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Monday, 14 November 2022

To All Councillors:

As a Member or Substitute of the **Governance & Resources Committee**, please treat this as your summons to attend a meeting on **Tuesday, 22 November 2022 at 6.00 pm** in the **Council Chamber, Town Hall, Matlock, DE4 3NN**

Yours sincerely,

James McLaughlin
Director of Corporate and Customer Services

This information is available free of charge in electronic, audio, Braille and large print versions, on request.

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AGENDA

1. APOLOGIES FOR ABSENCE

Please advise the Democratic Services Team on 01629 761133 or email committee@derbyshiredales.gov.uk of any apologies for absence.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING (Pages 3 - 6)

22 September 2022

3. PUBLIC PARTICIPATION

To enable members of the public to ask questions, express views or present petitions, **IF NOTICE HAS BEEN GIVEN**, (by telephone, in writing or by email) **BY NO LATER THAN**

12 NOON OF THE WORKING DAY PRECEDING THE MEETING. As per Procedural Rule 14.4 at any one meeting no person may submit more than 3 questions and no more than 1 such question may be asked on behalf of one organisation.

4. INTERESTS

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the District Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member, her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at the time.

5. COMMUNICATIONS AND MARKETING STRATEGY - ANNUAL REPORT 2022 (Pages 7 - 34)

The Communication and Marketing Strategy sets out how residents, employees and service users are kept informed about what the District Council is doing, how it is spending public money, and the District Council services they can access.

6. REVIEW OF INTERNAL AUDIT CHARTER (Pages 35 - 46)

To report to Members for information and approval the results of a review of the Internal Audit Charter.

7. PROGRESS UPDATE ON THE 2022/23 INTERNAL AUDIT PLAN (Pages 47 - 52)

To present for members' information a progress update in respect of the 2022/2023 Internal Audit Plan. The report includes a summary of internal audit reports issued since the last meeting of this committee.

8. ASSET MANAGEMENT PLAN - LAND HOLDINGS REVIEW PHASE 4 (Pages 53 - 70)

This report represents the fourth phase of an ongoing review of the Council's land and property assets in accordance with the Asset Management Plan. This phase of the Land Holdings Review covers 4 sites across the District in which the expressions of interest have been received for Community Asset Transfers.

Members of the Committee - Councillors Tom Donnelly (Chair), David Chapman (Vice-Chair), Sue Bull, Helen Froggatt, Alyson Hill, Susan Hobson, Stuart Lees, Dermot Murphy, Garry Purdy, Alasdair Sutton, Robert Archer, Paul Cruise, Steve Flitter, Neil Buttle, Claire Raw, Mike Ratcliffe and Colin Swindell

Substitutes – Councillors Jason Atkin, Richard FitzHerbert, Janet Rose, Mark Wakeman, David Hughes, Steve Wain, Matt Buckler, Dawn Greatorex and Peter O'Brien

NOTE

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