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Wednesday, 13 March 2024

To All Councillors:

As a Member or Substitute of the **Governance & Resources Committee**, please treat this as your summons to attend a meeting on **Thursday, 21 March 2024 at 6.00 pm** in the **Council Chamber, Town Hall, Matlock, DE4 3NN**

Yours sincerely,

Helen Mitchell
Director of Corporate and Customer Services

This information is available free of charge in electronic, audio, Braille and large print versions, on request.

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AGENDA

1. APOLOGIES FOR ABSENCE

Please advise the Democratic Services Team on 01629 761133 or email committee@derbyshiredales.gov.uk of any apologies for absence.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING (Pages 5 - 12)

15 February 2024

3. PUBLIC PARTICIPATION

To enable members of the public to ask questions, express views or present petitions, **IF NOTICE HAS BEEN GIVEN**, (by telephone, in writing or by email) **BY NO LATER THAN**

12 NOON OF THE WORKING DAY PRECEDING THE MEETING. As per Procedural Rule 14.4 at any one meeting no person may submit more than 3 questions and no more than 1 such question may be asked on behalf of one organisation.

4. INTERESTS

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the District Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member, her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at the time.

5. QUESTIONS PURSUANT TO RULE OF PROCEDURE NUMBER 15

To answer questions from Members who have given the appropriate notice.

6. PHASE ONE CAR PARK REVIEW - CONSULTATION (Pages 13 - 32)

Members of the Car Park Working Group and Officers have worked on the recommendations as outlined in 1.4 and seek approval to consult the public on those recommendations.

A report will be presented to a future meeting of the Community and Environment Committee which will outline the comments received and a proposed way forward for Members to consider.

7. INTERNAL AUDIT PROGRESS UPDATE 2023/24 (Pages 33 - 40)

This report is to present for members' information a progress update in respect of the 2023/2024 Internal Audit Plan and to provide assurance on the governance, risk and control arrangements in place. The report includes a summary of internal audit reports issued since the last meeting of this committee and details of overall progress on the plan.

8. INTERNAL AUDIT PLAN 2024/25 (Pages 41 - 50)

To present to members the 2024/25 Internal Audit Plan for approval.

9. STATEMENT OF ACCOUNTS 2023/24 - APPROVAL OF ACCOUNTING POLICIES (Pages 51 - 68)

To seek approval for the Accounting Policies to be used within Derbyshire Dales District Council's Statement of Accounts 2023/24, highlighting any changes from last year.

10. REVENUE BUDGET MONITORING FOR QUARTER 3 OF FINANCIAL YEAR 2023/24 (Pages 69 - 80)

This report provides an update on the Council's revenue budget for 2023/24 and seeks approval for virements and the revised budget for 2023/24.

11. REVIEW OF DERBYSHIRE DALES SAFEGUARDING POLICY (Pages 81 - 114)

This report provides an overview for the proposed implementation of a revised Safeguarding Policy and seeks approval and adoption of the revised policy.

12. STREET NAMING AND NUMBERING POLICY (Pages 115 - 140)

This report details changes to the Council's Street Naming and Numbering Policy to more fully reflect the national Street Naming and Numbering guidance and Code of Practice.

13. PUBLIC SECTOR DECARBONISATION SCHEME 3C - ENERGY EFFICIENCY IMPROVEMENTS AT NORTHWOOD DEPOT (Pages 141 - 146)

This report seeks the Committee's approval for one new bid for a capital project to be referred to Council for inclusion in the District Council's Capital Programme 2024/25.

14. ARREARS FOR WRITE OFF 2023/24 (Pages 147 - 154)

This report provides information about debtor write offs authorised by the Director of Resources under delegated authority in accordance with the Council's Financial Regulations and seeks approval for the write off of individual debts of £10,000 or more in accordance with the Council's Financial Regulations.

Members of the Committee - Councillors Nick Wilton (Chair), Neil Buttle (Vice-Chair), Geoff Bond, Steve Flitter, David Hughes, Stuart Lees, Lucy Peacock, Simon Ripton and Roger Shelley

Substitutes – Councillors David Chapman, Marilyn Franks, Joanne Linthwaite, Laura Mellstrom and Andy Nash

NOTE

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