior Management Team (SMT)</p> <p>CLT / SMT</p>	<p>Ongoing</p> <p>April 2022</p> <p>Ongoing</p> <p>Ongoing</p>

Council
14 October 2021

Report of the Director of Corporate and Customer Services

MEMBERSHIP OF POLITICAL GROUPS, POLITICAL BALANCE AND ENTITLEMENT TO SEATS ON COMMITTEES

PURPOSE OF REPORT

To report on the updated membership of political groups on the Council, the change to the political balance of the authority and the revised entitlement of political groups to seats on committees for the remainder of the 2021/22 municipal year.

RECOMMENDATION

1. That the revised membership of the Labour Group be noted.
2. That Councillor O'Brien be considered a non-aligned Member for the purposes of considering committee seat entitlements for groups.
3. That the Council notes, and agrees, the entitlement of the membership of the political groups and that such entitlements have been reflected in the allocations to Committees.
4. That the nominations of the Labour Group in respect of their seat entitlements be approved.
5. That the Council approve nominations to appoint non-aligned councillors to serve on those committees where there is an entitlement to seats.

WARDS AFFECTED

District-wide

STRATEGIC LINK

The strategic leadership provided by Councillors in discharging the functions of the Council through committees and other bodies is critical to the delivery of all priorities in the Corporate Plan.

1 BACKGROUND

- 1.1 The Proper Officer is required to notify the Council of any change in the political balance of the authority or the operation of new political groups under the Local Government (Committees and Political Groups) Regulations 1990.
- 1.2 Since the last Council meeting, Councillor Peter O'Brien has ceased to be a member of the Labour Group and has not indicated that he has joined a political group. Therefore Councillor O'Brien is considered a 'Non-Aligned' councillor for the purposes

of the political balance of the Council. The effect of this change means there are 3 Members in the Labour Group.

1.3 Section 15 of the Local Government and Housing Act 1989 places on local authorities the duty to allocate seats to political groups and sets out the principles to be followed when determining such allocation. The main principles, which must be satisfied sequentially, include

(a) That the number of seats on ordinary Committees/Bodies ... which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary Committees of that Authority, as is borne by the Members of that group to the membership of the Authority (i.e. the allocation of the total number of seats available must mirror the political composition of the council).

(b) That the number of seats on the Body (Committee, etc.), which are allocated to each political group, bears the same proportion to the number of all the seats on that Body as is borne by the number of Members of that group to the membership of the Authority (i.e. the allocation of seats on individual committees must mirror the political composition of the council).

1.4 Local authorities are able to depart from the statutory provisions where there is unanimous agreement to do so.

1.5 Those members not in a political group are entitled to a due share of seats, although the Council will decide how to allocate seats to any non-aligned councillor

2 POLITICAL GROUPS

2.1 The Proper Officer has received formal notifications, under the provisions of the Local Government (Committees and Political Groups) Regulations 1990, of changes in the membership of the Council's political groups.

2.2 The Conservatives and Councillors Bright & Elliott Group continues to hold the majority of seats on the Council and is in overall control of the authority. The political balance of the Council is now:

Name of Group	Designated Leader	Number of Members
Conservative and Councillors Bright & Elliott	Councillor Purdy	22
Green and Independent	Councillor Buttle	5
Labour	Councillor Ratcliffe	3
Liberal Democrat	Councillor Flitter	7

2.3 Councillors O'Brien and Swindell do not belong to a political group and for the purposes of this report are designated as non-aligned Members.

3 ENTITLEMENT TO SEATS

3.1 The allocation process must be applied 'so far as is reasonably practicable' to achieve a balanced outcome. The allocation of seats to the four political groups and non-aligned is determined by the following formula:

$$\frac{\text{Number of Members in a political group}}{\text{Total Number of Members of the Council (39)}} \times \text{Number of Seats to be allocated}$$

3.2 For the 86 seats available in applying principle (a) in paragraph 1.3, this gives:

Political Group	Seat Entitlement
Conservatives and Councillors Bright & Elliott	49
Green and Independent	11
Labour	6
Liberal Democrats	15
Non-Aligned	5

3.3 Application of principle (b) in paragraph 2.1 of this report, relating to the number of seats on individual committees, gives the following:

	Membership	Conservative Group and Cllrs Bright & Elliott	Green and Independent Group	Labour Group	Liberal Democrat Group	Non-aligned Members
		22	5	3	7	2
Committees						
Governance and Resources	17	10	2	1	3	1
Community and Environment	17	10	2	1	3	1
Planning	13	7	2	1	2	1
Licensing and Appeals	13	7	2	1	2	1
Joint Consultative	6	3	1	0	1	0
Joint ICT	3	2	0	0	1	0
Constitution Working Group	7	4	1	1	1	0
Local Plan Advisory Group	10	6	1	1	2	1
TOTALS	86	49	11	6	15	5

3.4 This calculation enables all of the political groups to take up a proportion of the seats on committees that matches their overall entitlement.

4 NOMINATIONS TO SEATS

4.1 The Labour Group has made the following nominations to committees and working groups for the remainder of the current municipal year in light of the change in political balance:

Committee	Member(s)	Substitute
Community and Environment	Councillor Mike Ratcliffe	Councillor Peter Slack
Governance and Resources	Councillor Mike Ratcliffe	Councillor Dawn Greatorex
Licensing and Appeals	Councillor Dawn Greatorex	N/A
Planning	Councillor Peter Slack	Councillor Dawn Greatorex
Local Plan Advisory Group	Councillor Mike Ratcliffe	
Constitution Working Group	Councillor Mike Ratcliffe	
Climate Change Working Group	Councillor Peter Slack	
Clean and Green Review	Councillor Peter Slack	

4.2 At the time of writing this report, nominations to the revised entitlement of the non-aligned councillors have been sought and will be reported for approval at the meeting.

5 ASSESSMENT

5.1 Legal

The legislative requirements in respect of political balance and entitlement to seats are set out earlier in this report. The recommended approach will reduce the legal risk to the authority and on this basis, the legal risks associated with this report are considered to be low.

5.2 Financial

The proposed allowances can be contained within the existing revenue budget. The financial risk is therefore assessed as low.

6 OTHER CONSIDERATIONS

6.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.

7 CONTACT INFORMATION

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8 BACKGROUND PAPERS

None

9 ATTACHMENTS

None

Council
14 October 2021

Report of the Director of Corporate and Customer Services

LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND'S REVISED RECOMMENDATIONS FOR NEW ELECTORAL ARRANGEMENTS AND WARD BOUNDARIES IN THE DERBYSHIRE DALES

PURPOSE OF REPORT

To submit for information the new draft recommendations of the Local Government Boundary Commission for England's (LGBCE) in respect of proposed electoral arrangements for Derbyshire Dales District Council.

RECOMMENDATION

That the draft recommendations of the Local Government Boundary Commission for England in respect proposed electoral arrangements for Derbyshire Dales District Council be noted.

WARDS AFFECTED

District-wide

STRATEGIC LINK

Not applicable

1 BACKGROUND

- 1.1 On 18 August 2020, the LGBCE published its decision that Derbyshire Dales District Council would consist of 34 councillors from May 2023 and began consultation one week later, on 25 August 2020, to seek views in respect of the ward arrangements for the district. The consultation period ended on 2 November 2020. Whilst the Council did not agree a submission to the LGBCE, all of the political groups of the Council, either individually or as part of a collective, made submissions to the Commission.
- 1.2 From 2 February until 12 April 2021, the LGBCE undertook consultation on draft recommendations for electoral arrangements in the Derbyshire Dales and published final recommendations on 29 June 2021. Following publication of the final recommendations, the LGBCE were made aware of errors in their final recommendations and subsequently determined to publish new draft recommendations. This report is presented to notify the Council of the publication of the new draft recommendations and the timetable for the remainder of the review.

2 REPORT

- 2.1 Following publication of the LGBCE's previous set of final recommendations on 29 June 2021, attention was drawn to a miscalculation in the electorate for the proposed wards of Brailsford, Wirksworth & Carsington Water, Ashbourne North, and Hulland. The electoral variances in the last two of these wards were such that the LGBCE considered it necessary to revisit their recommendations.
- 2.2 The new draft recommendations are for four three-councillor wards, six two-councillor wards, and ten single-councillor wards across the district and the Commission considers that its recommendations will provide for good electoral equality whilst reflecting community identities and interests based on the evidence received during the consultation, which commenced on 31 August and will conclude on 26 October 2021.
- 2.3 Attached at Appendix 1 is the LGBCE's new draft recommendations summary report.
- 2.4 Following feedback from various Members, it is understood that the political groups of the Council continue to have different views in respect of the new draft recommendations and it is therefore unlikely that agreement will be possible in developing a single response on behalf of the authority. Political groups, parties and individual councillors may consider submitting their own responses to the LGBCE consultation which concludes on 26 October 2021.

3 RISK ASSESSMENT

Legal

- 3.1 There are no specific legal implications associated with this report. The Electoral Review is a statutory process governed by the Local Democracy, Economic Development and Construction Act 2009. The LGBCE's final recommendations for Derbyshire Dales will be laid in Parliament after 14 December 2021.

Finance

- 3.2 There are no specific financial implications associated with this report. However a reduction from 39 Members to 34 Members will result in a saving in the budget for basic allowances, which would presently save £23,140 per annum.

4 OTHER CONSIDERATIONS

- 4.1 In preparing this report, the relevance of the following factors has also been considered: prevention of crime and disorder, equalities, environmental, climate change, health, human rights, personnel and property.
- 4.2 The outcome of the review will deliver a different warding pattern and potentially a different number of councillors. The representational role of councillors and their relationship with the communities they serve is fundamental to LGBCE considerations in undertaking the review.
- 4.3 There are no environmental concerns as a result of the LGBCE's review of ward boundaries, however, a reduction to 34 councillors in 2023 from the present number of 39 councillors should lead to a reduction in the carbon footprint associated with committee meetings.

5 CONTACT INFORMATION

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6 BACKGROUND PAPERS

- 6.1 Local Government Boundary Commission for England – Derbyshire Dales - <https://www.lgbce.org.uk/all-reviews/east-midlands/derbyshire/derbyshire-dales>

7 ATTACHMENTS

- 7.1 Appendix 1 – LGBCE New Draft Recommendations for Derbyshire Dales – 31 August 2021



New electoral arrangements for Derbyshire Dales District Council New Draft Recommendations

August 2021

Translations and other formats:

To get this report in another language or in a large-print or Braille version, please contact the Local Government Boundary Commission for England at:

Tel: 0330 500 1525

Email: reviews@lgbce.org.uk

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A note on our mapping:

The maps shown in this report are for illustrative purposes only. Whilst best

this report are representative of the boundaries described by the text, there may be slight variations between these maps and the large PDF map that accompanies this report, or the digital mapping supplied on our consultation portal.

The reader should therefore refer to either the large PDF supplied with this report or the digital mapping for the true likeness of the boundaries intended. The boundaries as shown on either the large PDF map or the digital mapping should always appear identical.

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Introduction

Who we are and what we do

1 The Local Government Boundary Commission for England (LGBCE) is an independent body set up by Parliament.¹ We are not part of government or any political party. We are accountable to Parliament through a committee of MPs chaired by the Speaker of the House of Commons. Our main role is to carry out electoral reviews of local authorities throughout England.

2 The members of the Commission are:

- Professor Colin Mellors OBE (Chair)
- Andrew Scallan CBE (Deputy Chair)
- Susan Johnson OBE
- Peter Maddison QPM
- Amanda Nobbs OBE
- Steve Robinson
- Jolyon Jackson CBE (Chief Executive)

What is an electoral review?

3 An electoral review examines and proposes new electoral arrangements for a local authority. A local authority's electoral arrangements decide:

- How many councillors are needed.
- How many wards or electoral divisions there should be, where their boundaries are and what they should be called.
- How many councillors should represent each ward or division.

4 When carrying out an electoral review the Commission has three main considerations:

- Improving electoral equality by equalising the number of electors that each councillor represents.
- Ensuring that the recommendations reflect community identity.
- Providing arrangements that support effective and convenient local government.

5 Our task is to strike the best balance between these three considerations when making our recommendations.

¹ Under the Local Democracy, Economic Development and Construction Act 2009.

6 More detail regarding the powers that we have, as well as the further guidance and information about electoral reviews and review process in general, can be found on our website at www.lgbce.org.uk

Why Derbyshire Dales?

7 We are conducting a review of Derbyshire Dales District Council ('the Council') as the value of each vote in district council elections varies depending on where you live in Derbyshire Dales. Some councillors currently represent many more or fewer voters than others. This is 'electoral inequality'. Our aim is to create 'electoral equality', where votes are as equal as possible, ideally within 10% of being exactly equal.

8 This electoral review is being carried out to ensure that:

- The wards in Derbyshire Dales are in the best possible places to help the Council carry out its responsibilities effectively.
- The number of voters represented by each councillor is approximately the same across the district.

Why are we publishing new draft recommendations?

9 Following publication of our final recommendations on 29 June 2021 our attention was drawn to a miscalculation in the electorate for the wards of Brailsford, Wirksworth & Carsington Water, Ashbourne North, and Hlland. The electoral variances in the last two of these wards were such that we considered it necessary to revisit our recommendations. By law, we cannot simply revoke our original final recommendations and republish – we must first publish this set of new draft recommendations and seek representations on them. Once we have consulted on these, we will consider the representations received and publish a new set of final recommendations in January 2022.

Our proposals for Derbyshire Dales

10 Derbyshire Dales should be represented by 34 councillors, five fewer than there are now.

11 Derbyshire Dales should have 20 wards, five fewer than there are now.

12 The boundaries of 17 wards should change; one will stay the same.

How will the recommendations affect you?

13 The recommendations will determine how many councillors will serve on the Council. They will also decide which ward you vote in, which other communities are

in that ward, and, in some cases, which parish council ward you vote in. Your ward name may also change.

14 Our recommendations cannot affect the external boundaries of the district or result in changes to postcodes. They do not take into account parliamentary constituency boundaries. The recommendations will not have an effect on local taxes, house prices, or car and house insurance premiums and we are not able to take into account any representations which are based on these issues.

Have your say

15 We will consult on the new draft recommendations for an eight-week period, from 31 August 2021 to 26 October 2021. We encourage everyone to use this opportunity to comment on these proposed wards as the more public views we hear, the more informed our decisions will be in making our final recommendations.

16 We ask everyone wishing to contribute ideas for the new wards to first read this report and look at the accompanying map before responding to us.

17 You have until 26 October 2021 to have your say on the new draft recommendations. See page 27 for how to send us your response.

Review timetable

18 We wrote to the Council to ask its views on the appropriate number of councillors for Derbyshire Dales. We then held two periods of consultation with the public on warding patterns for the district. The submissions received during consultation have informed our new draft recommendations.

19 The review was conducted as follows:

Stage starts	Description
18 August 2020	Number of councillors decided
25 August 2020	Start of consultation seeking views on new wards
2 November 2020	End of consultation; we began analysing submissions and forming draft recommendations
2 February 2021	Publication of draft recommendations; start of second consultation
12 April 2021	End of consultation; we began analysing submissions and forming final recommendations
29 June 2021	Publication of original final recommendations

31 August 2021	Publication of new draft recommendations; start of third consultation
26 October 2021	End of consultation; we begin analysing submissions and forming final recommendations
11 January 2022	Publication of final recommendations

Analysis and new draft recommendations

20 Legislation² states that our recommendations should not be based only on how many electors³ there are now, but also on how many there are likely to be in the five years after the publication of our final recommendations. We must also try to recommend strong, clearly identifiable boundaries for our wards.

21 In reality, we are unlikely to be able to create wards with exactly the same number of electors in each; we have to be flexible. However, we try to keep the number of electors represented by each councillor as close to the average for the council as possible.

22 We work out the average number of electors per councillor for each individual local authority by dividing the electorate by the number of councillors, as shown on the table below.

	2020	2026
Electorate of Derbyshire Dales District Council	58,108	61,392
Number of councillors	34	34
Average number of electors per councillor	1,709	1,806

23 When the number of electors per councillor in a ward is within 10% of the average for the authority, we refer to the ward as having 'good electoral equality'. All of our proposed wards for Derbyshire Dales will have good electoral equality by 2026.

Submissions received

24 See Appendix C for details of the submissions received. All submissions may be viewed on our website at www.lgbce.org.uk

Electorate figures

25 The Council submitted electorate forecasts for 2026, a period five years on from the scheduled publication of our final recommendations in 2021. These forecasts were broken down to polling district level and predicted an increase in the electorate of around 6% by 2026.

² Schedule 2 to the Local Democracy, Economic Development and Construction Act 2009.

³ Electors refers to the number of people registered to vote, not the whole adult population.

26 In March 2021, we were informed by the Council that forecast housing developments for two polling districts in Ashbourne, which corresponded to the parish wards of Hilltop and St Oswalds, had been misallocated. This was corrected.

27 We considered the information provided by the Council and remain satisfied that the projected figures are the best available at the present time. We have used these figures to produce our new draft recommendations.

Number of councillors

28 Derbyshire Dales District Council currently has 39 councillors. We have looked at evidence provided by the Council, Councillor Clare Gamble, and Councillor Peter O'Brien and have concluded that decreasing by five will ensure the Council can carry out its roles and responsibilities effectively.

29 Councillors Gamble and O'Brien proposed a council size of 37, disputing the Council's assumptions about member workload and arguing that significant planned developments in the Peak District National Park had been omitted from the Council's forecast. However, the alleged omissions principally concerned developments of fewer than 10 dwellings and, as stated above, we are content that the Council's figures represent the best information available at this time.

30 We therefore invited proposals for new patterns of wards that would be represented by 34 councillors: for example, 34 one-councillor wards, 17 two-councillor wards, or a mix of one-, two-, and three-councillor wards.

31 We received two submissions about the number of councillors in response to the consultation on our draft recommendations. These submissions supported the reduction in councillors. We have therefore maintained 34 councillors for our new draft recommendations.

Ward boundaries consultation

32 We received 51 submissions in response to our consultation on ward boundaries. These included district-wide proposals from the Derbyshire Dales Conservative Group ('the Conservatives') and the Derbyshire Dales Constituency Labour Party ('Labour'). We also received a district-wide scheme that was supported by the Derbyshire Dales Liberal Democrats ('the Liberal Democrats'), four Liberal Democrat councillors, two residents, and Labour councillor Peter O'Brien. Green councillor Clare Gamble submitted a variation of this scheme in which Brushfield parish and its 14 electors were moved from one ward to another. She claimed this had the support of the scheme's other backers. We therefore considered this the definitive revision to this scheme. Given that this scheme was supported by a range of local political representatives, we referred to it as the 'multi-party scheme' for the

purposes of the report. The remainder of the submissions provided localised comments for warding arrangements in particular areas of the district.

33 The three district-wide schemes provided a mixed pattern of one-, two-, and three-councillor wards for Derbyshire Dales. The Conservative scheme provided for good electoral equality. Each proposed ward contained two descriptions: one of polling districts, the other of parishes. However, in several places, these descriptions did not match. Furthermore, the proposed Hathersage ward contained an exclave (being made up of Hathersage and Abney & Abney Grange parishes), which, in our view, would not provide an effective balance of our statutory criteria for community identity and effective and convenient local government. While we did not adopt this scheme, we have incorporated some elements into our proposals. The Labour scheme was very similar to the cross-party scheme, differing only slightly in the central and southern areas of the district, but contained one ward with a 26% electoral variance. We considered that the cross-party scheme contained excellent levels of electoral equality in most areas and generally used clearly identifiable boundaries. It therefore formed the basis of our draft recommendations.

34 Our draft recommendations also took into account local evidence that we received, which provided further evidence of community links and locally recognised boundaries.

35 Our draft recommendations were for four three-councillor wards, five two-councillor wards, and 12 one-councillor wards. We considered that our draft recommendations would provide for good electoral equality while reflecting community identities and interests where we received such evidence during consultation.

36 Given the travel restrictions, and the social distancing, arising from the Covid-19 outbreak, there was a detailed virtual tour of Derbyshire Dales. This helped to clarify issues raised in submissions and assisted in the construction of the proposed draft boundary recommendations.

Draft recommendations consultation and initial final recommendations

37 We received 201 submissions in response to our consultation on the draft recommendations. These included one district-wide proposal submitted by both Labour and the Liberal Democrats. This submission had the support of seven Liberal Democrat, three Labour, two Independent, and one Green councillors and made modifications to our draft recommendations. The remainder of the submissions provided localised comments for warding arrangements in particular areas of the district.

38 The district-wide scheme provided a mixed pattern of one-, two-, and three-councillor wards for Derbyshire Dales. We carefully considered the proposals received and were of the view that the proposed patterns of wards resulted in good levels of electoral equality and generally used clearly identifiable boundaries. In our final recommendations report, we stated that the scheme included non-contiguous wards in the Matlock area. However, this was an error, caused by the misallocation of Matlock parish wards on our mapping. We also stated that the ward variance for the proposed Darley Dale ward was -17%; this was a misinterpretation of the ward description.

39 Our initial final recommendations were based on the draft recommendations with a modification to the wards in the Darley Dale, Matlock, and Masson areas, in response to submissions received. We also made three modifications to the boundaries between Bradwell and Hathersage, Bradwell and Calver & Longstone, and Hlland and Wirksworth & Carsington Water wards.

New draft recommendations

40 Following publication of our final recommendations on 29 June 2021 our attention was drawn to a miscalculation in the electorate for the wards of Brailsford, Wirksworth & Carsington Water, Ashbourne North, and Hlland. The electoral variances in the last two of these wards were such that we considered it necessary to revisit our recommendations. By law, we cannot simply revoke our original final recommendations and republish – we must first publish this set of new draft recommendations and seek representations on them. Once we have consulted on these, we will consider the representations received and publish a new set of final recommendations in January 2022.

41 Our new draft recommendations are for four three-councillor wards, six two-councillor wards, and 10 one-councillor wards. A minor change has been made to the proposed boundary between Ashbourne North and Ashbourne South wards, and Mercaston parish has been transferred from Brailsford ward to Hlland ward. This is to rectify the high electoral variances that would have resulted from the errors in our initial final recommendations. We consider that our new draft recommendations will provide an effective balance of our three statutory criteria by ensuring good electoral equality while reflecting community identities and interests where we received such evidence during consultation.

42 We welcome submissions on these new draft recommendations during the current consultation, and are open to amending them should we receive evidence to do so.

43 We did not provide parish warding arrangements in our original final recommendations, as the proposed district wards followed existing parish and parish ward boundaries. However, the changes to the boundary between Ashbourne North

and Ashbourne South wards have necessitated minor changes to the arrangement of parish wards in Ashbourne parish, further details of which can be found on pages 26.

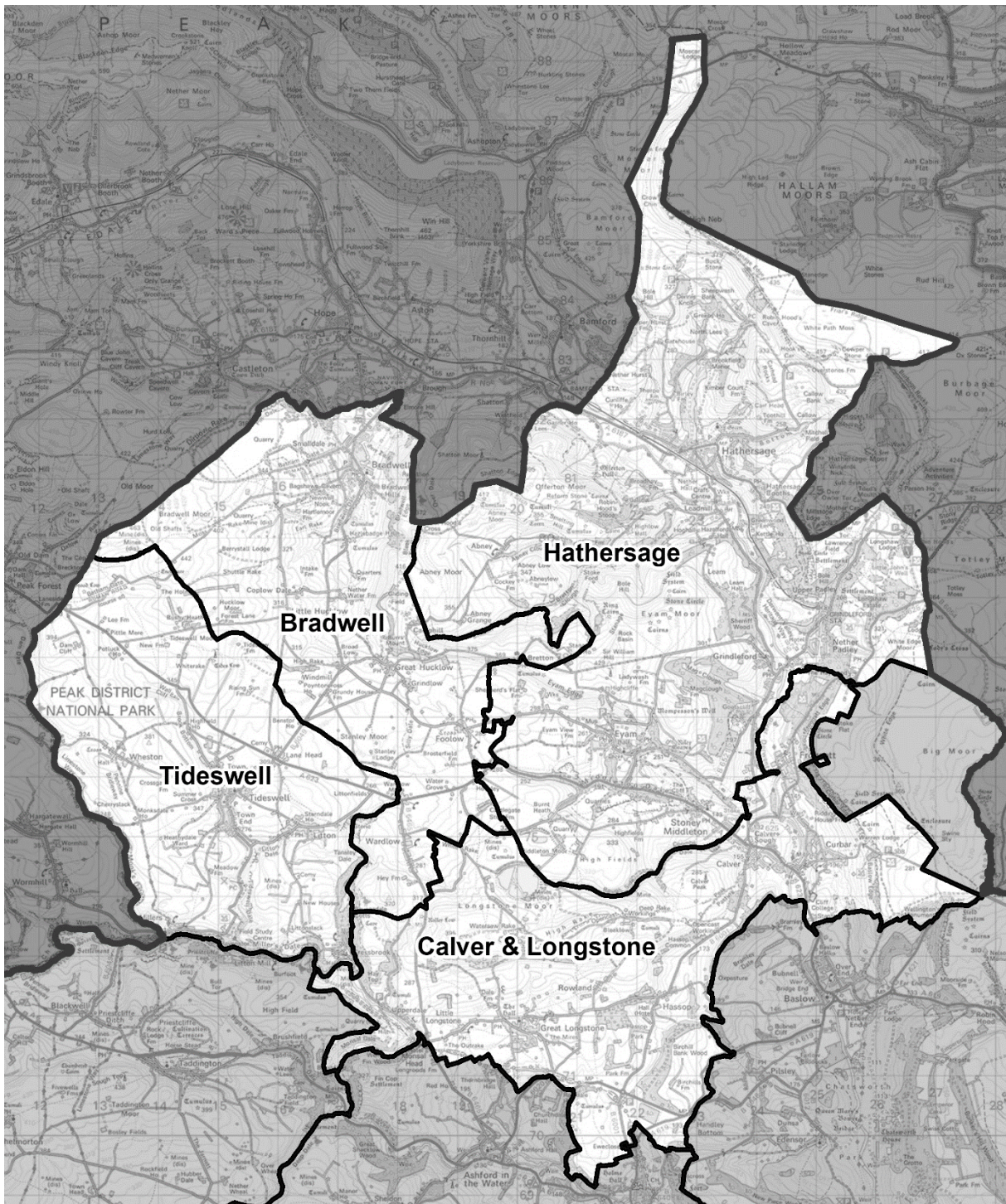
44 The tables and maps on pages 10–23 detail our new draft recommendations for each area of Derbyshire Dales. They detail how the proposed warding arrangements reflect the three statutory⁴ criteria of:

- Equality of representation.
- Reflecting community interests and identities.
- Providing for effective and convenient local government.

45 A summary of our proposed new wards is set out in the table starting on page 33 and on the large map accompanying this report.

⁴ Local Democracy, Economic Development and Construction Act 2009.

North Derbyshire Dales



Ward name	Number of councillors	Variance 2026
Bradwell	1	-10%
Calver & Longstone	1	2%
Hathersage	2	1%
Tideswell	1	6%

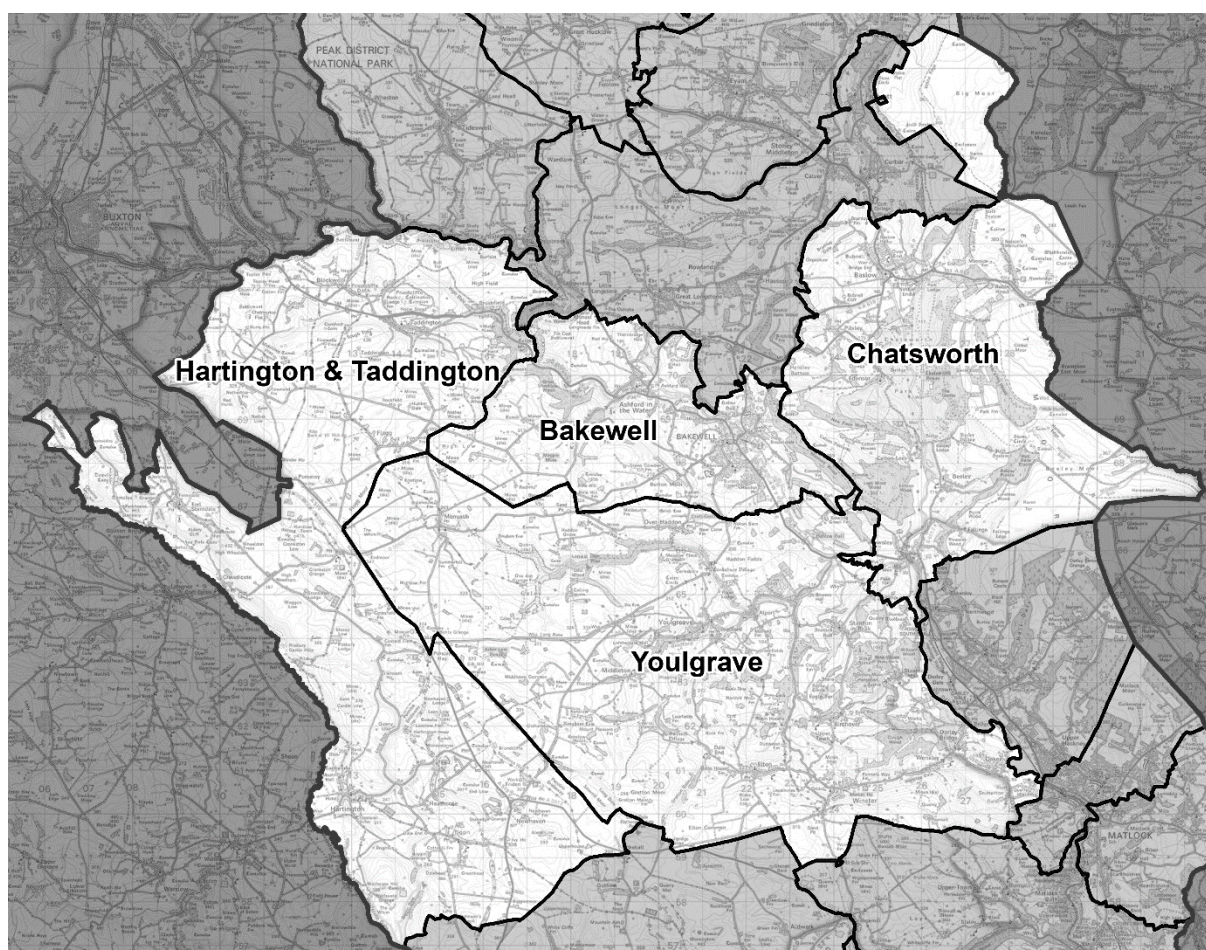
Bradwell, Calver & Longstone, Hathersage, and Tideswell

46 We received 25 submissions for this area, most of which concerned the placement of the parishes of Abney & Abney Grange and Wardlow within the boundaries of our proposed Bradwell ward. These submissions were from Councillor Alasdair Sutton, Abney & Abney Grange, Highlow & Offerton Parish Meeting, Grindleford Parish Council, Hathersage Parish Council, Stoney Middleton Parish Council, and 20 residents. The submissions made clear that these communities had no links to Bradwell, and that their commonly used amenities were located elsewhere, specifically Hathersage for Abney & Abney Grange and Tideswell and Longstone for Wardlow.

47 Based on this evidence, we have moved Abney & Abney Grange parish into our proposed Hathersage ward, which now has an electoral variance of 1%. However, moving Wardlow parish into Tideswell would result in a 12% variance for that ward, as well as a -16% variance for Bradwell. We considered a -16% variance too high to provide an effective balance of our statutory criteria. We have therefore kept Wardlow parish in Bradwell ward, which will have a -10% electoral variance by 2026.

48 Of these 25 submissions, six concerned our placement of Stoney Middleton within the proposed Hathersage ward, arguing closer links to Calver and the lack of a bus route between Stoney Middleton and Hathersage. We attempted to accommodate this suggestion to include Stoney Middleton parish within Calver & Longstone ward. However, this would result in variances of -11% for Hathersage and 25% for Calver & Longstone. Given the very high electoral variance that would result, we have decided not to adopt this proposal as part of our new draft recommendations.

Mid Derbyshire Dales



Ward name	Number of councillors	Variance 2026
Bakewell	2	-2%
Chatsworth	1	0%
Hartington & Taddington	1	-3%
Youlgrave	2	-4%

Bakewell and Youlgrave

49 We received 64 submissions in response to our proposed Bakewell ward, the majority of which concerned our decision to include Youlgrave parish within the ward, thereby separating Youlgrave from the neighbouring parishes of Middleton & Smerrill and Harthill. In particular, these submissions emphasised the close links of the latter two with the former. The submissions were from Councillors Graham Elliott and Alasdair Sutton, Harthill Parish Meeting, Over Haddon Parish Council, and Youlgrave Parish Council, as well as 59 residents.

50 Many of the submissions made the distinction between Youlgrave and its neighbouring parishes' small size and rural concerns, in contrast to Bakewell's much larger electorate and tourist industry, pointing to the markedly different characters

between the two areas and their differing interests. We were therefore persuaded to reduce the size of the proposed Bakewell ward from three councillors to two, and to make Youlgrave parish the focus of a separate ward. This was reflected in the multi-party scheme, which maintained the boundaries of the existing Bakewell ward as well as reducing the number of councillors to two. The scheme also grouped the parishes of Youlgrave, Monyash, Harthill, Middleton & Smerrill, Gratton, Birchover, and Stanton in a one-councillor Youlgrave ward. While our new draft recommendations are based on this scheme, we have made alterations.

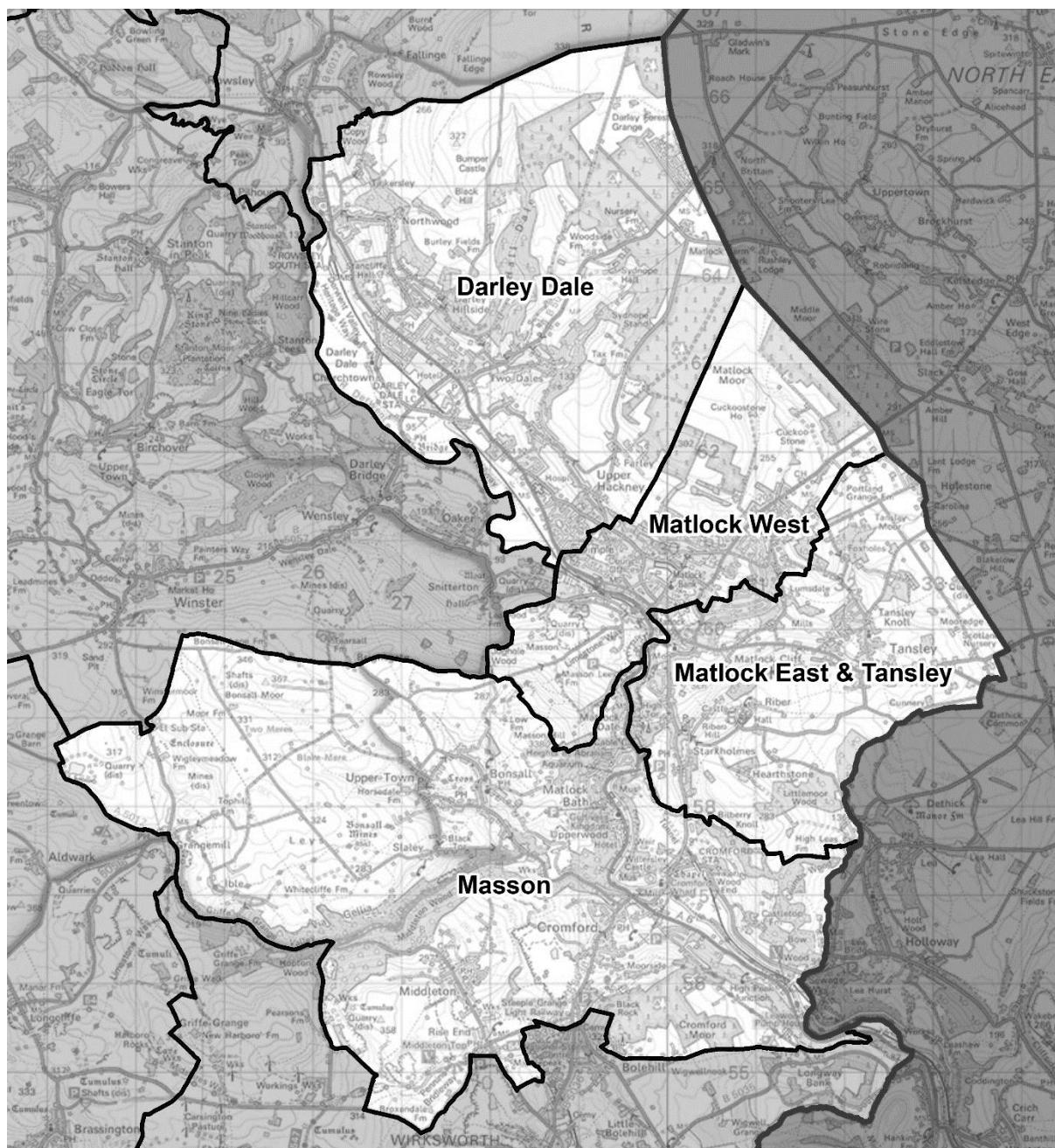
51 We noted that many of the submissions we received provided evidence on the relationships between various parishes which reinforced the existing ward boundaries of Lathkill & Bradford, Stanton, and Winster & South Darley. However, as none of these wards would have good electoral variances under the proposed council size, we have instead proposed to combine them in a single two-councillor Youlgrave ward. This is with the exception of Rowsley parish, which is included in Chatsworth ward, and Northwood & Tinkersley parish, which is included in Darley Dale ward.

52 We also received several submissions noting that Over Haddon and Nether Haddon parishes had been included in Bakewell ward following the conclusion of the last boundary review in 1998, but had not welcomed this and continue to prefer being included in a ward with Youlgrave parish given their shared community identities and interests. We have therefore included these parishes in our proposed Youlgrave ward.

Chatsworth and Hartington & Taddington

53 We received one submission from a resident against our proposed Hartington & Taddington ward. The resident argued that Chelmorton – a parish forecast to have an electorate of 270 by 2026 – was ‘already a small voice’, and that enlarging the existing ward would have the effect of ‘diluting’ this further. However, the addition of Hartington Nether Quarter’s 348 forecast electors to the existing Hartington & Taddington ward was necessary to avoid a -22% electoral variance. We have therefore not modified our recommendations for the ward. We received one submission regarding Chatsworth. However, this concerned the visibility of Rowsley parish on an unspecified map, rather than the ward boundaries. The multi-party scheme did not make changes to our recommendations.

Darley Dale, Masson, and Matlock



Ward name	Number of councillors	Variance 2026
Darley Dale	3	2%
Masson	2	-10%
Matlock East & Tansley	2	4%
Matlock West	3	8%

Darley Dale

54 We received three submissions in response to our original draft recommendations for Darley Dale ward. One, from Northwood & Tinkersley Parish

Council, reiterated its desire to remain in a ward with Stanton and/or Rowsley parishes, citing shared rural interests in contrast to the 'urban focus' of Darley Dale. While we were sympathetic to this position, it was not possible to pair Northwood & Tinkersley parish with either Rowsley or Stanton parishes. First, it has proven necessary to include Rowsley within Chatsworth in order to maintain good electoral equality in that ward, but the addition of Northwood & Tinkersley parish would create a poor electoral variance of 28%. Second, we are not persuaded to include it with Stanton parish in Youlgrave ward, as one cannot travel between the two parishes without leaving the ward. Furthermore, we note that Northwood & Tinkersley shares clear and direct transport links with Darley Dale. Having carefully considered the evidence, we have therefore decided to keep Northwood & Tinkersley parish within Darley Dale ward in our new draft recommendations.

55 We also received two submissions from residents in response to our inclusion of part of Darley Dale parish around Old Hackney Lane, Hackney Road, Ameycroft Lane, Farley Hill and part of Bakewell Road in Matlock All Saints ward. One argued the Hooleys estate had always been part of Darley Dale and should not be in a Matlock ward. The other submitted that it was locally acknowledged that Darley Dale began at the Premier Inn on Bakewell Road and that Whitworth Hospital should also remain within the Darley Dale ward. While the resident acknowledged that Old Hackney Lane, Hackney Road, and Farley identified more with Matlock, our changes to the two Matlock wards (see below) meant it was no longer possible to include this area. Consequently, our new draft recommendations for Darley Dale ward comprise the parishes of Darley Dale and Northwood & Tinkersley in their entirety, represented by three councillors – one more than in our draft recommendations.

56 The multi-party scheme was similar to our draft recommendations, albeit with the Morledge estate from Darley Dale parish included in their proposed Matlock West ward. While we recognise this was a refinement of our original draft recommendations – based on evidence that electors in the area felt closer to Matlock than to Darley Dale – we found we were unable to incorporate this proposal given our recommendations for Masson ward. To include the Morledge estate in Matlock West would require transferring 1,221 electors in the Chesterfield Road East parish ward to Matlock East & Tansley, which would then need to increase to a three-councillor ward. This would effectively add an extra councillor to the scheme, as our proposed arrangement of four councillors representing the Youlgrave and Masson wards cannot be split between three councillors without again separating Bonsall parish from Cromford and Matlock Bath. As described below, we have sought to avoid this situation in response to local feedback from residents, so we have not included Morledge estate in our Matlock West ward.

Masson

57 We made significant changes to our original draft recommendations in this area in response to 58 submissions opposing our Bonsall & Winster and Cromford &

Matlock Rural wards. The latter divided the rural areas surrounding Matlock from the town itself, based on submissions we had received from elsewhere in the district requesting that this distinction be made. In response to our draft proposals, we received evidence that residents in Tansley parish relied upon Matlock for many of their amenities. Many of the submissions that we received also commented that the dominance of the tourist industry in Cromford and Matlock Bath made these parishes a poor match for Tansley, Riber, and Cuckoostone.

58 Several submissions were also strongly opposed to Bonsall parish being separated from the parishes of Cromford and Matlock Bath. These were on the basis that the three share many local amenities and have a similar character, while Bonsall had little relationship to and limited transport links with Winster parish or any of the other parishes grouped into our draft Bonsall & Winster ward. This presented a significant challenge. While Cromford and Matlock Bath could be grouped together in a single-councillor ward with a 0% electoral variance, as in the multi-party scheme, the addition of Bonsall as per the existing Masson ward would create an electoral variance of 37% for a single-councillor ward or -28% for a two-councillor ward.

59 Two residents, when listing parishes which would be better suited to Bonsall than Winster, suggested Middleton as well as Cromford and Matlock Bath. We decided to adopt this suggestion after careful consideration as, with the addition of Ible and Ivonbrook Grange parishes, it was possible to create a two-councillor ward with an electoral variance of -10%. We are mindful that the full name of Middleton parish is Middleton by Wirksworth and that, together with its present pairing with Wirksworth town in the existing Wirksworth ward, this may be indicative of a close relationship between the two. However, we have not received evidence regarding Middleton to date, save for these two submissions. Conversely, we have observed that Middleton shares the rural character of these parishes, and is well-connected to them through the Via Gellia. We would therefore be very interested to hear from residents of Middleton by Wirksworth and the parish council about our recommendations for the area.

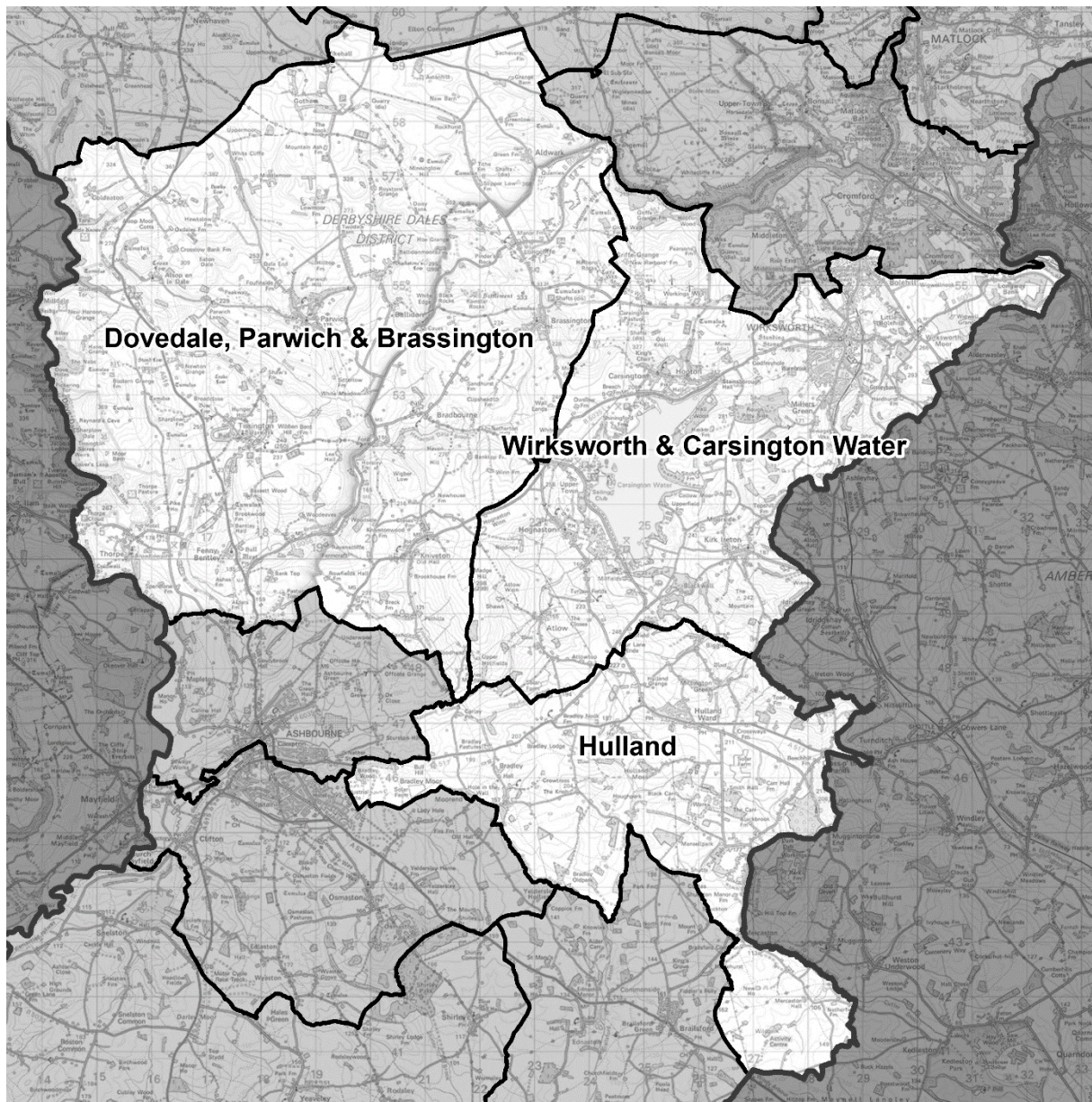
Matlock East & Tansley and Matlock West

60 As noted previously, our recommended Cromford & Matlock Rural ward was not well received, and the evidence submitted suggested amendments to the existing Matlock wards would be more appropriate. For reasons discussed in paragraph 56, we did not adopt the multi-party scheme in this area, although we recognise the merits of the proposals. We agreed, however, that it was appropriate to rename the wards, substituting Matlock West for Matlock All Saints and Matlock East & Tansley for Matlock St Giles.

61 In dividing the area, we have largely followed the boundaries of the existing wards, save for the parish ward of Chesterfield Road East, which has been moved from the existing Matlock St Giles ward into a three-councillor Matlock West ward

with an electoral variance of 8%. The remainder of the existing Matlock St Giles ward will be a two-councillor Matlock East & Tansley ward with an electoral variance of 4%.

Dovedale, Parwich & Brassington, Hulland, and Wirksworth & Carsington Water



Ward name	Number of councillors	Variance 2026
Dovedale, Parwich & Brassington	1	6%
Hulland	1	-9%
Wirksworth & Carsington Water	3	-4%

Dovedale, Parwich & Brassington

62 We received five submissions in response to our White Peak ward, from Ballidon & Bradbourne Parish Council, Fenny Bentley Parish Council, Thorpe Parish Council, Tissington & Lea Hall Parish Council, and a resident. All these submissions objected to naming the ward White Peak, arguing that this was inappropriate

because the White Peak area of the Peak District National Park extended beyond the boundaries of the ward, both within and outside the district, and that large areas of the ward were not within the National Park. Most suggested renaming the ward Dovedale, Parwich & Brassington, while Tissington & Lea Hall Parish Council suggested Tissington, Parwich & Brassington. As Dovedale covers a larger area of the ward than Tissington, we have named the ward Dovedale, Parwich & Brassington in our new draft recommendations.

Hulland and Wirksworth & Carsington Water

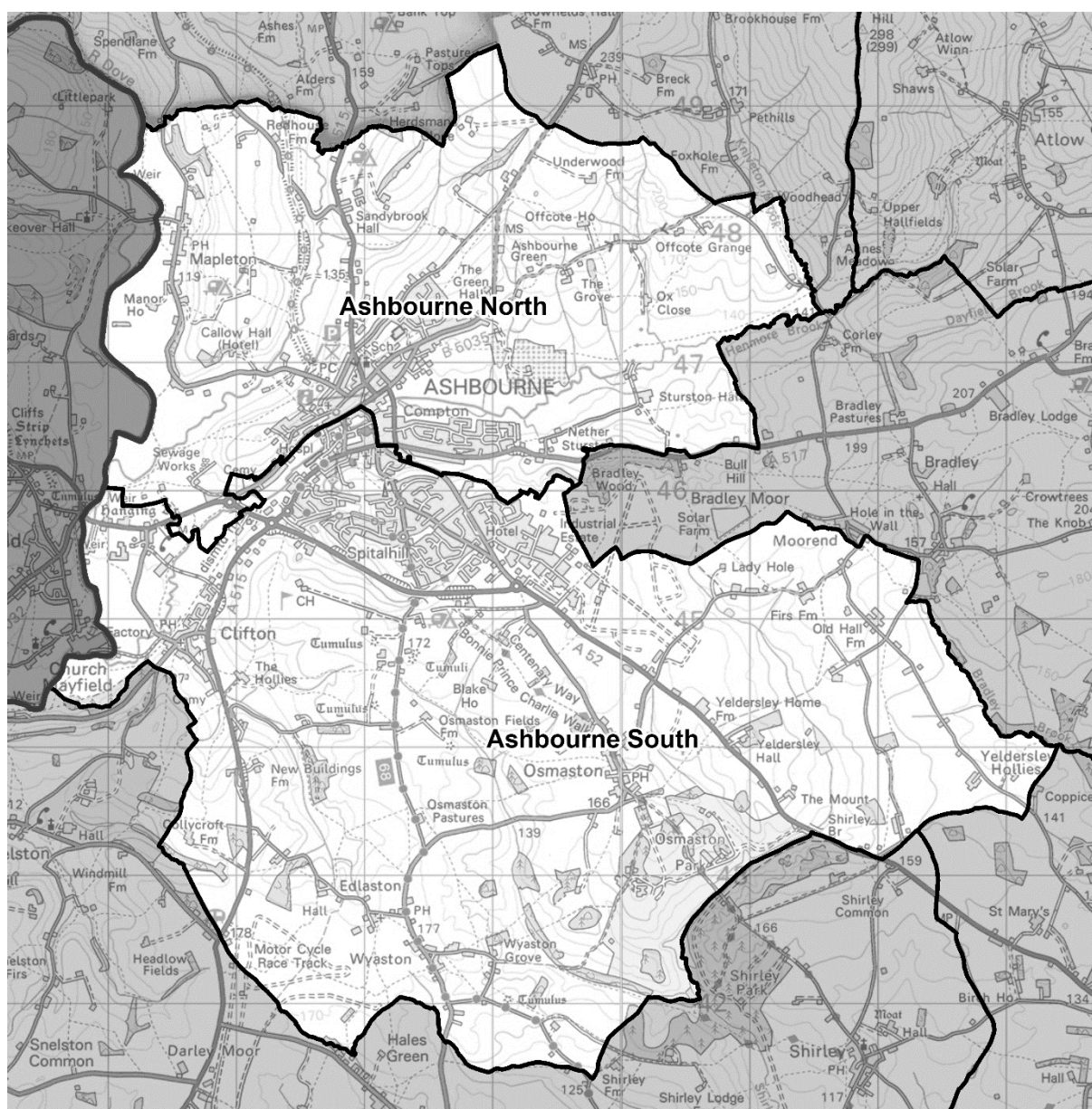
63 We received eight submissions in response to our original draft recommendations for these wards, in addition to the multi-party scheme, which made minor changes. These were from Middleton Parish Council and seven residents. The multi-party scheme objected to our grouping of the parishes around the Carsington Water reservoir in the same ward. It suggested that the sparsely populated parishes should not be grouped with Wirksworth. We carefully considered the evidence received. However, we weren't persuaded that the submissions negated the logic of including this popular leisure destination in a single ward represented by one set of councillors. While it was proposed that Kirk Ireton parish be moved into Hulland ward given the suggestion that they share community identities, this would result in a high electoral variance with the transfer of Middleton parish into Masson ward.

64 The multi-party scheme also moved Bradley parish from our proposed Hulland ward into Ashbourne North ward, on the basis that the airfield housing development being built on the boundary between Bradley parish and Ashbourne town will eventually include some 1,500 homes. It is helpful to be aware of the development envisaged beyond the five years that we are required to use as the basis of our electoral forecasts. However, we can only take account of electorate growth in that five-year period, when only a relatively small amount of the total development will be completed. Furthermore, we cannot include only the development area in Ashbourne North ward, as this would entail creating a parish ward in Bradley with a very small number of electors. We do not consider this would provide for effective and convenient local government for the electors of the parish.

65 The scheme also suggested altering the boundaries of Bradley parish to include this area in Ashbourne town. However, this is not within the scope of this review, and would be for the Council to decide once our review is completed via a Community Governance Review. We are therefore not convinced by this proposal and have maintained Bradley parish within Hulland ward. The multi-party scheme also included Atlow parish as a promontory of their proposed Hulland ward, connected only by a short stretch of Brick Kiln Lane. We did not consider this conducive to effective and convenient local government and instead included Atlow in our proposed Wirksworth & Carsington Water ward. This was primarily to ensure the ward had good electoral equality, although we note Atlow presently shares a ward with neighbouring Hognaston.

66 Mercaston parish had been accidentally calculated into our total for Hulland ward, rather than Brailsford, in our original final recommendations report. Consequently, the actual variance for Hulland in our final recommendations was -13%. We have therefore incorporated Mercaston into our new draft Hulland ward, as in the initial Labour and Liberal Democrat schemes, to reduce the electoral inequality here. This will ensure that Hulland ward will have an electoral variance of -9% by 2026.

Ashbourne



Ward name	Number of councillors	Variance 2026
Ashbourne North	2	-3%
Ashbourne South	3	0%

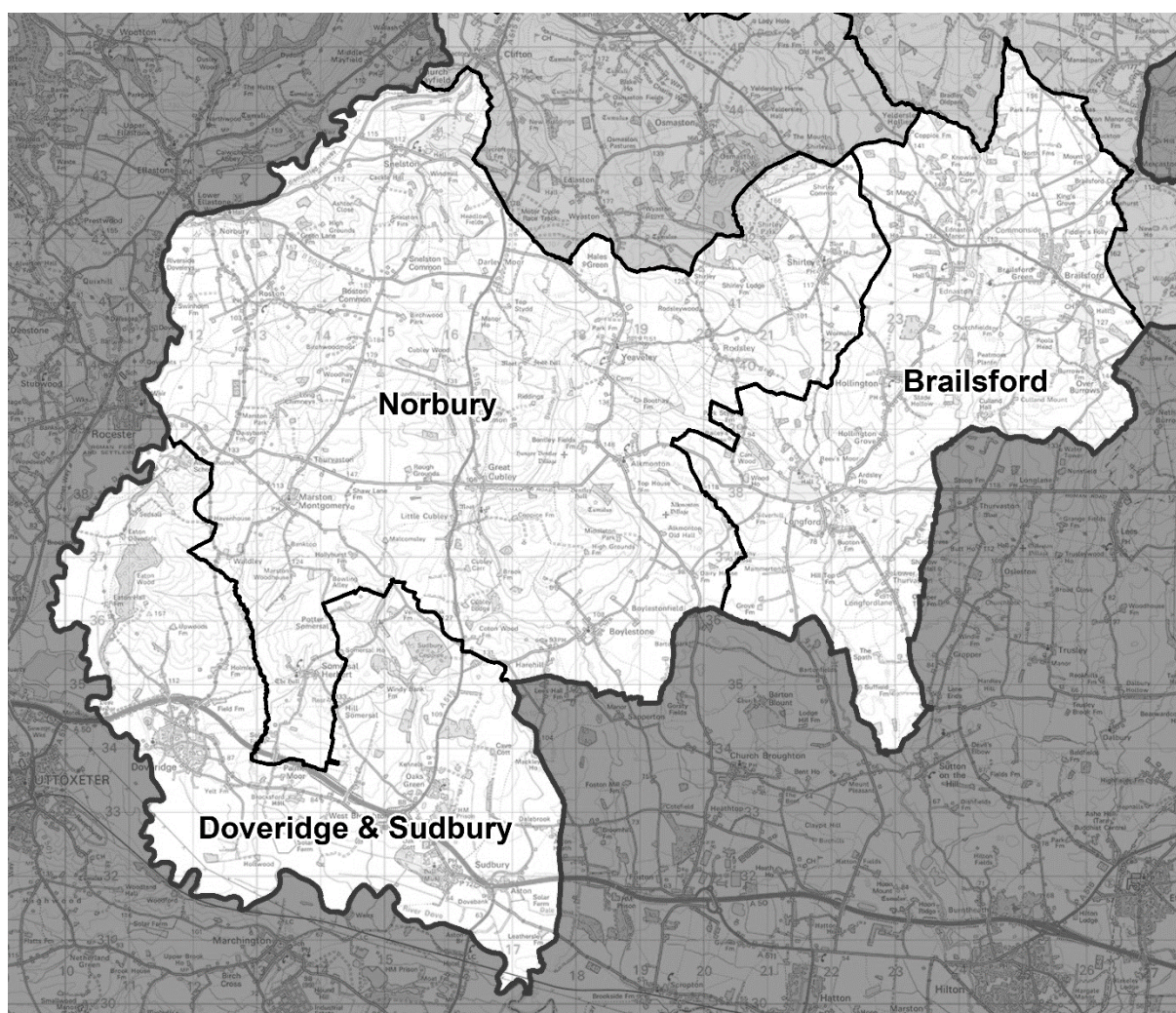
Ashbourne North and Ashbourne South

67 We received six submissions in response to our recommendations for Ashbourne, from Ashbourne Town Council, Edlaston & Wyaston Parish Council, Osmaston & Yeldersley Parish Council, and three residents. We were also alerted by the Council to an error in its electorate forecast with regard to the allocation of housing growth between two polling districts in Ashbourne, which was corrected.

68 Our final recommendations report stated that this correction negated the need to transfer the area between Sturston Road, Compton Street, Park Road, and the Shawcroft Centre car park from Ashbourne South to Ashbourne North, as in our draft recommendations. However, this was not the case, as Thorpe and Fenny Bentley parishes had accidentally been calculated into the total for Ashbourne North ward in our final recommendations report. The actual variance for Ashbourne North in our original final recommendations was -12%. We consider this too high a variance and have therefore reverted to our original draft boundary between Ashbourne North and Ashbourne South wards.

69 Almost identical submissions were made by Edlaston & Wyaston and Osmaston & Yeldersley parish councils objecting to their inclusion in the proposed Ashbourne South ward, on the basis that they are rural parishes and Ashbourne is urban. While we note these objections, neither council suggested an alternative, and the inclusion of these parishes in the neighbouring Norbury ward would create an unacceptably high electoral variance of 38%. We have therefore not adopted this proposal as part of our new draft recommendations.

South Derbyshire Dales



Ward name	Number of councillors	Variance 2026
Brailsford	1	4%
Doveridge & Sudbury	1	8%
Norbury	1	4%

Brailsford, Doveridge & Sudbury, and Norbury

70 We received one submission from a resident in response to our original draft recommendations for this area, which supported our proposals, particularly the inclusion of Snelston parish in Norbury ward. The multi-party scheme proposed no changes to our recommendations. However, as discussed in paragraph 66, we have moved Mercaston parish to Hulland ward in our new draft recommendations in order to minimise electoral variances in this area of the district.

Conclusions

71 The table below provides a summary as to the impact of our new draft recommendations on electoral equality in Derbyshire Dales, referencing the 2020 and 2026 electorate figures against the proposed number of councillors and wards. A full list of wards, names and their corresponding electoral variances can be found at Appendix A to the back of this report. An outline map of the wards is provided at Appendix B.

Summary of electoral arrangements

	New draft recommendations	
	2020	2026
Number of councillors	34	34
Number of electoral wards	20	20
Average number of electors per councillor	1,709	1,806
Number of wards with a variance more than 10% from the average	3	0
Number of wards with a variance more than 20% from the average	0	0

New draft recommendations

Derbyshire Dales District Council should be made up of 34 councillors serving 20 wards representing 10 single-councillor wards, six two-councillor wards, and four three-councillor wards. The details and names are shown in Appendix A and illustrated on the large maps accompanying this report.

Mapping

Sheet 1, Map 1 shows the proposed wards for Derbyshire Dales District Council. You can also view our new draft recommendations for Derbyshire Dales District Council on our interactive maps at www.consultation.lgbce.org.uk

Parish electoral arrangements

72 As part of an electoral review, we are required to have regard to the statutory criteria set out in Schedule 2 to the Local Democracy, Economic Development and Construction Act 2009 ('the 2009 Act'). The Schedule provides that if a parish is to be divided between different wards it must also be divided into parish wards, so that each parish ward lies wholly within a single ward. We cannot recommend changes to the external boundaries of parishes as part of an electoral review.

73 Under the 2009 Act we only have the power to make changes to parish electoral arrangements where these are as a direct consequence of our recommendations for principal authority warding arrangements. However, Derbyshire Dales District Council has powers under the Local Government and Public Involvement in Health Act 2007 to conduct community governance reviews to effect changes to parish electoral arrangements.

74 As a result of our proposed ward boundaries and having regard to the statutory criteria set out in schedule 2 to the 2009 Act, we are providing revised parish electoral arrangements for Ashbourne.

75 We are providing revised parish electoral arrangements for Ashbourne parish.

New draft recommendations

Ashbourne Town Council should comprise 13 councillors, as at present, representing five wards:

Parish ward	Number of parish councillors
Belle Vue	3
Compton	1
Hilltop	5
Parkside	2
St Oswalds	2

Have your say

76 The Commission has an open mind about its new draft recommendations. Every representation we receive will be considered, regardless of who it is from or whether it relates to the whole district or just a part of it.

77 If you agree with our recommendations, please let us know. If you don't think our recommendations are right for Derbyshire Dales, we want to hear alternative proposals for a different pattern of wards.

78 Our website has a special consultation area where you can explore the maps and draw your own proposed boundaries. You can find it at www.consultation.lgbce.org.uk

79 Submissions can also be made by emailing reviews@lgbce.org.uk or by writing to:

Review Officer (Derbyshire Dales)
The Local Government Boundary Commission for England
LGBCE
PO Box 133
Blyth
NE24 9FE

80 The Commission aims to propose a pattern of wards for Derbyshire Dales District Council which delivers:

- Electoral equality: each local councillor represents a similar number of voters.
- Community identity: reflects the identity and interests of local communities.
- Effective and convenient local government: helping your council discharge its responsibilities effectively.

81 A good pattern of wards should:

- Provide good electoral equality, with each councillor representing, as closely as possible, the same number of voters.
- Reflect community interests and identities and include evidence of community links.
- Be based on strong, easily identifiable boundaries.
- Help the council deliver effective and convenient local government.

82 Electoral equality:

- Does your proposal mean that councillors would represent roughly the same number of voters as elsewhere in Derbyshire Dales?

83 Community identity:

- Community groups: is there a parish council, residents' association or other group that represents the area?
- Interests: what issues bind the community together or separate it from other parts of your area?
- Identifiable boundaries: are there natural or constructed features which make strong boundaries for your proposals?

84 Effective local government:

- Are any of the proposed wards too large or small to be represented effectively?
- Are the proposed names of the wards appropriate?
- Are there good links across your proposed wards? Is there any form of public transport?

85 Please note that the consultation stages of an electoral review are public consultations. In the interests of openness and transparency, we make available for public inspection full copies of all representations the Commission takes into account as part of a review. Accordingly, copies of all representations will be placed on deposit at our offices and on our website at www.lgbce.org.uk. A list of respondents will be available from us on request after the end of the consultation period.

86 If you are a member of the public and not writing on behalf of a council or organisation we will remove any personal identifiers. This includes your name, postal or email addresses, signatures or phone numbers from your submission before it is made public. We will remove signatures from all letters, no matter who they are from.

87 In the light of representations received, we will review our new draft recommendations and consider whether they should be altered. As indicated earlier, it is therefore important that all interested parties let us have their views and evidence, **whether or not** they agree with the draft recommendations. We will then publish our final recommendations.

88 After the publication of our final recommendations in January 2022, the changes we have proposed must be approved by Parliament. An Order – the legal document which brings into force our recommendations – will be laid in draft in

Parliament. The draft Order will provide for new electoral arrangements to be implemented at the all-out elections for Derbyshire Dales in 2023.

Equalities

89 The Commission has looked at how it carries out reviews under the guidelines set out in Section 149 of the Equality Act 2010. It has made best endeavours to ensure that people with protected characteristics can participate in the review process and is sufficiently satisfied that no adverse equality impacts will arise as a result of the outcome of the review.

Appendices

Appendix A

New draft recommendations for Derbyshire Dales District Council

	Ward name	Number of councillors	Electorate (2020)	Number of electors per councillor	Variance from average %	Electorate (2026)	Number of electors per councillor	Variance from average %
1	Ashbourne North	2	3,382	1,691	-1%	3,495	1,748	-3%
2	Ashbourne South	3	4,755	1,585	-7%	5,441	1,814	0%
3	Bakewell	2	3,441	1,721	1%	3,538	1,769	-2%
4	Bradwell	1	1,610	1,610	-6%	1,628	1,628	-10%
5	Brailsford	1	1,473	1,473	-14%	1,883	1,883	4%
6	Calver & Longstone	1	1,817	1,817	6%	1,839	1,839	2%
7	Chatsworth	1	1,777	1,777	4%	1,799	1,799	0%
8	Darley Dale	3	5,258	1,753	3%	5,523	1,841	2%
9	Dovedale, Parwich & Brassington	1	1,888	1,888	10%	1,912	1,912	6%
10	Doveridge & Sudbury	1	1,634	1,634	-4%	1,948	1,948	8%

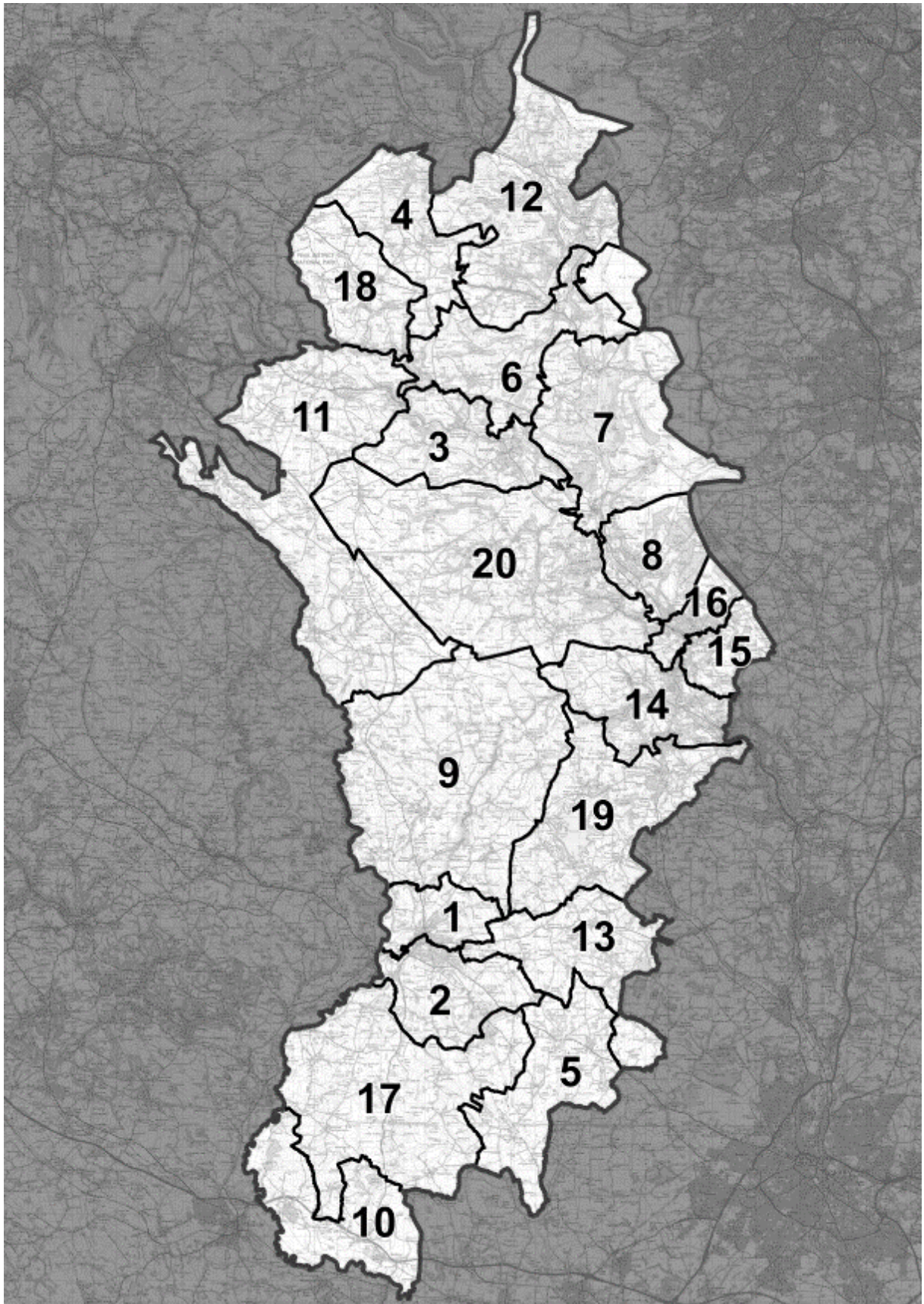
	Ward name	Number of councillors	Electorate (2020)	Number of electors per councillor	Variance from average %	Electorate (2026)	Number of electors per councillor	Variance from average %
11	Hartington & Taddington	1	1,734	1,734	1%	1,754	1,754	-3%
12	Hathersage	2	3,619	1,810	6%	3,662	1,831	1%
13	Hulland	1	1,419	1,419	-17%	1,638	1,638	-9%
14	Masson	2	3,221	1,611	-6%	3,259	1,630	-10%
15	Matlock East & Tansley	2	3,553	1,777	4%	3,765	1,883	4%
16	Matlock West	3	5,328	1,776	4%	5,828	1,943	8%
17	Norbury	1	1,795	1,795	5%	1,886	1,886	4%
18	Tideswell	1	1,894	1,894	11%	1,916	1,916	6%
19	Wirksworth & Carsington Water	3	5,078	1,693	-1%	5,206	1,735	-4%
20	Youlgrave	2	3,432	1,716	0%	3,472	1,736	-4%
Totals		34	58,108	-	-	61,392	-	-
Averages		-	-	1,709	-	-	1,806	-

Source: Electorate figures are based on information provided by Derbyshire Dales District Council.

Note: The 'variance from average' column shows by how far, in percentage terms, the number of electors per councillor in each electoral ward varies from the average for the district. The minus symbol (-) denotes a lower than average number of electors. Figures have been rounded to the nearest whole number.

Appendix B

Outline map



Number	Ward name
1	Ashbourne North
2	Ashbourne South
3	Bakewell
4	Bradwell
5	Brailsford
6	Calver & Longstone
7	Chatsworth
8	Darley Dale
9	Dovedale, Parwich & Brassington
10	Doveridge & Sudbury
11	Hartington & Taddington
12	Hathersage
13	Hulland
14	Masson
15	Matlock East & Tansley
16	Matlock West
17	Norbury
18	Tideswell
19	Wirksworth & Carsington Water
20	Youlgrave

A more detailed version of this map can be seen on the large map accompanying this report, or on our website: www.lgbce.org.uk/all-reviews/east-midlands/derbyshire/derbyshire-dales

Appendix C

Submissions received

All submissions received can also be viewed on our website at:

www.lgbce.org.uk/all-reviews/east-midlands/derbyshire/derbyshire-dales

Political Groups

- Derbyshire Dales Constituency Labour Party
- Derbyshire Dales Liberal Democrats

Councillors

- Councillor M. Burfoot (Derbyshire Dales District Council)
- Councillor G. Elliott (Derbyshire Dales District Council)
- Councillor S. Flitter (Derbyshire Dales District Council)
- Councillor C. Gamble (Derbyshire Dales District Council)
- Councillor P. O'Brien (Derbyshire Dales District Council)
- Councillor K. Potter (Rowley Parish Council)
- Councillor G. Purdy (Derbyshire Dales District Council)
- Councillor P. Slack (Derbyshire Dales District Council)
- Councillor A. Sutton (Derbyshire Dales District Council)
- Councillor R. Webster (Beeley Parish Council)
- Councillor S. Wain (Derbyshire Dales District Council)

Local Organisations

- Matlock Civic Association

Parish and Town Councils

- Abney & Abney Grange, Highlow & Offerton Parish Meeting
- Ashbourne Town Council
- Ballidon & Bradbourne Parish Council
- Bonsall Parish Council
- Edlaston & Wyaston Parish Council
- Fenny Bentley Parish Council
- Grindleford Parish Council
- Harthill Parish Meeting
- Hathersage Parish Council
- Matlock Town Council
- Middleton Parish Council

- Middleton & Smerrill Parish Council
- Northwood & Tinkersley Parish Council
- Osmaston & Yeldersley Parish Council
- Over Haddon Parish Council
- Rowsley Parish Council
- South Darley Parish Council
- Stoney Middleton Parish Council
- Tansley Parish Council
- Thorpe Parish Council
- Tissington & Lea Hall Parish Council
- Youlgrave Parish Council

Local Residents

- 165 local residents

Appendix D

Glossary and abbreviations

Council size	The number of councillors elected to serve on a council
Electoral Change Order (or Order)	A legal document which implements changes to the electoral arrangements of a local authority
Division	A specific area of a county, defined for electoral, administrative and representational purposes. Eligible electors can vote in whichever division they are registered for the candidate or candidates they wish to represent them on the county council
Electoral fairness	When one elector's vote is worth the same as another's
Electoral inequality	Where there is a difference between the number of electors represented by a councillor and the average for the local authority
Electorate	People in the authority who are registered to vote in elections. For the purposes of this report, we refer specifically to the electorate for local government elections
Number of electors per councillor	The total number of electors in a local authority divided by the number of councillors
Over-represented	Where there are fewer electors per councillor in a ward or division than the average
Parish	A specific and defined area of land within a single local authority enclosed within a parish boundary. There are over 10,000 parishes in England, which provide the first tier of representation to their local residents

Parish council	A body elected by electors in the parish which serves and represents the area defined by the parish boundaries. See also 'Town council'
Parish (or town) council electoral arrangements	The total number of councillors on any one parish or town council; the number, names and boundaries of parish wards; and the number of councillors for each ward
Parish ward	A particular area of a parish, defined for electoral, administrative and representational purposes. Eligible electors vote in whichever parish ward they live for candidate or candidates they wish to represent them on the parish council
Town council	A parish council which has been given ceremonial 'town' status. More information on achieving such status can be found at www.nalc.gov.uk
Under-represented	Where there are more electors per councillor in a ward or division than the average
Variance (or electoral variance)	How far the number of electors per councillor in a ward or division varies in percentage terms from the average
Ward	A specific area of a district or borough, defined for electoral, administrative and representational purposes. Eligible electors can vote in whichever ward they are registered for the candidate or candidates they wish to represent them on the district or borough council

The
Local Government
Boundary Commission
for England

The Local Government Boundary Commission for England (LGBCE) was set up by Parliament, independent of Government and political parties. It is directly accountable to Parliament through a committee chaired by the Speaker of the House of Commons. It is responsible for conducting boundary, electoral and structural reviews of local government.

Local Government Boundary Commission for
England
1st Floor, Windsor House
50 Victoria Street, London
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Telephone: 0330 500 1525

Email: reviews@lgbce.org.uk

Online: www.lgbce.org.uk

www.consultation.lgbce.org.uk

Twitter: @LGBCE

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