

Gypsy and Traveller Site Provision

Working Group

V3

Role and Function

- To oversee and consider exploratory work in order to bring forward all types of site (temporary/negotiated stopping places and permanent) for Gypsies and Travellers in collaboration with officers and organisations commissioned to support the Council;
- To undertake site visits to locations within the District that are under consideration in collaboration with officers and agents, to gain an appreciation of the issues associated;
- To undertake site visits to other permanent traveller sites outside the district, to understand how other local Authorities have provided housing for their Gypsy and Traveller communities;
- To provide political leadership and support officers in the delivery of permanent and temporary sites to enable the Council to meet its homelessness duties;
- To provide recommendations to Community and Environment Committee for any decisions outside of this group's remit in accordance with the Council's Constitution.

Composition and Membership

This group will be composed of 4 Members (one from each political group/grouping on the Council)

Those Members are:

Cllr M Franks (Lib Dem), Cllr L Mellstrom (Green), Cllr S Hobson (Conservative) and Cllr Slack (Labour).

The Working Group is able to co-opt Members, officers or external stakeholders onto the Group for a time limited period.

The Chair of the Group will be appointed from amongst the elected Members present at the first meeting.

This group will be directly supported by the Director of Housing. Meetings will be supported by Democratic Services and any other officer as required.

Roles and Responsibilities

Members and Officers should work together to arrive at a consensus view of how to deliver on the Group's role and function. Where this isn't possible, a majority view will be taken;

Members and Officers jointly own and take responsibility for the outcomes of the Group;

Members of the working groups will provide regular, formal updates to Community and Environment Committee.

Officers should issue agenda five clear days before the meeting having discussed with the Chair in advance;

Members and officers must have regard to their own codes of conduct, especially in respect of receiving, handling and disposing of confidential information.

Officers should ensure that minutes are issued within five working days to enable Members to share work and feed back to their appointing groups.

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