

NOT CONFIDENTIAL – For public release

Council
26 May 2022

Report of the Director of Corporate and Customer Services

APPOINTMENTS TO OUTSIDE BODIES

PURPOSE OF REPORT

This report reviews the Council's affiliations with outside bodies and invites nominations to act as the Council's representatives.

RECOMMENDATION

1. That Council reviews the appointments to outside bodies identified in Appendix 1, and considers any changes it may wish to make to the current arrangements.
2. That the position of organisations where no indemnity insurance currently exists be noted accordingly.
3. That the Members identified in Appendix 1 be appointed to the relevant outside body to serve until the next Annual Meeting of the Council.
4. That the list of Conferences for 2022/23 be approved.
5. That authority is delegated to the Director of Corporate and Customer Services in consultation with the Chief Executive and Directors, where relevant, to determine requests for attendance at other conferences based on the relevance of the subject matter and to the availability of finance.

WARDS AFFECTED

District-wide

STRATEGIC LINK

Successful and meaningful relationships with external agencies underpin all of the Council's Corporate Aims and Priorities.

1 APPOINTMENT TO OUTSIDE BODIES

- 1.1 This is an annual review of the schedule of outside body appointments and the Council's affiliation with those outside bodies
- 1.2 The Schedule attached at Appendix 1, gives the full list of outside bodies that require the Council's consideration at this time. Council is required to consider its nominations and any changes it wishes to make to those currently in place.

- 1.3 Those bodies that do not afford their representatives the benefit of personal liability insurance have been highlighted in bold. The associated risk however is considered to be low.
- 1.4 At a previous meeting of Council it was agreed that Members report back annually on their involvement with an outside body. This practice has commenced during the 2021/22 municipal year with Members providing reports by email on their activities at specific meetings or broadly covering their role over a longer period.

2 APPROVED CONFERENCES

- 2.1 The following table sets out the list of Approved Conferences and recommended representation. The purpose of the list is to confer approved duty status to cover Member attendance. Those highlighted in red are events that the Council has previously agreed that attendance will be based on the relevance of the agenda and availability of finance. Authority for approval is delegated to the Director of Corporate and Customer Services (as budget holder) based on the recommendation of the Member Development Working Group.

Title and Organising body	Representation	Substitute Representation
<i>(Annual)</i> Local Government Association (LGA) Conference	Leader and Deputy Leader plus Chief Executive	Deputy Group Leaders or a Committee Chair
<i>(Annual) Chartered Institute of Public Finance and Accountancy (CIPFA)</i>	<i>Chairman of the appropriate Committee and Service Director</i>	<i>Vice-Chairman of the appropriate Committee</i>
<i>(Annual) National Association of British Market Authorities (NABMA)</i>	<i>Chairman of the appropriate Committee and Service Director</i>	<i>Vice-Chairman of the appropriate Committee</i>
<i>Chartered Institute of Housing Conference (Inside Communications Limited)</i>	<i>Chairman of the appropriate Committee and one Officer from the appropriate Department</i>	<i>Vice-Chairman of the appropriate Committee</i>
<i>LGA Tourism Conference</i>	<i>Chairman or Vice-Chairman of the appropriate committee and one Officer</i>	<i>Vice-Chairman of the appropriate Committee</i>
District Council's Network Conference	Leader & Chief Executive	Deputy Leader
<i>Rural Services Network</i>	<i>Chairman of the appropriate Committee</i>	<i>Vice Chairman</i>

3 RISK ASSESSMENT

3.1 Legal

There are risks attached to representing the Council on outside bodies. Where these are not covered by insurance there is a risk of personal liability being incurred.

Members will have to decide whether they are prepared to accept this possible consequence when deciding to represent the Council. In most cases, the possible level of personal liability will be small.

3.2 Financial

The Council has a reserve of £25,000 to cover Member/Officer indemnity. The indemnity extends to co-opted members on the Council's Committees.

Members allowances for attendance at meetings of the affiliated Outside Bodies and Approved Conferences is provided for in the revenue budget for 2022/23. The financial risk is therefore low.

4 CONTACT INFORMATION

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5 BACKGROUND PAPERS

Annual review of outside bodies. Outside Body File held in Chief Executive's Department.

6 ATTACHMENTS

Appendix 1 – Schedule of Outside Bodies (**To follow**)